

**CHARTER TOWNSHIP OF CLINTON
EMPLOYEES CIVIL SERVICE COMMISSION
40700 ROMEO PLANK ROAD
CLINTON TOWNSHIP, MI 48038
TELEPHONE: (586) 286-9342
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www.clintontownship.com**

January 1, 2019

JOB VACANCIES

JOB TITLE: Summer Seasonal Laborer
DEPARTMENT: Public Services/Water & Sewer Division
SALARY: \$11.00 - \$12.00 Hourly
Monday – Friday, 7:00 am – 3:30 pm
STATUS: Seasonal Full-Time

GENERAL SUMMARY:

Under the general supervision of the Director of Public Services, with direct guidance from more senior Water & Sewer Division employees, provides general labor in support of a wide range of maintenance projects. Also, performs other related work as required.

PRINCIPAL DUTIES AND RESPONSIBILITIES:

This position performs minor hydrant/valve maintenance and removes, replaces and patches various types of pavement, asphalt, sod and landscape. Also, removes and replaces manhole covers. An individual in this position performs the following duties: conducts surveys and inspections to ensure that the Township's down spout ordinance is enforced; operates construction and maintenance equipment such as pick-up trucks, shovels, pick-axes, compressors, post pounders, sledge hammers and hand tools; adheres to all applicable safety procedures while operating equipment and tools; participates in safety training. In addition, assists in the routine maintenance of equipment and tools by cleaning and checking after use and refers defects or needed repairs to immediate supervisor.

REQUIRED KNOWLEDGE, SKILLS, ABILITIES AND MINIMUM QUALIFICATIONS:

This position requires the ability to do the following: safely perform lifting and carrying of items weighing 50 pounds; assess situations; solves problems; works effectively within deadlines and changing work priorities; understands and follows complex oral and written instructions and carries them out; works independently and completes assigned work in a timely manner and establishes effective working relationships and uses good judgment and initiative when dealing with coworkers, supervisors and the public. Also, individual in this position must be in good physical condition and be able to do the following: manual digging; pushing; pulling; lifting; twisting; turning the upper body; stooping; kneeling; crouching; climbing; balancing; crawling; reaching for objects; walking/standing and work in adverse weather conditions.

EDUCATION AND EXPERIENCE:

This position requires a high school diploma or equivalent and applicants must be 18 years of age. Applicants must have a valid Michigan driver's license and good driving record and maintain both while employed in this position. Applicant must meet all requirements set forth in the Employees Civil Service Ordinance.

PLEASE NOTE: Interested, applicants must submit an application to the Clinton Township Employees Civil Service Commission on or before the close of business, Friday, April 12, 2019. Pre-employment background investigation, physical and substance abuse testing is required. The Charter Township of Clinton is an Equal Opportunity Employer applicants are considered for all positions without regard to race, color, religion, sex, national origin, age, marital status or disability.