

**CHARTER TOWNSHIP OF CLINTON**  
**REGULAR MEETING OF THE BOARD OF TRUSTEES**  
**MONDAY, JANUARY 9<sup>TH</sup>, 2017**

<b>PRESENT:</b>	<b>ROBERT J. CANNON</b>	<b>SUPERVISOR</b>
	<b>KIM MELTZER</b>	<b>CLERK</b>
	<b>PAUL GIELEGHEM</b>	<b>TREASURER</b>
	<b>JOE A. ARAGONA</b>	<b>TRUSTEE</b>
	<b>MIKE KEYS</b>	<b>TRUSTEE</b>
	<b>KENNETH PEARL</b>	<b>TRUSTEE</b>
	<b>JENIFER WEST</b>	<b>TRUSTEE</b>

**ABSENT: NONE**

The Regular Meeting of the Board of Trustees was called to order at 6:30 p.m. in the Township Board Chambers, Clinton Township Civic Center. Also in attendance was Mr. Jack Dolan, Township Attorney. The Pledge of Allegiance was recited.

**APPROVAL OF AGENDA**

Ms. Meltzer requested a **partial** deletion from tonight's agenda:  
Item #9 - Request Closed Session to Discuss Contract Negotiations (she noted that the request for Closed Session to Discuss Litigation is still remaining on the agenda)

Ms. Meltzer requested the following additions to tonight's agenda:  
Item #10 - Site Development Plan: Farniente Condominiums – 3.28 acres of vacant land (Section 30), located west of Garfield, south of Moravian (Parcel #16-11-30-277-015)  
Item #11 - Request Approval for Clinton Township Community Blood Drive Placement of Banner Signs

Motion by Mr. Pearl, supported by Mr. Cannon, to approve tonight's agenda with the partial deletion of Item #9 (Closed Session on Contract Negotiations) and the addition of Items #10 and #11. Roll Call: Ayes – Pearl, Cannon, Aragona, Keys, West, Gieleghem, Meltzer. Nays – None. Absent – None.

## **PUBLIC SERVICE ANNOUNCEMENT**

Mr. Cannon reported on the sinkhole on 15 Mile Road between Fraser and Clinton Township, and Clinton Township's residents and businesses have been greatly affected by it. He indicated a lot of Clinton Township personnel have been there to do a lot of work to help. He stated that he, along with Ms. Meltzer and Mr. Pearl, were there on Sunday when the Governor visited the site and pledged his support to the program as far as seeking state and federal dollars to help the families who have been displaced. The County will be buying the homes of the three families on the Fraser side who have had their houses condemned, and they will not be able to get back into them. Mr. Cannon acknowledged Mr. Aragona's visit to the site a number of times helping residents, and he commended the County for their fabulous job coordinating everything. The Township's residents in the senior facility lost power a couple of times when the wires and poles fell, at which time DTE was quick to get a generator to the site, but there were added complications when that had to be moved. He commended Ms. Mary Bednar, Public Services Director, and Mr. Paul Brouwer, Emergency Management Coordinator, for their work with the area residents and businesses, adding that they both gave up their Christmas Eve, Christmas Day and day after Christmas and have been on the front lines, providing updates to the Board members so they can pass the information on. He added Mr. Dolan has been there, representing both Clinton Township and the City of Fraser. He informed that the City of Fraser is holding a meeting this evening to discuss the status on their side of 15 Mile, and his deputy, Ms. Liz Vogel, is attending that meeting as a representative of the Township Board and will report back to the Board any necessary information. He assured this will not be a quick fix, and they will continue to keep the residents informed. He added that Garfield will continue to be affected until they have the third bypass in place. The pumps are to protect the residents and businesses in Clinton Township.

Mr. Pearl had inquired as to whether any of the pumps along Garfield would be able to be removed prior to the repair, and he was told they are not sure they will be able to do that. The main bypass they need to put in, which will be done in February, will involve two 40-inch lines extending from Garfield to Hayes. They will go under Utica Road, but will be running along the surface to that point. He explained that, without those in place, they cannot open up the problem area.

