

**CHARTER TOWNSHIP OF CLINTON**  
**REGULAR MEETING OF THE BOARD OF TRUSTEES**  
**MONDAY, JANUARY 8<sup>TH</sup>, 2018**

<b>PRESENT:</b>	<b>ROBERT J. CANNON</b>	<b>SUPERVISOR</b>
	<b>KIM MELTZER</b>	<b>CLERK</b>
	<b>PAUL GIELEGHEM</b>	<b>TREASURER</b>
	<b>JOE A. ARAGONA</b>	<b>TRUSTEE</b>
	<b>MIKE KEYS</b>	<b>TRUSTEE</b>
	<b>KENNETH PEARL</b>	<b>TRUSTEE</b>
	<b>JENIFER WEST</b>	<b>TRUSTEE</b>

**ABSENT: NONE**

The Regular Meeting of the Board of Trustees was called to order at 6:30 p.m. in the Township Board Chambers, Clinton Township Civic Center. Also in attendance was Mr. Jack Dolan, Township Attorney. The Pledge of Allegiance was recited, led by Fire Chief Mike Phy.

**APPROVAL OF AGENDA**

Ms. Meltzer stated there are no additions or deletions to tonight's agenda. She indicated there is a request to move Item #13 to the first item on tonight's agenda, with Item #1 becoming Item #1A.

Motion by Mr. Pearl, supported by Mr. Aragona, to approve the agenda as amended, with Item #13 becoming Item #1, and Item #1 becoming Item #1A. Roll Call: Ayes – Pearl, Aragona, West, Keys, Cannon, Gieleghem, Meltzer. Nays – None. Absent – None. Motion carried.

Mr. Cannon stated this year marks the bicentennial anniversary, and along with Macomb County and Mount Clemens, the Township is celebrating their 200<sup>th</sup> anniversary. He noted that Clinton Township is the largest populated township in the state, and they will be incorporating the "200 years" theme throughout the year in all of their normal activities. He urged anyone who has pictures or anything they would like to share with the historical commission, they would love to have them.

**1. APPOINTMENT OF DEPUTY TREASURER (formerly Item #13)**

Mr. Cannon noted the reason this was moved to Item #1 is because the County's Deputy Treasurer is present and would like to make a few comments.

Mr. Joe Biondo, Chief Deputy to Treasurer Rocca, expressed Treasurer Rocca's disappointment to losing a great employee in the Treasurer's office. Mr. Biondo stated that in his year working with her, he has noticed Ms. Folk's diligence. She does not wait for someone to tell her to do something that is out of the scope of her job, but she sees a problem, she fixes it "on the spot". He, along with the County Treasurer, is excited to see what she will accomplish as the Deputy Treasurer of Clinton Township. He felt she will be a great asset, and both he and Treasurer Rocca strongly recommend her appointment to Deputy Treasurer. He stated that they have been proud to have her on their staff, are disappointed to see her go, but know that it is great news for her, and they are excited to see what she does in the Township. He congratulated Ms. Folk, adding that she deserves this appointment.

Motion by Mr. Cannon, supported by Mr. Pearl, to receive and file the letter dated January 3<sup>rd</sup>, 2018 from the Township Treasurer, and approve the appointment of Ms. Carolyn Folk to the position of Deputy Treasurer, effective on January 17<sup>th</sup>, 2018. Discussion ensued.

Mr. Gielegem stated Ms. Folk is present tonight and would like to meet the Board, noting she will be present after the meeting to do so. He also thanked Deputy Treasurer Joe Biondo for being here on behalf of Treasurer Rocca.

Roll Call: Ayes – Cannon, Pearl, West, Keys, Aragona, Gielegem, Meltzer.  
Nays – None. Absent – None. Motion carried.

**1A. INTRODUCTION OF APPOINTMENT APPLICANTS TO THE DOWNTOWN DEVELOPMENT AUTHORITY (formerly Item #1)**

There were no applicants to the Downtown Development Authority present this evening.

