

CHARTER TOWNSHIP OF CLINTON
REGULAR MEETING OF THE BOARD OF TRUSTEES
MONDAY, FEBRUARY 8TH, 2016

PRESENT:	JENIFER WEST	TRUSTEE/ACTING CHAIRPERSON
	WILLIAM SOWERBY	TREASURER
	PAUL GIELEGHEM	TRUSTEE
	KENNETH PEARL	TRUSTEE
ABSENT:	ROBERT J. CANNON	SUPERVISOR (EXCUSED)
	KIM MELTZER	CLERK (EXCUSED)
	DEAN REYNOLDS	TRUSTEE (EXCUSED)

The Regular Meeting of the Board of Trustees was called to order at 6:34 p.m. in the Township Board Chambers, Clinton Township Civic Center. Also in attendance was Mr. Jack Dolan, Township Attorney, and Ms. Kim Irvine, Deputy Clerk. Ms. Irvine requested a motion to appoint an Acting Chairperson for tonight's meeting in Mr. Cannon's absence.

Motion by Mr. Gieleghem, supported by Mr. Pearl, to appoint Ms. West as Acting Chairperson for tonight's meeting. Roll Call: Ayes – Gieleghem, Pearl, West, Sowerby. Nays – None. Absent – Cannon, Meltzer, Reynolds. Motion carried.

The Pledge of Allegiance was recited.

APPROVAL OF AGENDA

Ms. Irvine noted the addition of the following item:

Item #11: Request Approval to Attend NFPA Fire Inspector I Class

Motion by Mr. Pearl, supported by Ms. West, to approve the agenda as amended, with the addition of Item #11. Roll Call: Ayes – Pearl, West, Sowerby, Gieleghem. Nays – None. Absent – Cannon, Meltzer, Reynolds. Motion carried.

PUBLIC SERVICE ANNOUNCEMENTS

Ms. West informed that the Township lost a very dear friend this week. Ms. Linda Badamo, Director of Cable TV, who was also the first Director of that

department, passed away on February 3rd. A moment of silence was observed in memory of Ms. Badamo.

Mr. Sowerby reminded everyone that the 17th Annual Clinton Township Community Blood Drive will be held on February 9th and 10th, 2016 at the following locations:

Tuesday, February 9th:

Clintondale High School 8 am to 1:45 pm

Clinton-Macomb Public Library
(Main Branch) 8 am to 1:45 pm

Chippewa Valley High School 1 pm to 6:45 pm

Wednesday, February 10th:

Clinton Township Senior Center 8 am to 7:45 pm

Clinton-Macomb Public Library
(South Branch) 8 am to 7:45 pm

He urged everyone to go to one of these locations to give blood, noting that there has been a shortage of blood in the area.

1. BOND AUTHORIZING RESOLUTION FOR PHASE 2 OF DISTRICT E RELIEF SEWER PROJECT

Mr. Tom Colis, of Miller Canfield, explained the purpose for this is the financing aspect going through the State Revolving Fund. In this case, the State buys the bonds. They set the bond amount, which has been estimated by the Department of Environmental Quality (DEQ) at \$3.3 million. The DEQ will come back and advise as to the final amount, which will actually be less than the \$3.3 million. He added that the final bond will be for the actual amount. The payments will be paid equally on October 1st of each year from 2017 through 2036, with interest paid semi-annually in April and October of each year. He advised that the Board members will have to sign documents, and he will be having a conference call with the Michigan Finance Authority and the DEQ. He did not foresee any problems, and added that the proceeds will be available on April 11th, 2016.

Mr. Gielegghem inquired as to whether they are using state dollars or whether this is a form of private financing that is backed by the state.

Mr. Colis replied that these are federal dollars, noting that those who qualify receive the reduced interest rate of 2.5%. He felt it fits in with the existing debt service for these types of projects.

Mr. Gielegghem inquired as to the availability of dollars at the state level.

Mr. Colis replied there are limited amounts, but their ability to receive these funds is based on a project priority ranking, with some or all of the project getting financed. The point ranking on this project is relatively high because it is Phase

III, but he cautioned that there are no guarantees. If it was denied, they could go out into the market to find other funds.