Mr. Cannon informed that he sent a letter to the Governor, requesting that Clinton Township be declared a State of Emergency in order to protect the Township and anyone who spends money on this project. He stated they have not received an answer to that request; however, both Fraser and Macomb County have been granted that request. He is currently checking to see if the Township falls under the umbrella of the County.

Mr. Dolan stated he would defer that question to Mr. Brouwer, but the Township operates differently because of its size. The City of Fraser, because it is much smaller, contracts with the County for their emergency management services; however, Clinton Township has its own Emergency Management Department under the very capable leadership of Mr. Brouwer. He stated he will confer with Mr. Brouwer.

Mr. Keys echoed the thanks, not only to Ms. Bednar, but also to the mayor of Fraser, who kept them updated. Through those updates, he could update residents through Facebook and Nextdoor.com, so he thanked those in the Township and the staff in the City of Fraser for those updates. He also acknowledged the Nixle posts that provided updates throughout the event.

Mr. Cannon stated that the City of Fraser immediately allowed their Senior Center to be used as a command center, and it was good because it allowed people to communicate together and to work around the clock to protect the residents and businesses of Clinton Township.

**1. REQUEST TO BE RECOGNIZED AS A NON-PROFIT ORGANIZATION:  
CHIPPEWA VALLEY HIGH SCHOOL ATHLETIC BOOSTERS CLUB**

Motion by Mr. Pearl, supported by Mr. Keys, to receive and file the letter dated December 8<sup>th</sup>, 2016 from Mr. Ronald R. Roberts, Superintendent, Chippewa Valley Schools, and adopt Resolution Recognizing Chippewa Valley High School Athletic Boosters Club as a Non-Profit Organization for the purposed of obtaining a Charitable Gaming License, as requested. Roll Call: Ayes – Pearl, Keys, Aragona, Cannon, West, Gieleghem, Meltzer. Nays – None. Absent – None. Motion carried.

**2. REQUEST TO BE RECOGNIZED AS A NON-PROFIT ORGANIZATION:  
JAZZY HUMAN SERVICES**

Mr. Darius Cotton, 38834 Hilldale, Clinton Township, Michigan 48036, and Mr. Russell Kudela, same address, were present to answer questions.

Ms. Meltzer noted that the address listed on the application is a Macomb Township address, but their letterhead indicates a Clinton Township address.

Mr. Cotton replied that his home is in Macomb Township, but the address of Jazzy Human Services is in Clinton Township. He replied to further inquiry that the address on Hilldale is in a business setting but it is the last building before the residential district.

Ms. Meltzer inquired as to whether the recipients of this organization will, in part, benefit Clinton Township families.

Mr. Cotton replied affirmatively.

Motion by Ms. West, supported by Mr. Gielegem, to receive and file the letter dated December 21<sup>st</sup>, 2016 from Mr. Darius R. Cotton, President/CEO of Jazzy Human Services, and adopt Resolution for Jazzy Human Services to be recognized as a Non-Profit Organization for the purpose of obtaining a Charitable Gaming License, as requested. Roll Call: Ayes – West, Gielegem, Aragona, Keys, Pearl, Cannon, Meltzer. Nays – None. Absent – None. Motion carried.

Ms. Meltzer informed Mr. Cotton that she will have the Resolution ready tomorrow, and he can pick it up or she can mail it.

Mr. Cotton stated he will pick it up tomorrow.

**3. REVISED SITE DEVELOPMENT PLAN: ELIZABETH LEE DOLES MANOR (ADDITION OF STORAGE SHED) – 4.568 ACRES (MULTI-LOTS IN SUPERVISOR’S PLAT NO. 5 AND ASCOT PARK SUBDIVISIONS), LOCATED N/WALNUT, E/GRATIOT, S/JOY, ADDRESSED AS 42700 COLCHESTER (SECTION 12)**

Mr. Cannon replied to inquiry that this is a plan for a shed addition.