Ms. West stated Ms. Lucas will not be present tonight because her brother passed away this morning.

Mr. Cannon stated all three applicants are good members, and he intends to reappoint all three.

Motion by Mr. Pearl, supported by Ms. West, to receive and file the letter dated December 21<sup>st</sup>, 2017 from the Administrative Aide, as presented. Roll Call:

Ayes – Pearl, West, Keys, Cannon, Aragona, Gielegem, Meltzer. Nays – None.  
Absent – None. Motion carried.

## **2. INTRODUCTION OF APPOINTMENT APPLICANTS TO THE HOUSING COMMISSION**

Mr. Cannon stated Ms. Lucas is the only applicant and she is not present this evening.

Motion by Ms. West, supported by Mr. Gielegem, to receive and file the letter dated December 21<sup>st</sup>, 2017 from the Administrative Aide, clarifying this is for a 5-year appointment expiring January 3<sup>rd</sup>, 2023. Roll Call: Ayes – West, Gielegem, Keys, Pearl, Cannon, Aragona, Meltzer. Nays – None. Absent – None. Motion carried.

## **3. INTRODUCTION OF APPOINTMENT APPLICANTS TO THE ZONING BOARD OF APPEALS**

Mr. Cannon stated Mr. Campbell is present, and he informed the Board and the public that Mr. Campbell is very much in tune with what is going on in the community and is always prepared.

Mr. Robert Campbell, 41830 Kentvale Drive, Clinton Township, Michigan 48038, introduced himself to the newer members of the Board. He has been on the Zoning Board of Appeals since it was first expanded from five to seven members, having been appointed in March 1994. He has completed over 23 years on that Board, and he is seeking reappointment. He stated he has thoroughly enjoyed this assignment, and one of his points of pride include the elimination of the hundreds of yellow portable display signs, which are no longer seen in the Township. He stated that signs have been a major focus during his time on the Board, and he is pleased with the way the signs have progressed throughout the Township. He explained he also prides himself in being consistent and being able to explain to the applicants why they are voting yes or why they are voting no. He asked for the Board's support when they consider this reappointment in a couple of weeks.

Mr. Cannon stated they will repost for the other vacant position.

Motion by Ms. West, supported by Mr. Aragona, to receive and file the letter dated December 21<sup>st</sup>, 2017 from the Administrative Aide, and the introduction of appointment applicant to the Zoning Board of Appeals, as presented. Roll Call: Ayes – West, Aragona, Keys, Pearl, Cannon, Gielegem, Meltzer. Nays – None. Absent – None. Motion carried.

**4. RECOMMENDATION OF CONSTRUCTION BOARD OF APPEALS REAPPOINTMENTS – JANUARY 2018 TO JANUARY 2020**

Mr. Cannon stated this is a formality so that they have an appeals process for anyone unhappy with the Building Department. As far as he can recall, they have never met, which is a good thing.

Motion by Mr. Pearl, supported by Mr. Keys, to receive and file the letter dated December 8<sup>th</sup>, 2017 from the Building Department Superintendent, and reappoint Mr. Ronald A. Chiesa, AIS, Mr. Allen R. Decker, P.E., and Mr. William S. Quinlan, AIS, to the Construction Board of Appeals, each for terms of office to January 2020. Roll Call: Ayes – Pearl, Keys, West, Cannon, Aragona, Gielegghem, Meltzer. Nays – None. Absent – None. Motion carried.

**5. REQUEST APPROVAL FOR TRANSFER OF NEW SDM LIQUOR LICENSE – SEEDOZ ENTERPRISES, INC. AT 34111 HARPER ROAD**

Ms. Meltzer stated the applicants are here tonight and can answer any questions or talk about their new endeavor.

Ms. Amanda Sarkisian introduced her partner, Nikola Harb, stated they are new to the business and are looking to expand their horizons. They have been in this location for generations. Her grandfather previously owned it, and they are now hoping for a new generation to come through and run the family business.