Mr. Gielegghem felt that with the ongoing water crisis in Flint, the State is seeking money from wherever they can find it. He questioned whether these funds can be taken back by the State.

Mr. Colis replied that these funds have already been established for this transaction, and the Township signed an agreement some time ago. Whether or not the Flint situation would or would not qualify for this funding, these particular dollars have already been dedicated.

Mr. Sowerby pointed out that because this project is the result of an Administrative Consent Order (ACO) entered between the Township and the State due to the State's requirements with regard to pumping into the waterways, this funding was guaranteed from the State. He felt they are getting this bond money under a different set of circumstances because at the time of the ACO, the State guaranteed that the Township could tap into these monies for funding. He believed the dollars are safely set aside for this.

Mr. Pearl recalled the Township has done this before, and he felt this is the best way for them to finance the project. He added that there is less pressure on the residents because they can pay over a larger number of years rather than depleting the Water and Sewer Fund.

Mr. Colis replied it is a 20-year payback at a 2.5% interest rate. He noted that each year the State has the ability to adjust the rate, and a few years back it was at a higher rate, but for the last couple of years, it has remained at 2.5%.

Motion by Mr. Pearl, supported by Mr. Gielegghem, to adopt the Resolution Authorizing Limited Tax General Obligation Bonds Series 2016 through the State Revolving Fund Program, in an amount not to exceed \$3,300,000. Roll Call: Ayes – Pearl, Gielegghem, West, Sowerby. Nays – None. Absent – Cannon, Meltzer, Reynolds. Motion carried.

2. TENTATIVE BID AWARD: DISTRICT E PHASE 2 RELIEF SEWERS

Mr. Scott Chabot, Giffels Webster, explained that a bidder requested to withdraw the bid shortly after the bid opening, and submitted a formal notice within 24 hours; however, the second bidder was still within the pre-determined budget.

Mr. Gielegghem inquired as to the nature of the error that resulted in the bidder withdrawing his bid.

Mr. Chabot explained they noted in the letter that the error was in the type of technology to install the trenchless gravity sewer. He indicated that directional drilling would not work and would be outside of what would be accepted for this project. Mr. Chabot noted it was a big difference in price, but the bidder caught it immediately after the bid opening, so he had time to withdraw.

Mr. Gielegghem inquired as to the Township's plan for contacting the residents in the area to inform them of this project.

Mr. Chabot replied that they will follow a similar approach as they did last time. He replied to further inquiry that they will be doing a full road replacement so all of the infrastructure is improved at the same time.

Mr. Gielegghem inquired as to any setbacks from the previous phase as far as notifying the public and whether they had any concerns.

Ms. Mary Bednar, Director of Public Services, explained they had a public meeting at Clintondale High School. She admitted it was not as well attended as she would have liked to have seen, but she was able to get information to those present, and they passed that information on to their neighbors. She commented that the overall impression of the project was that it went very well, adding that there were some issues with residents getting in and out of their homes during some of the construction. She assured they were able to work with the residents to resolve the issues, and claimed the residents seemed satisfied with it.

Mr. Pearl stated that he was also at that meeting, and estimated that there were only about ten residents present. He noted that they received a couple of calls from residents who had wider driveway approaches and were told they could not keep that extra width.

Ms. Bednar explained that when a project of this magnitude is done, everything is brought up to current standards. She acknowledged that some of the residents may not have been pleased because their approaches were not up to current standards and were wider than permitted before the project but had to be brought into conformance. She added that there were some concerns about the culverts and the driveways, but she assured those issues were resolved.

Mr. Pearl felt this is a good use of the bond money. He commented that the rest of the Sewer Committee is not present this evening, but he explained they allowed the one bidder to withdraw their bid. He added that practice is an allowed standard in the industry. He added there were only three bidders, which he felt was rather unusual. He suspected that a lot of companies went out of business during the recent recession.

Mr. Sowerby inquired as to the bidder who withdrew

Mr. Chabot replied the bidder who withdrew was Bodey Construction. He replied to further inquiry that this project will extend to Kemp.