Motion by Mr. Pearl, supported by Ms. West, to receive and file the letter dated December 28<sup>th</sup>, 2016 from the Secretary of the Clinton Township Planning Commission, and approve the proposed Site Development Plan for Elizabeth Lee Doles Manor Storage Shed, to be located on 4.568 acres of land (multi-lots in Supervisor’s Plat No. 5 and Ascot Park Subdivisions), generally located north of Walnut, east of Gratiot and south of Joy Boulevard, addressed as 42700 Colchester, as submitted. Roll Call: Ayes – Pearl, West, Aragona, Keys, Cannon, Gielegem, Meltzer. Nays – None. Absent – None. Motion carried.

**4. REQUEST TO SCHEDULE A PUBLIC HEARING FOR THE REDISTRIBUTION OF CDBG FUNDS FROM ADMINISTRATION, JOY PARK DEVELOPMENT, SENIOR CENTER STORAGE BUILDING AND RESIDUAL FUNDS FROM PRINCE DREWRY PARK TO THE HOUSING REHABILITATION PROGRAM**

Mr. Cannon stated the action tonight is to set a date for the public hearing.

Mr. Carlo Santia, Director, Department of Planning and Community Development, replied to inquiry that they are looking for this to be scheduled for the next Township Board meeting.

Motion by Ms. West, supported by Mr. Keys, to receive and file the letter dated December 14<sup>th</sup>, 2016 from the Assistant Director of the Department of Planning and Community Development, and schedule a Public Hearing for public comments on the Redistribution CDBG Funds in the amount of \$150,000 from existing CDBG projects (Administration, Senior Center Storage Building and residual funds from completed projects including sidewalks improvements, the handicap walkway, Joy Park Development and Prince Drewry Park) to the Housing Rehabilitation Program, to be held on Monday, January 23<sup>rd</sup>, 2017 at 6:30 p.m., Township Board Chambers, Clinton Township Civic Center. Roll Call: Ayes – West, Keys, Aragona, Pearl, Cannon, Gielegghem, Meltzer. Nays – None. Absent – None. Motion carried.

**5. BUDGET AMENDMENT REQUEST - OVERTIME**

Mr. Cannon reported that other line items in the Fire Department Fund will be lowered because of the overtime, and although it is not an equal swap, it is necessary.

Motion by Ms. West, supported by Mr. Gielegghem, to receive and file the letter dated December 19<sup>th</sup>, 2016 from the Fire Chief, and approve a budget amendment for the 2016/2017 budget in the amount of an additional \$75,000 into the Fire Department's Overtime fund for the reasons stated in the correspondence. Roll Call: Ayes – West, Gielegghem, Aragona, Keys, Pearl, Cannon, Meltzer. Nays – None. Absent – None. Motion carried.

**6. APPROVAL OF APPOINTMENT TO UTILITY WORKER POSITION – PUBLIC SERVICES**

Motion by Ms. West, supported by Mr. Aragona, to receive and file the letter dated January 3<sup>rd</sup>, 2017 from the Human Resources Director, and appoint Mr. Jeremy Czarnik to the position of Utility Worker in the Water & Sewer Division, with annual starting salary of \$39,977, as specified in the UAW Local 412, Unit 76 collective bargaining agreement, effective January 16<sup>th</sup>, 2017, contingent upon successful completion of a background investigation and a pre-employment medical examination, including drug screen. Roll Call: Ayes – West, Aragona, Keys, Pearl, Cannon, Gielegghem, Meltzer. Nays – None. Absent – None. Motion carried.

**7. APPROVAL OF APPOINTMENT TO APPRAISAL CLERK II POSITION – ASSESSING DEPARTMENT**

Motion by Mr. Pearl, supported by Mr. Aragona, to receive and file the letter dated January 6<sup>th</sup>, 2017 from the Human Resources Director, and appoint Ms. Jessica Holden to the position of Appraisal Clerk II, which constitutes a

promotion to a higher classification within the Township, at an annual starting salary of \$42,720, effective January 10<sup>th</sup>, 2017. Discussion ensued.