Mr. Cannon stated all the paperwork is in order.

Ms. Sarkisian replied to inquiry that it was her grandfather's business. He leased it out, and she and her partner want to take it over and bring it back into the family.

Motion by Ms. Meltzer, supported by Mr. Aragona, to receive and file the letter dated December 18<sup>th</sup>, 2017 from the Clinton Township Clerk, and approve the Transfer of New SDM Liquor License to Seedoz Enterprises, Inc., located at 34111 Harper Avenue, Clinton Township, Michigan 48035, as requested. Roll Call: Ayes – Meltzer, Aragona, West, Keys, Pearl, Cannon, Gielegghem. Nays – None. Absent – None. Motion carried.

**6. CLINTON TOWNSHIP COMMUNITY BLOOD DRIVE PLACEMENT OF BANNER SIGNS**

Mr. Gielegghem explained that these signs will be placed in the same locations as last year, noting that they are well-placed by the Department of Public Works. He stated this is one of the largest blood drives in the State of Michigan and has been ongoing for 19 years. He informed that last year, they raised the amount of

blood donations collected from the previous year and they are hoping to continue to increase that number. He acknowledged that this is a true community partnership involving not only the Township employees, but also the Senior Center, both branches of the Clinton-Macomb Public Library, their host locations, as well as a partnership with both Chippewa Valley and Clintondale School Districts, with some of their students helping. He stressed that they could not do this without their partners and sponsors, and he encouraged people to give blood. He noted that he will give another public service announcement as the date draws closer, adding that it will be held on February 6<sup>th</sup> and 7<sup>th</sup> of this year.

Motion by Mr. Pearl, supported by Ms. West, to receive and file the letter from the Clinton Township Treasurer, and approve the request for the temporary placement of fifteen (15) banners advertising the 18<sup>th</sup> Annual Clinton Township Community Blood Drive at numerous sites within the Township. Roll Call: Ayes – Pearl, West, Keys, Cannon, Aragona, Gielegghem, Meltzer. Nays – None. Absent – None. Motion carried.

#### **7. APPROVAL OF 2018 HARDSHIP EXEMPTION GUIDELINES AND APPLICATION**

Ms. Meltzer explained this is something that is put together on an annual basis by the Department of Assessing.

Motion by Ms. West, supported by Ms. Meltzer, to approve the 2018 Hardship Exemption Guidelines and Application, as presented. Roll Call: Ayes – West, Meltzer, Keys, Pearl, Cannon, Aragona, Gielegghem. Nays – None. Absent – None. Motion carried.

#### **8. APPROVAL OF APPOINTMENT TO EQUIPMENT OPERATOR POSITION – PUBLIC SERVICES**

Motion by Mr. Gielegghem, supported by Mr. Aragona, to receive and file the letter dated December 26<sup>th</sup>, 2017 from the Human Resources Director, and appoint Mr. Clinton Patterson to the budgeted and authorized position of Equipment Operator in the Facilities Operations Division, with annual starting salary of \$45,427, as specified in the AFSCME Local 1103.12 collective bargaining agreement, effective January 9<sup>th</sup>, 2018, subject to successful completion of a background investigation and a pre-employment medical examination, including drug screen. Roll Call: Ayes – Gielegghem, Aragona, West, Keys, Pearl, Cannon, Meltzer. Nays – None. Absent – None. Motion carried.

**9. REQUEST TO WAIVE BID POLICY TO EXTEND THE CONTRACT WITH AMERICAN GRAPHICS**

Ms. Meltzer explained that this was discussed with Ms. Bednar at Budget/Ways & Means. They generally go out for bid, but they are getting the two-year bid price, so it is a cost savings to the Township.

Mr. Cannon pointed out that they must use a certain type of paper.

Mr. Gielegghem added that this business is also located in Clinton Township.