Mr. Sowerby noted this poses different circumstances than the previous project. He questioned whether the sewers are located down the middle of the street.

Mr. Chabot replied they are under the center of the road. For the actual construction of the relief sewer, they looked at the trenchless gravity sewer because of the depth and close proximity to a 66-inch county drain in the middle of the road. He felt this is the best option to avoid any problems in encountering the County drain. He replied to further inquiry that the road right-of-way varies.

Mr. Sowerby noted that there are not ditches running down Little Mack like there are on Beaconsfield. He inquired as to how this will affect the residents whose side yards are abutting Little Mack.

Mr. Chabot replied that they will have temporary closures as they do the work. They will have to put in shafts while they work on Little Mack. He felt there will be less impact on the road and the individual residents than there was during the last project. He replied to further inquiry that he would recommend the contractor work on the trenchless gravity sewer first, then get the specs done to use for the bid for the water main replacement.

Mr. Sowerby inquired as to whether Mr. Chabot is talking about doing the sewer work first, then working on the water main.

Mr. Chabot replied affirmatively. He anticipated a late summer start with a mid-to late fall completion. The County requires it has to be replaced with the same material.

Ms. Bednar clarified that the water main and paving project that will go along with this have not yet been designed so they have not come back with the reviews from the Department of Roads. She assured that project will come back to the Township Board before it is awarded.

Mr. Sowerby questioned whether this may be coming back to the Board, possibly in August, and that they will have time to get it done.

Ms. Bednar replied affirmatively.

Motion by Mr. Pearl, supported by Mr. Sowerby, to receive and file the letters dated February 4th, 2016, one from the Clinton Township Sewer Committee and the other from Mr. Scott Chabot, Senior Project Manager, Giffels Webster, and to accept the withdrawal of the bid from Bodey Construction; further, adopt the

Resolution to Tentatively Award a Construction Contract for Wastewater System Improvements, and, due to SRF funding, to tentatively award the District “E” Phase 2 Sanitary Sewer Relief Project to the next lowest bidder, D.V.M. Utilities, Inc., in the amount of \$2,427,645.25. Roll Call: Ayes – Pearl, Sowerby, Gielegghem, West. Nays – None. Absent – Cannon, Meltzer, Reynolds. Motion carried.

3. REQUEST APPROVAL TO RESERVE THE PRINCE DREWRY PARK AND BASEBALL DIAMONDS FOR THE 10TH ANNUAL COMMUNITY KITE DAY

Ms. Gerrie Brown, Kite Day Coordinator, replied to inquiry that this will be their 10th Annual Community Kite Day.

Ms. Bednar replied to inquiry that she has already reserved Prince Drewry Park for this event; however, she advised that the Township has no jurisdiction over the baseball diamonds, and Ms. Brown will have to go to the school to request that reservation.

Motion by Mr. Pearl, supported by Mr. Gielegghem, to receive and file the letter dated January 22nd, 2016 from Ms. Gerrie Brown, Kite Day Coordinator, Clintondale Community Schools, and approve the use of Prince Drewry Park on Saturday, April 30th, 2016 from noon until 3:00 p.m. for the 10th Annual Community Kite Day, sponsored by the Clintondale School District and Great Start Macomb. Roll Call: Ayes – Pearl, Gielegghem, West, Sowerby. Nays – None. Absent – Cannon, Meltzer, Reynolds. Motion carried.

4. PRESENTATION ON CIVIC CENTER PARKING LOT IMPROVEMENTS

Mr. Scott Chabot, Giffels Webster, gave a presentation on the proposed Civic Center parking lot improvements. He indicated they have met two times with the Budget/Ways & Means Committee, and have obtained input from the Clinton Township staff, the Clinton River Watershed Council and the Conservation Committee.

Mr. Chabot outlined some of the proposed structural and functional improvements, including a drainage ditch cleanout and vegetation restoration from the parking lot to Canal Road, a complete removal of the existing pavement, installation of a new asphalt parking lot, entrance road and the Romeo Plank approach driveway, new concrete curbing, and improved non-motorized connectivity, including new pathways and walks.