Ms. West stated she spoke with Mr. Elrod earlier today regarding Ms. Staller, Administrative Aide, not having sufficient time for a seamless transition. She indicated he felt it would be ok for Ms. Holden to continue to work afternoons in the Trustees Office for the remainder of this week. There are items that have to be addressed, such as updates to the website, as well as looking into how they will reorganize the office. She claimed Mr. Elrod did not have a problem with that request.

Mr. Cannon claimed Mr. Elrod had indicated to him that he did not have a conversation with Ms. West, and he is not in favor of allowing Ms. Holden to continue to work afternoons in the Trustees Office.

Ms. West stated she cannot support the transfer of someone going to another department if it does not allow a seamless transition. She added that Ms. Holden has volunteered to work in the Trustees Office after hours if necessary, but Ms. West did not feel that is fair to either Ms. Holden or Ms. Staller.

Mr. Cannon stated he has Mr. Elrod's message on his telephone stating he is opposed to the request to allow Ms. Holden to continue working in the Trustees Office afternoons for the remainder of the week.

Ms. West stated she spoke with Mr. Elrod this morning, and she left a message for him to call her back. She stated she indicated in her message that if she did not hear from him, he was "ok with it".

Mr. Cannon confirmed that per his conversation with Mr. Elrod this afternoon, he is not "ok with it".

Mr. Keys stated the Trustees will not have the ability to update their website if Ms. Holden does not have a transition period. He felt it may not take an entire week but possibly only a couple of afternoons for Ms. Holden to produce some documents.

Discussion took place regarding a transition period of a week.

Mr. Cannon pointed out that Ms. Holden applied for the position a long time ago and she was aware she was the finalist for the position.

Ms. West stated she was not appointed until this evening.

Mr. Pearl stated he spoke with Ms. Holden, who is thrilled to start her new position. He felt if Ms. Staller needs help, she can receive technical help from

Information Technology. He did not feel Ms. Holden working a few afternoons in Trustees is going to make a difference, and she needs to be able to start her new job. He reminded that for years, Ms. Holden has been split between two departments, and he felt this job will be great for her. He urged the Board to allow this to be a clean break, and the Trustees can work out their problems within their department.

Mr. Keys suggested Mr. Pearl head this up to make sure the website is updated.

Mr. Pearl assured he will make sure that Information Technology Department is aware of this and provides the necessary technical assistance.

Mr. Aragona inquired as to whether the work in question is only related to the website, or whether there is more.

Ms. West stressed she also would like Ms. Holden to have a clean break to be able to go into her new position, but she does not want “things left on the table”.

Further discussion took place regarding whether some of that work had begun today, and the fact that Ms. Staller can receive help from Information Technology if needed.

Roll Call: Ayes – Pearl, Aragona, Keys, Cannon, West, Gielegem, Meltzer.  
Nays – None. Absent – None. Motion carried.

#### **8. REQUEST APPROVAL FOR OUT-OF-STATE TRAVEL – IIMC CONFERENCE**

Mr. Cannon explained it is Township policy that any out-of-state training has to be requested through the Township Board for approval.

Ms. Meltzer stated the cost of the conference is \$600 and \$1,184 for the hotel, totaling \$1,784, which is a budgeted amount.

Motion by Ms. West, supported by Mr. Aragona, to receive and file the letter dated January 5<sup>th</sup>, 2017 from the Township Clerk, and approve her request to attend the IIMC Annual Conference on May 22<sup>nd</sup> through 25<sup>th</sup>, 2017 in Montreal, Quebec, as outlined in the correspondence. Roll Call: Ayes – West, Aragona, Keys, Pearl, Cannon, Gielegem, Meltzer. Nays – None. Absent – None. Motion carried.

#### **9. REQUEST CLOSED SESSION TO DISCUSS LITIGATION**

Mr. Cannon replied to inquiry that the Board will not be reconvening after the Closed Session.

Mr. Dolan stated the three litigation cases to be discussed in Closed Session include the following: Daniels v. Clinton Township; Bains v. Clinton Township and Archland McDonalds v. Clinton Township.

Motion by Mr. Pearl, supported by Mr. Keys, to schedule Closed Session immediately following the last item on tonight's agenda for discussing litigation. Roll Call: Ayes – Pearl, Keys, Aragona, Cannon, West, Gielegghem, Meltzer. Nays – None. Absent – None. Motion carried.

