

CHARTER TOWNSHIP OF CLINTON
REGULAR MEETING OF THE BOARD OF TRUSTEES
MONDAY, OCTOBER 15TH, 2018

PRESENT:	ROBERT J. CANNON	SUPERVISOR
	KIM MELTZER	CLERK
	PAUL GIELEGHEM	TREASURER
	JOE A. ARAGONA	TRUSTEE
	MIKE KEYS	TRUSTEE
	KENNETH PEARL	TRUSTEE
	JENIFER WEST	TRUSTEE

ABSENT: NONE

The Regular Meeting of the Board of Trustees was called to order at 6:30 p.m. in the Township Board Chambers, Clinton Township Civic Center. Also in attendance was Mr. Jack Dolan, Township Attorney. The Pledge of Allegiance was recited.

APPROVAL OF AGENDA

Ms. Meltzer stated there are no deletions to tonight's agenda.

Ms. Meltzer stated there are two additions to tonight's agenda:

- 1A. Address from Congressman Sandy Levin
- 16. Bid Award: Tax-Forfeited Property Sale

Motion by Mr. Pearl, supported by Mr. Keys, to approve the agenda with the addition of Items #1A and #16, as amended. Roll Call: Ayes – Pearl, Keys, West, Cannon, Aragona, Gieleghem, Meltzer. Nays – None. Absent – None. Motion carried.

1. RESOLUTION PROCLAIMING OCTOBER AS RED RIBBON MONTH

Mr. Cannon stated the Township has been proud to adopt this Resolution once each year.

Motion by Mr. Pearl, supported by Mr. Aragona, to adopt the Resolution Proclaiming October 2018 as Red Ribbon / National Substance Abuse

Prevention Month as presented. Roll Call: Ayes – Pearl, Aragona, West, Keys, Cannon, Gielegem, Meltzer. Nays – None. Absent – None. Motion carried.

1A. ADDRESS FROM CONGRESSMAN SANDY LEVIN

Mr. Cannon stated it is a great honor for the Township to have Congressman Sandy Levin present this evening to address the Board.

Congressman Sandy Levin thanked Mr. Cannon, noting that it is his privilege to be here. He stated this is his annual report that he tries to provide each year. He introduced Ms. Monica Chrzaszcz, one of his staff members for a dozen years, both in Washington and locally. Congressman Levin reported on current legislation and its status in Washington. He indicated they will be going back after the election to take up some of those items in a continued resolution. He stated the funding for Community Development Block Grant (CDBG) is anticipated to be the same as last year, and that will be part of the continued resolution. He noted the opioid funding has also been signed into law, and he referred to statistics on opioids for Oakland and Macomb Counties, noting there were 380-related deaths in 2017, and that number continues to increase. He explained that, like CDBG, the administration proposed to eliminate each of those programs entirely. On a bi-partisan basis, they decided otherwise. In Oakland and Macomb Counties combined, about 150,000 households received the assistance of LIHEAP (Low-Income Home Energy Assistance Program). He pointed out that this community is very active in the Community Services area. In a recent bill passed, he explained there is money available for career and technical education, and both Chippewa Valley High School and Macomb Community College are both especially active in this program. He mentioned that, in terms of technical education, he does not feel there is a more outstanding community college in the country than Macomb Community College. He commended the retired president, Mr. Jim Jacobs, who started over 30 years ago. He stated the Labor, Health and Education Bill is often controversial, yet he felt everyone in the room could recall some occasion in their family where this funding helped. He referred to MyCare, a community health center here in Clinton Township. Mr. Levin commended the Township on the passing of the Resolution proclaiming October as Red Ribbon month and felt that should be a signal to everyone as to the importance of the issue of drug abuse. He stated Chippewa Valley has an outstanding program, funded initially through seed money that he, along with Congressman Robert Portman, introduced twenty years ago, which has grown from \$10 million to over \$100 million. He complimented the Township on their library, referring to it as a “hallmark” in this community. He closed with two important topics: infrastructure of roads and water. He urged local residents and lawmakers to continue to press congress to act because the infrastructure has been a failure. He felt even though the Township has had resources to address some of the issues, they cannot do it alone, and although the State has “stepped up to the plate, possibly first base”,

he indicated the federal government has failed. He emphasized the importance of having a clean water infrastructure, recalling the years of “taking out gunk” from the Clinton River. He stressed attention by federal government has to be given to the importance of infrastructure and water. He congratulated the Township and thanked them for letting him be a tiny part of what they have been doing. He wished them all the best of luck.

Mr. Cannon thanked Congressman Levin, noting it is his last time appearing before this Board as their congressman, but added he is always welcome in Clinton Township. He credited Congressman Levin for helping to start SEMCOG fifty years ago, noting he has kept his doors open and staff available to do everything he could to help Clinton Township and the region. He also credited Congressman Levin for numerous other improvements, such as the widening of Cass Avenue and the SAFER Grant, which brought twelve young firefighters back to work immediately after being laid off.

The Township Board had a picture taken with Congressman Levin.

Motion by Mr. Pearl, supported by Ms. West, to receive and file the report given by Congressman Sandy Levin. Roll Call: Ayes – Pearl, West, Keys, Cannon, Aragona, Gielegem, Meltzer. Nays – None. Absent – None. Motion carried.

2. INTRODUCTION OF APPOINTMENT APPLICANTS TO THE COMPENSATION COMMISSION FOR TOWNSHIP ELECTED OFFICIALS

Mr. Cannon invited Mr. Robert Hogan to introduce himself as an applicant to the Compensation Commission for Township Elected Officials.