Mr. Chabot explained that the proposed plans include “green” infrastructure improvements, which will result in an approximate 13.5% reduction of total pavement area, when considering the Romeo Plank entrance road and the Civic

Center east service road being made into a one-lane, one-way drive. He stated they will have improved storm water pretreatment including a low point bioretention area, bioswales, sediment forebays and native plantings. They are looking at enhanced landscaping and aesthetic improvements, and working on developing an overall landscape plan to show the overall rendering of what the future layout will look like.

Mr. Chabot informed that there will be some parking spaces added to the auxiliary parking lot on the north side of the building to offset the parking spaces lost due to having more plantings in the parking lot. The access road running along the east side of the Civic Center will be reduced to a width of 12 feet, which will still be able to accommodate emergency vehicles but will cut down on the amount of paved surface area. Mr. Chabot explained he will be presenting more improvements to the Township at subsequent Board meetings, but they are still working on those plans at this time. There will be a sidewalk on the north side of the access road that connects from Romeo Plank to the newly-installed soccer pathway, and the intent is to create an interconnected pathway system on the Civic Center campus. The addition of these sidewalks were brought up at the Budget/Ways & Means meeting in an attempt to create more “walkability” at the Civic Center.

Mr. Chabot replied to inquiry that anything built within the Macomb County Department of Roads right-of-way has to be deep-strength asphalt, so that will be put in at the Romeo Plank access, while the rest will be 4-inch asphalt on a 9-inch stone base, which is Township-standard. He added that they may do a limestone stabilization due to the excessive undercutting they anticipate. He has estimated that the Civic Center improvements will run approximately \$1.9 million, but that does not include any upgrades to lighting or other amenities. He anticipated the Arboretum crosswalk connector and the Romeo Plank signage improvements will be another \$20,000, and the Comfort Station/Library path connector will run about \$30,000.

Mr. Chabot outlined the time frame for this project as follows:

- Bidding in March 2016
- Contract award in early April 2016
- Ditch cleanout, forebay construction, utilities and site dewatering in late April to mid-May 2016
- Parking lot and entrance road construction from mid-May to late July 2016, although he noted that work will be phased.
- Arboretum/Library path connections in August 2016

Ms. Bednar explained that the two additional items, including the asphalt replacement of the Canal entrance driveway from the Comfort Station parking lot to the Romeo Plank entrance driveway, as well as the installation of a sidewalk connecting the Historical Village sidewalk to the Clinton Macomb Library

sidewalk, will be included in the Request for Proposal as separate items. They can then decide if they want to proceed with those items based on the pricing.

Mr. Pearl recalled when they looked at this a few years ago, there were some federal grants available for “green” initiatives. He inquired as to whether there are grants available for this project.

Ms. Bednar replied that there are no grants available at this time, but she assured that she, along with Giffels Webster and the Watershed Council, are continuing to watch.

Mr. Chabot commented that they are going to attempt to apply for a grant from the Great Lakes Sustainability Fund to repair habitat restoration.

Ms. Bednar did not know whether this will qualify for that grant but they will apply.

Mr. Sowerby did not see the driveway that comes in off of Canal included in this plan.

Mr. Chabot replied he intends to incorporate that as an alternate bid item. He replied to further inquiry that he does not have dollar values to present tonight but anticipates he will have that information when he comes back to the Board.

Mr. Sowerby recalled the section of sidewalk that will lead from the Historical Village to the library, and he inquired as to whether anyone from the library has approached them on this.

Ms. Bednar replied that she talked with the Library Director approximately a year ago, and she will be approaching them as far as a possible contribution. She also noted that the part that connects the main Civic Center parking lot to the Parks & Recreation parking area may have to be replaced as well.

