

**Date Applied:** \_\_\_\_\_  
**Clerical Initials:** \_\_\_\_\_  
**Date Issued:** \_\_\_\_\_  
**Plan Reviewer:** \_\_\_\_\_  
**Dept. Approval:** \_\_\_\_\_ **Date:** \_\_\_\_\_

# Collection Bin

## Application

BUILDING DEPARTMENT  
 CHARTER TOWNSHIP OF CLINTON  
 40700 Romeo Plank Rd.  
 Clinton Township, MI 48038  
 24 Hr. Insp. Line: (586)286-9320  
 Direct Line: (586)286-9323  
 Fax No.: (586)286-9484  
 Office Hours: 8:30 a.m. – 4:30 p.m.  
 MONDAY THROUGH FRIDAY

**Permit No.** \_\_\_\_\_  
**Permit fee:** \$ \_\_\_\_\_  
**Renewal Fee:** \$ \_\_\_\_\_  
**Receipt No.** \_\_\_\_\_

**I. ADDRESS OF LOCATION**

Street Address		Phone Number	
Name of Owner of Property		Lot/Bldg.#	Plaza Name

**II. APPLICANT INFORMATION**

Indicate who the applicant is  <input type="checkbox"/> Collection Bin owner  <input type="checkbox"/> Property owner	Company Name :	Company Phone Number:	
	Responsible Party (must be person who is authorized representative):	Representative's Phone Number:	
Address(Street and Number)		EMAIL ADDRESS	
City		State	Zip Code

**III. PROJECT DATA**

Type of application  <input type="checkbox"/> New Permit <input type="checkbox"/> Renewal Permit	Size of Collection Bin _____ ft. x _____ ft.	Height of Collection Bin _____ ft.	Purpose of Collection Bin  <input type="checkbox"/> For Profit <input type="checkbox"/> Not for profit
Location of other collection bins in Clinton Township (provide addresses or permit numbers)			

**IV. Applicant Signature**

I hereby certify that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his/her authorized agent, and we agree to conform to all applicable laws of the Charter Township of Clinton. All information submitted on this application is accurate to the best of my knowledge.

Signature of Applicant	Print Name	Date
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**V. Owner of Property Notarized Signature**

I hereby certify that the installation of the collection bin is authorized by the property owner of record and that I understand any costs associated with violations of the ordinances of the Charter Township of Clinton may be assessed to the owner of the property. All information submitted on this application is accurate to the best of my knowledge.

Signature of Property Owner	Print Name	Date
Notary Public:	County:	My commission expires:

**For Building Dept. Use Only**

Clinton Township will not discriminate against any individual or group because of race, sex, religion, age, national origin, color, marital status, disability, or political beliefs. If you need help with reading, writing, hearing, etc., under the Americans with Disabilities Act, you may make your needs known to this agency.

# Collection Bin Permit Rules and Guidelines for Submittal

## When submitting an application for a collection bin you must provide the following:

- Completed application form
- On a separate sheet include: name, address and email of all partners or limited partners of a partnership applicant, all members of an LLC applicant, all officers and directors of a non-publicly traded corporation applicant, all stockholders owning more than five percent of the stock of a non-publicly traded corporate applicant, and any other person who is financially interested directly in the ownership or operation of the business, including all aliases.
- Copy of general liability insurance in an amount with coverage limits not less than \$100,000.00 per occurrence and in aggregate.
- 2 copies of the **SCALED** site plan or drawing showing the proposed location of your collection bin, distances to property lines, adjoining roads, easements and structures on property.
- A copy of the applicant's Driver's License.

## Fees:

- Permit Fee- \$50
- Renewal Fee -\$25 *(only for use on previously approved bins that are renewed within 10 days of expiration or have not been revoked)*

## Important Information:

### Location

- Not permitted in any residentially zoned district (exception: churches and schools).
- Location must have a 50% occupancy rate at time of submittal.
- Only 2 bins allowed on parcels larger than 1 acre (1 is allowed on a parcel up to 1 acre).
- Bins on the same parcel are to be located within 1 foot of one another.
- Maximum Size 6' (w) x 6' (l) x 7' (h).
- Must be on hard surface (asphalt or concrete) and located to meet the following:
  1. 25' from the front property line.
  2. 10' from any other property line abutting residential, public sidewalk, driveway, and public right of way.
  3. If on a private sidewalk, 5' of clearance on the sidewalk is required.
  4. Shall not cause safety hazards with regard to fire lanes or building exits.
  5. Shall not result in a reduction of required parking spaces for the subject property.
  6. Shall not block storm drains.

## Duties of Applicant and Property owner:

- Applicant and own are **equally responsible** for upkeep of the site surrounding the bins.
- Collection Bins must be metal and free of graffiti, rust, holes and structural damage.
- Collection Bins shall have, at minimum **½ inch type visible from the front of each Collection Box the name, address, email, website and phone number of the operator, as well as whether the Collection Box is owned and operated by a for profit company or a not for profit company.** The Collection Bin shall not have information, advertising or logos other than those relating to the Operator.