Motion by Mr. Keys, supported by Ms. West, to receive and file the letter dated December 22<sup>nd</sup>, 2017 from the Budget/Ways & Means Committee Chairperson, and approve the bid policy to extend the current contract with American Graphics for one (1) year to supply water bills and envelopes. Roll Call: Ayes – Keys, West, Pearl, Cannon, Aragona, Gielegghem, Meltzer. Nays – None. Absent – None. Motion carried.

**10. OVERTIME BUDGET REVISION REQUEST**

Mr. Cannon stated this money will come from the salaries portion of their budget.

Motion by Mr. Pearl, supported by Mr. Keys, to receive and file the letter dated December 22<sup>nd</sup>, 2017 from the Fire Chief, and authorize an additional \$50,000.00 to be transferred to the Fire Department's Overtime Budget for the 2017/2018 fiscal year due to four pending retirements and one Leave of Absence after the first of this year. Roll Call: Ayes – Pearl, Keys, West, Cannon, Aragona, Gielegghem, Meltzer. Nays – None. Absent – None. Motion carried.

**11. FLOORING PROJECT – FIRE STATION 4**

Mr. Cannon stated that this company has done a fine job here at the Civic Center.

Motion by Mr. Gielegghem, supported by Ms. West, to receive and file the letter dated January 3<sup>rd</sup>, 2018 from the Fire Chief, and approve the request for flooring replacement in the dormitory areas at Fire Station 4, located at 42601 Romeo Plank Road, in the amount of \$4,147.33, with the work to be performed by Lansing Tile, who did the flooring replacement for the remainder of Station 4, as well as the Township offices. Roll Call: Ayes – Gielegghem, West, Keys, Pearl, Cannon, Aragona, Meltzer. Nays – None. Absent – None. Motion carried.

**12. REQUEST APPROVAL TO SELL FIVE (5) POLICE DEPARTMENT VEHICLES**

Mr. Keys inquired as to how Chief Posavetz determines who sells the police vehicles.

Chief Posavetz replied that they try to use someone local because it is convenient. He stated this particular business has a good reputation with other police agencies and that is how the Township received the referral. He added they have been very happy with the numbers this company has been bringing to the Township.

Motion by Ms. Meltzer, supported by Ms. West, to receive and file the letter dated January 8<sup>th</sup>, 2018 from the Police Chief, and approve the request to sell five (5) police vehicles which are no longer in use, with the sale of these vehicles to be held by Motor City Auto Auction, of Roseville, Michigan. Roll Call: Ayes – Meltzer, West, Keys, Pearl, Cannon, Aragona, Gielegghem. Nays – None. Absent – None. Motion carried.

**13. APPOINTMENT OF DEPUTY TREASURER**

This item was moved to Item #1 on tonight's agenda.

**APPROVAL OF MINUTES OF DECEMBER 18<sup>TH</sup>, 2017 REGULAR TOWNSHIP BOARD MEETING**

Motion by Ms. Meltzer, supported by Ms. West, to approve the minutes of the December 18<sup>th</sup>, 2017 Regular Township Board Meeting as submitted. Roll Call: Ayes – Meltzer, West, Keys, Pearl, Cannon, Aragona, Gielegghem. Nays – None. Absent – None. Motion carried.

**APPROVAL OF BILLS**

Motion by Ms. Meltzer, supported by Mr. Keys, to approve the bills as presented. Roll Call: Ayes – Meltzer, Keys, West, Pearl, Cannon, Aragona, Gielegghem. Nays – None. Absent – None. Motion carried.

**PUBLIC COMMENTS**

There were no public comments.

**ADJOURNMENT**

Motion by Ms. West, supported by Ms. Meltzer, to adjourn the meeting. Roll Call: Ayes – West, Meltzer, Keys, Pearl, Cannon, Aragona, Gielegem. Nays - None. Absent – None. Motion carried. The meeting adjourned at 6:53 p.m.

Respectfully submitted,

KIM MELTZER, CLERK  
CHARTER TOWNSHIP OF CLINTON

ces:01/11/18