Mr. Sowerby felt they need to talk to the library and hope for their participation on this. He explained they have looked at this project to try to keep the price down, and they have budgeted for this by dedicating dollars from last year’s budget, with the rest coming from this year’s budget. Mr. Sowerby noted there were some other ideas brought forward about permeable pavers but it was a high-cost item. He felt that what is being presented solves the most problems for those who will be using the parking lot and sidewalks at the Civic Center. This will help improve pedestrian safety and their access to the pond, as well as the arboretum with the addition of the crosswalk. He commented that there have been a lot of complaints from the public because people want to go across Romeo Plank to the arboretum but are cutting across dirt, mud and gravel, and that is not safe. Mr. Sowerby hoped the Macomb County Department of Roads will approve this plan to have a safe crosswalk. He expressed that this is a conservative

recommendation but still has some important “green” initiatives and improvements for safety, so he recommended going forward. He felt timing is key, and cautioned that there will be a disruption for everyone involved, pointing out that there are a lot of activities going on at the Civic Center during this time period. He felt a lot of the timing will be subject to the weather and contractor availability, adding that school districts replace parking lots during this time as well, which may affect the price and the availability of contractors. He felt the earlier they can start, the better their prices are going to be.

Ms. Bednar stated that the Civic Center has many activities booked from April 1st through November 1st, so people will have to be patient. She indicated they will be trying to do this in phases, and as they establish the time table, they will reach out to the groups affected and let them know. She explained that many of the improvements they are proposing count not only as green initiatives but also safety. She felt the driveway, which will start as a boulevard entrance but will end up being a two-lane road, will alleviate the current problem of people who are exiting the Civic Center using the wrong side of the boulevard.

Mr. Chabot replied to inquiry that he is comfortable with the numbers they are calculating for the removal of the current parking lot. He put in a significant amount per square yard for removal. He stated the first part of the project is going to be to get the ditch cleaned out, noting there is about 2- to 3-inches of muck, so the water just sits there. He felt cleaning it out will make a huge difference in the drainage.

Mr. Dolan questioned why they want to start the project in late spring when they are likely to have more rainfall, which will take even longer to dewater the area, as opposed to waiting until a little later when the ground is drier.

Mr. Chabot explained that there are a lot of events in the summer so they would like to get a lot of the work done in early spring. He also pointed out that there are a lot of paving projects in the summer, which raises the price and cuts into the availability of the contractors. He felt this plan will work if they get good weather.

Mr. Pearl felt that if too much of the parking lot is torn up at one time, there will be no parking. In addition, if it rains, he felt it will be nearly impossible to get it properly drained.

Mr. Chabot replied that the advantage of starting early is they have a lot longer stretch of time to work on it. He replied to further inquiry that they will probably open about half of the parking lot at one time.

Mr. Dolan inquired as to how much they will need to remove from the existing parking lot.

Mr. Chabot estimated that there is about 4- to 5-inches of asphalt, in addition to about 7- to 8-inches of concrete, with clay directly under that. He indicated there is no aggregate subgrade. They are looking at a limestone stabilization of the base, which will run close to \$120,000.

Ms. West felt the auxiliary parking lot looks very tight to have one way in and one way out. She inquired as to whether there could be another access point to that parking lot, possibly for drop-off traffic.

Ms. Bednar explained they are trying to get the drop-off areas so that people do not have to cross the road, so they want them on the side where the majority of events are being held. They could use it for employee parking during the day, but the idea is to limit the access. She noted that they have vandalism issues with their Township-owned vehicles so they may park them in this lot, adding that they would be moved out of there prior to events.

Mr. Sowerby inquired as to the plan to replace the light poles.

Mr. Chabot replied that the budget for this project does not include lighting.

Ms. Bednar confirmed that light poles have not been included in the budget. She replied that the estimate is \$1.9 million for the parking lot and the improvements outlined tonight. They can possibly apply for grants for LED lighting, but it would not change anything with the actual poles.

Mr. Sowerby stressed those light poles are 25 to 30 years old. He felt there is probably better lighting available, but he was concerned about the structural integrity of the poles. He felt it is important for them to come back soon as to the anticipated cost to replace these light poles.

Mr. Pearl was concerned they may break the underground pipes and felt a cost should be included to re-pipe.

Mr. Chabot explained that some of the line items have taken into consideration rerouting and rewiring costs. He noted the storm sewer was built deep, which was the standard at the time it was originally constructed. There are other ways of discharging that storm water, and he would like to see the condition of those existing structures as well. He indicated that they did put in some costs for this.