**10. SITE DEVELOPMENT PLAN: FARNIENTE CONDOMINIUMS – 3.28 ACRES OF VACANT LAND W/GARFIELD, S/MORAVIAN (SECTION 30, PARCEL #16-11-30-277-015)**

Motion by Ms. West, supported by Mr. Aragona, to receive, file and concur with the letter dated December 13<sup>th</sup>, 2016 from the Secretary of the Clinton Township Planning Commission, and in consideration of grant of variance by the Clinton Township Board of Appeals, approve the Site Development Plan for Farniente Condominiums, located on 3.28 acres of land fronting the west line of Garfield Road, south of Moravian Drive (Section 30, Parcel #16-11-30-277-015), as submitted. Roll Call: Ayes – West, Aragona, Keys, Pearl, Cannon, Gielegghem, Meltzer. Nays – None. Absent – None. Motion carried.

**11. REQUEST APPROVAL FOR CLINTON TOWNSHIP COMMUNITY BLOOD DRIVE PLACEMENT OF BANNER SIGNS**

Mr. Cannon thanked Mr. Gielegghem for stepping in for Mr. Sowerby. It is a point of pride that the largest blood drive in the State of Michigan occurs here in Clinton Township, and it does a lot of good for a lot of people.

Mr. Gielegghem asked the Board's indulgence on adding this to tonight's agenda to enable the signs to go up in sufficient time to advertise the event. He stated he has taken this over from Mr. Sowerby, who has done a great job with it over the years, and it is a very large blood drive and a big endeavor. He stated they are fortunate to have so many partners like Chippewa Valley Schools, the Clinton-Macomb Library, Clintondale Schools, and he added that he talked with the Macomb Daily Newspaper, who may be coming on board. He informed this is the 18<sup>th</sup> Annual Blood Drive, scheduled for Tuesday, February 7<sup>th</sup> and Wednesday, February 8<sup>th</sup>. He advised that blood can be donated at the following locations: both branches of the Clinton-Macomb Library, Clintondale High School, Chippewa Valley Schools and the Senior Center at the Township Civic Center. Appointments are being made and those interested can sign up by going to the Red Cross website, or by calling (586) 286-1768. Mr. Gielegghem appreciated the Board's support in getting the word out about the blood drive.



Motion by Mr. Pearl, supported by Mr. Keys, to receive and file the letter from the Township Treasurer, and approve the request for the temporary placement of fifteen (15) banners advertising the 18<sup>th</sup> Annual Clinton Township Community Blood Drive at numerous sites within the Township, as outlined in the correspondence. Roll Call: Ayes – Pearl, Keys, Aragona, Cannon, West, Gielegem, Meltzer. Nays – None. Absent – None. Motion carried.

**APPROVAL OF MINUTES OF DECEMBER 12<sup>TH</sup>, 2016 REGULAR TOWNSHIP BOARD MEETING**

Motion by Mr. Gielegem, supported by Ms. West, to approve the minutes of the December 12<sup>th</sup>, 2016 Regular Township Board Meeting as submitted. Roll Call: Ayes – Gielegem, West, Aragona, Keys, Pearl, Cannon, Meltzer. Nays – None. Absent – None. Motion carried.

**APPROVAL OF BILLS**

Motion by Mr. Pearl, supported by Mr. Gielegem, to approve the bills as presented. Roll Call: Ayes – Pearl, Gielegem, Aragona, Keys, Cannon, West, Meltzer. Nays – None. Absent – None. Motion carried.

**PUBLIC COMMENTS**

There were no public comments.

**ADJOURNMENT**

Motion by Mr. Keys, supported by Ms. West, to adjourn the meeting. Roll Call: Ayes – Keys, West, Aragona, Pearl, Cannon, Gielegem, Meltzer. Nays - None. Absent – None. Motion carried. The meeting adjourned into Closed Session at 6:59 p.m.

Respectfully submitted,

KIM MELTZER, CLERK  
CHARTER TOWNSHIP OF CLINTON