

CHARTER TOWNSHIP OF CLINTON  
EMPLOYEES CIVIL SERVICE COMMISSION  
APPROVED MINUTES  
October 4, 2016  
5:30 p.m.

PRESENT: Mr. Robert Butler, Chairman  
Ms. Renee Arrington-Johnson, Vice Chairman  
Ms. Judith Strong, Member  
Ms. Lisa Murray, Personnel Director  
Mr. Dan Bernard, Legal Counsel

I. CALL TO ORDER:

Mr. Butler called the meeting to order at 5:30 p.m. Roll call: Mr. Butler, Chairman, Ms. Renee Arrington-Johnson, Vice Chairman and Ms. Judith Strong, Member were present. Also in attendance: Ms. Lisa Murray, Personnel Director and Mr. Dan Bernard, Legal Counsel.

II. APPROVAL OF AGENDA:

Mr. Butler made a motion to approve the agenda as presented. Ms. Arrington-Johnson seconded. The motion passed unanimously.

III. APPROVAL OF SEPTEMBER 7, 2016 MEETING MINUTES:

Mr. Butler made a motion to approve the minutes as presented. Ms. Arrington-Johnson seconded. The motion passed unanimously.

IV. CORRESPONDENCE:

- A. Mr. Butler made a motion to approve the Utility Worker practical skills examination. Ms. Arrington-Johnson seconded. The motion passed unanimously.
- B. Mr. Butler made a motion to approve the Appraiser Technician job description. Ms. Arrington-Johnson seconded. The motion passed unanimously.
- C. Mr. Butler made a motion to approve the Appraiser Technician job posting. Ms. Strong seconded. The motion passed unanimously.
- D. Mr. Butler made a motion to approve the Appraiser Technician examination. Ms. Arrington-Johnson seconded. The motion passed unanimously.

V. REPORTS:

A. The Personnel Director informed the Commission regarding the Personnel Vacancy Review Committee recommendation.

VI. PUBLIC PARTICIPATION:

Public participation was conducted.

VII. COMMISSIONER COMMENTS:

The next Civil Service Meeting was scheduled for Tuesday, November 15th, 2016 at 5:30 p.m.

VIII. OLD BUSINESS:

None.

IX. ADJOURNMENT:

Mr. Butler made a motion to adjourn at 6:00 p.m. Ms. Arrington-Johnson seconded. The motion passed unanimously.

Respectfully submitted,

Lisa M. Murray  
Personnel Director  
Employees Civil Service  
Charter Township of Clinton