Motion by Mr. Gielegem, supported by Mr. Pearl, to receive and file the letter dated January 29th, 2016 from the Budget/Ways & Means Committee Chairperson, and the presentation made by Mr. Scott Chabot, Giffels Webster. Discussion ensued.

Ms. Bednar replied to inquiry that she would like the Board to approve the layout as presented so that they can start moving forward with the design phase and get it out to bid. She noted that they have gone through several budget meetings, and the landscape architect has looked at this as well.

Mr. Gielegem amended his motion, and Mr. Pearl amended his support, to add the following to the motion that is on the floor:

Further, to approve the proposed layout, and as more information comes available, to take it to Budget/Ways & Means Committee and then to this Board.

Roll Call (on amended motion): Ayes – Gielegem, Pearl, West, Sowerby. Nays – None. Absent – Cannon, Meltzer, Reynolds. Motion carried.

5. BUDGET UPDATE ON ZONE 6 SEWER REPAIRS

Ms. Bednar explained that this is what was previously brought to the Board, but they did not have the final figures at that time. She advised that this is a follow-up.

Mr. Chabot noted this amount is less than what they originally proposed.

Ms. Bednar replied to inquiry that a motion to receive and file is acceptable because it will then come back in the form of a bill, and they will see it on the bill run.

Mr. Gielegem pointed out it was already approved at the last meeting so this is just an update.

Motion by Mr. Pearl, supported by Mr. Sowerby, to receive and file the letter dated February 4th, 2016 from Mr. Scott Chabot, Senior Project Manager, Giffels Webster, which provides an update on the Zone 6 Sanitary Sewer Point Repairs. Roll Call: Ayes – Pearl, Sowerby, Gielegem, West. Nays – None. Absent – Cannon, Meltzer, Reynolds. Motion carried.

6. REQUEST TO SCHEDULE A PUBLIC HEARING ON THE COMMUNITY BLOCK GRANT ALLOCATION

Motion by Mr. Sowerby, supported by Mr. Gielegem, to receive and file the letter dated January 28th, 2016 from the Assistant Director of the Department of Planning and Community Development, and schedule a Public Hearing for the 2016 Program Year Community Development Block Grant Program's Consolidated Plan, to be held on Monday, February 22nd, 2016 at 6:30 p.m. in the Township Board Chambers, Clinton Township Civic Center, and the matter further published as required. Roll Call: Ayes – Sowerby, Gielegem, Pearl, West. Nays – None. Absent – Cannon, Meltzer, Reynolds. Motion carried.

7. REQUEST APPROVAL TO PURCHASE BATTER OPERATED SPREADERS/CUTTERS

Motion by Mr. Gielegghem, supported by Mr. Pearl, to receive and file the letter dated February 1st, 2016 from the Fire Chief, and authorize the purchase of three (3) Holmatro Greenline Combi Tool packages and accessories at a cost of \$31,741.40 from the low bidder, First Due of Mason, Michigan. Roll Call: Ayes – Gielegghem, Pearl, West, Sowerby. Nays – None. Absent – Cannon, Meltzer, Reynolds. Motion carried.

8. BID AWARD: WATER BILLS AND ENVELOPES

Motion by Mr. Gielegghem, supported by Mr. Pearl, to receive and file the letter dated February 1st, 2016 from the Director of Public Services, and award the bid for Water bills and envelopes to American Graphics Printing Company in the amount of \$15,246.00 for approximately a one-year supply, as outlined in the correspondence. Roll Call: Ayes – Gielegghem, Pearl, West, Sowerby. Nays – None. Absent – Cannon, Meltzer, Reynolds. Motion carried.

9. REQUEST TO AMEND OVERTIME BUDGET FOR THE DEPARTMENT OF PUBLIC SERVICES

Mr. Gielegghem felt at some point they need to examine the present staffing levels and staffing structure. He indicated that with the recovering economy, the staff are having to do more inspections, and there is revenue being brought in as a result. He noted they are paying overtime for this, which may offset the cost of adding another staff person with legacy costs.

