

CHARTER TOWNSHIP OF CLINTON  
EMPLOYEES CIVIL SERVICE COMMISSION  
APPROVED MINUTES

June 28, 2016  
5:30 p.m.

PRESENT: Mr. Robert Butler, Chairman  
Ms. Renee Arrington-Johnson, Vice Chairman  
Ms. Judith Strong, Member  
Ms. Lisa Murray, Personnel Director  
Mr. Dan Bernard, Legal Counsel

I. CALL TO ORDER:

Mr. Butler called the meeting to order at 5:30 p.m. Roll call: Mr. Butler, Chairman, Ms. Renee Arrington-Johnson, Vice Chairman and Ms. Judith Strong, Member were present. Also in attendance: Ms. Jessica Holden, Chapter Chair of UAW Local 412-Unit 52, Ms. Lisa Murray, Personnel Director and Mr. Dan Bernard, Legal Counsel.

II. APPROVAL OF AGENDA:

Mr. Butler made a motion to approve the agenda as presented. Ms. Strong seconded. The motion passed unanimously.

III. APPROVAL OF MAY 25, 2016 MEETING MINUTES:

Mr. Butler made a motion to approve the minutes as presented. Ms. Strong seconded. The motion passed unanimously.

IV. CORRESPONDENCE:

- A. Mr. Butler made a motion to approve the request from the Human Resources Director regarding conducting a job study. Ms. Arrington-Johnson seconded. The motion passed unanimously.
- B. The Commission approved the Assessor's request to waive testing for the Property Appraiser II position due to the fact that this position would be an internal promotion.
- C. The Commission denied the Assessor's request to waive testing for the Property Appraiser I position due to the fact that this position would be advertised to the public. Also, the Commission's concern is that there needs to be testing in order to determine who would be the top three candidates.

V. REPORTS:

- A. The Personnel Director informed the Commission regarding the status of the Property Appraiser II position.

VI. PUBLIC PARTICIPATION:

Public participation was conducted.

VII. COMMISSIONER COMMENTS:

The next Civil Service Meeting was scheduled for Tuesday, July 26th, 2016 at 5:30 p.m.

VIII. OLD BUSINESS:

None.

IX. ADJOURNMENT:

Mr. Butler made a motion to adjourn at 5:45 p.m. Ms. Arrington-Johnson seconded. The motion passed unanimously.

Respectfully submitted,

Lisa M. Murray  
Personnel Director  
Employees Civil Service  
Charter Township of Clinton