

**CHARTER TOWNSHIP OF CLINTON
EMPLOYEES CIVIL SERVICE COMMISSION
40700 ROMEO PLANK ROAD
CLINTON TOWNSHIP, MI 48038
TELEPHONE: (586) 286-9342
FAX: (586) 263-8424
www.clintontownship.com**

January 1, 2019

JOB VACANCIES

JOB TITLE: Summer Seasonal Laborer
DEPARTMENT: Public Services/Facilities & Operations Division
SALARY: \$11.00 - \$12.00 Hourly
Monday – Friday, 7:00 am – 3:00 pm
STATUS: Seasonal Full-Time

GENERAL SUMMARY:

Under the general supervision of the Director of Public Services, with direct guidance from more senior Facilities & Operations Division employees, provides general labor in support of a wide range of maintenance projects. Also, performs other related work as required.

PRINCIPAL DUTIES AND RESPONSIBILITIES:

This position performs routine maintenance of lawn/power equipment and records preventive maintenance activities according to established procedures. Also, participates in the maintenance of recreational fields and park facilities and equipment. An individual in this position performs the following duties: planting of flowers, trees and shrubs; weeding flower beds; pruning trees; removing or replacing tree posts; tree/limb removal; maintaining shrubs, picking up trash; landscape construction; adheres to all applicable safety procedures while operating equipment and tools; participates in safety training. In addition, operates light vehicles, trucks, maintenance equipment such as: tractors, mowers, trimmers, edgers, box scrappers, tillers, blowers, spreaders, wheelbarrows, hand tools, and pruning tools.

REQUIRED KNOWLEDGE, SKILLS, ABILITIES AND MINIMUM QUALIFICATIONS:

This position requires the ability to do the following: knowledge of the practices, methods, and equipment utilized in grounds and park maintenance and development; safely perform lifting and carrying of items weighing 50 pounds; assess situations; solves problems; works effectively within deadlines and changing work priorities; understands and follows complex oral and written instructions and carries them out; works independently and completes assigned work in a timely manner and establishes effective working relationships and uses good judgment and initiative when dealing with coworkers, supervisors and the public. Also, individual in this position must be in good physical condition and be able to do the following: manual digging; pushing; pulling; lifting; twisting; turning the upper body; stooping; kneeling; crouching; climbing; balancing; crawling; reaching for objects; walking/standing and work in adverse weather conditions.

EDUCATION AND EXPERIENCE:

This position requires a high school diploma or equivalent and applicants must be 18 years of age. Applicants must have a valid Michigan driver's license and good driving record and maintain both while employed in this position. Applicant must meet all requirements set forth in the Employees Civil Service Ordinance.

PLEASE NOTE: Interested, applicants must submit application to the Clinton Township Employees Civil Service Commission on or before the close of business, Friday, April 12, 2019. Pre-employment background investigation, physical and substance abuse testing is required. The Charter Township of Clinton is an Equal Opportunity Employer applicants are considered for all positions without regard to race, color, religion, sex, national origin, age, marital status or disability.