Ms. Bednar explained that contractors work from sunrise to sunset, so she clarified that the overtime results in having their inspectors in the field during those hours. She pointed out that an extra staff person would not help that situation. She assured they are conservative with revenue estimating when they prepare their budgets, but they did not know what to expect this year, and this was the first year they have seen a rebound. Ms. Bednar stressed that the developers and contractors are paying for this, so it is a “pass-through” cost. She reiterated that they do not need another staff person, but they need their staff to be available more of the daylight hours.

Mr. Gielegghem inquired as to whether they anticipate this trend to continue.

Ms. Bednar replied that this is a developed community, but they have increased their revenue line items this year. They are not at the number of inspections they saw 15 to 20 years ago when the Township was seeing much of its vacant land

developed, but she is comfortable with the revenue covering increased expenses.

Motion by Mr. Gielegem, supported by Mr. Sowerby, to receive and file the letter dated February 2nd, 2016 from the Director of Public Services, and approve the request for a budget adjustment for the Department of Public Services, with an additional \$100,000 transferred to the Water & Sewer Division budget and an additional \$57,500 transferred to the Public Works Division budget, as outlined in the correspondence. Roll Call: Ayes – Gielegem, Sowerby, Pearl, West. Nays – None. Absent – Cannon, Meltzer, Reynolds. Motion carried.

10. REQUEST APPROVAL TO PAY SEMCOG ANNUAL MEMBERSHIP INVOICE

Ms. Irvine noted that Ms. Meltzer had wanted to relay to the Board that the invoices for previous years were lower, but the population has gone up and the fee is based on the number of residents in the Township, so the amount has gone up slightly.

Motion by Mr. Pearl, supported by Mr. Sowerby, to authorize the invoice for the Township's annual membership in the Southeast Michigan Council of Governments (SEMCOG) to be paid in the amount of \$12,203.00 for the period from February 15th, 2016 to February 15th, 2017, as submitted. Roll Call: Ayes – Pearl, Sowerby, Gielegem, West. Nays – None. Absent – Cannon, Meltzer, Reynolds. Motion carried.

11. REQUEST APPROVAL TO ATTEND NFPA FIRE INSPECTOR I CLASS

Motion by Mr. Sowerby, supported by Mr. Gielegem, to receive and file the letter dated January 28th, 2016 from Fire Inspector Peter Bailey and approve his request to attend the NFPA Fire Inspector I class at Schoolcraft Community College in Livonia on Mondays and Tuesdays from 8 am to 5 pm from February 22nd, 2016 through March 22nd, 2016 at a budgeted cost of \$750.00, which includes tuition and books. Roll Call: Ayes – Sowerby, Gielegem, Pearl, West. Nays – None. Absent – Cannon, Meltzer, Reynolds. Motion carried.

APPROVAL OF MINUTES OF JANUARY 25TH, 2016 REGULAR TOWNSHIP BOARD MEETING

Motion by Mr. Gielegem, supported by Ms. West, to approve the minutes of the January 25th, 2016 Regular Township Board Meeting as submitted. Roll Call: Ayes – Gielegem, West, Pearl, Sowerby. Nays – None. Absent – Cannon, Meltzer, Reynolds. Motion carried.

APPROVAL OF BILLS

Motion by Mr. Sowerby, supported by Mr. Gielegthem, to approve the bills as presented. Roll Call: Ayes – Sowerby, Gielegthem, Pearl, West. Nays – None. Absent – Cannon, Meltzer, Reynolds. Motion carried.

PUBLIC COMMENTS

There were no public comments.

Ms. Irvine announced that the absentee ballots went out today, and today was the last day to register to vote in the primary election.

ADJOURNMENT

Motion by Mr. Sowerby, supported by Mr. Gielegthem, to adjourn the meeting. Roll Call: Ayes – Sowerby, Gielegthem, Pearl, West. Nays - None. Absent – Cannon, Meltzer, Reynolds. Motion carried. The meeting adjourned at 8:00 p.m.

Respectfully submitted,

KIM IRVINE, DEPUTY CLERK
CHARTER TOWNSHIP OF CLINTON