Mr. Robert Hogan, applicant for the Compensation Commission, provided some information about himself, noting this is the first time he is volunteering for a committee, but he is retired and now has the time, flexibility, energy and experience that is needed to serve on this committee. He stated he has lived in the Township for 45 years and has raised his family here. He reviewed his qualifications, citing his service in the United States Marine Corps, his education background, his responsibilities to community, and his corporate achievements. He stressed his attendance and participation at Township Board meetings and claimed this first-hand insight would be a tool with which could be utilized by a Compensation Commission member. He assured his participation on this Commission would not rely on statistics and comparisons of neighboring communities, but rather on first-hand observations of the Board conducting the business of Clinton Township. He thanked the Board for the opportunity to introduce himself.

Mr. Cannon noted the other applicant is not present this evening.

Motion by Mr. Keys, supported by Ms. West, to receive and file the letter dated October 3rd, 2018 from the Administrative Aide, and the introduction of appointment applicants to the Compensation Commission for Elected Officials. Roll Call: Ayes – Keys, West, Pearl, Cannon, Aragona, Gielegem, Meltzer. Nays – None. Absent – None. Motion carried.

3. PRESENTATION OF AUDITED FINANCIAL STATEMENTS

Mr. Dave Herrington, partner of Plante Moran, introduced Mr. Ali Hijazi and stated they will present the audit results. He explained the audit is an 89-page report, so they will present highlights. He stated he will present the audit opinion, and Mr. Hijazi will present the financial information, and they will be happy to take questions on any of the items related to the audit and/or financial questions related to the slides. He stated the opinion is the best opinion possible, and information does not need to be adjusted. It is outstanding and accurate, and it can be relied on. He added that they come out every year to conduct the audit, and he felt the Township has one of the best, if not the best, finance departments he has personally worked with. He commended the Finance Department for their timely financial information, which is always forward-looking and is best-in-class.

Mr. Ali Hijazi proceeded with the use of a Power Point presentation to show the various slides. He began with the General Fund Revenue for the year ending March 31st, 2018, indicating it contains the data from 2017, 2018, the budgeted amounts for 2019, as well as projected amounts for 2020 through 2022, and this will be the same format going forward. He noted that for 2018, total General Fund revenues were approximately \$17.9 million, with the largest percentage being from state sources. Property taxes also make up a large portion, increases of which are limited annually to the lesser of 5% or the rate of inflation, which has recently been about 1% or 2%. It is expected that the revenue rate will stay close to its current rate. Mr. Hijazi proceeded to explain the General Fund expenditures, noting that the increase between 2017 and 2018 was mainly due to transfers of funds to pay for capital projects. He pointed out that in the adopted 2019 Budget, the Board opted to make double contributions to MERS to increase the funding level for pension plans for General Township employees. He explained the Township has been very proactive and started a few years ago making additional contributions for retiree health care. He reviewed the Fund Balance. Mr. Hijazi reviewed the Police, Fire and Water and Sewer funds, including revenues, expenditures and balances. He explained the revenue in the Police Fund is mainly driven by property taxes and was slightly over \$21 million for 2018, with nearly \$20 million of that coming from property taxes. There are other revenue sources, but increases in property taxes are limited, so it is projected to remain relatively steady through 2022. He explained the expenditures in 2019 and outward increase over time because there is some natural increase in the cost of providing services. He reminded that budget and future projects always project full staffing. It also includes an increase in required

contribution for health care. Mr. Bondar stated the Police Fund balance was about \$32 million in 2018, although with a March 31st year end, the numbers as of March 31st reflect that all of the revenue was taken in as of December 31st; but nine of the twelve months of expenditures have not shown up in these numbers. He pointed out, therefore, that a \$32 million fund balance has to account for nine more months of expenditures before the next property tax dollars come in, so the \$32 million is actually more like \$17 million or \$18 million when considering the additional nine months of expenditures. He reviewed the Fire Fund revenues and expenditures, noting \$17.2 million in expenditures were incurred in the Fire Fund in 2018, with \$16.5 million of that for fire services, about \$700,000 in debt service. He noted upcoming projections show full staffing and explained there is a separate fire vehicle and replacement equipment fund, with those funds being transferred from the Fire Fund into that fund; however, capital projects are sporadic based on where the needs are, so that amount is not consistent. Additional contributions are being made to health care.

Mr. Hijazi reviewed the Water and Sewer Fund revenues, expenditures and balances. He explained there are certain expenditures that the Water and Sewer Fund can be used for, reflected as “Balance Sheet Only” and do not show up on the income statement. He cited the example of a capital asset that goes onto the balance sheet and there is depreciation expense over time. Looking at the income statement only will not provide a good sense of how much they are actually paying for capital expenditures. In 2018, there was \$15 million of capital expenditures and debt service, and he explained that is a cash flow item and not an accounting expense. He broke down the debt service schedule and the two types of debts incurred, those that are township-issued and those that are county-issued. He pointed out that the majority of the debt is not debt the Township Board voted on to issue, but they have to pay their portion of what the county has to do to maintain the water and sewer structure. Mr. Hijazi explained the last slide, which reflects pension and retiree health care funding levels. He stated they have assets valued at \$202 million, with a total liability of close to \$361 million, resulting in nearly \$159 million in unfunded liability. He explained that is a big number, but the Township has made some very prudent decisions to whittle that number down, but it will still be a long road ahead to get that debt down. He noted that most communities have the issue of unfunded liabilities, but many of them are not in the position to be able to make the decision the Board has made to try to get closer to 100% funded over time. They have been making increased payments toward it, knowing that can be scaled back if there is a more pressing project.

Motion by Mr. Pearl, supported by Mr. Aragona, to receive and file the Audit Presentation for the year ending March 31st, 2018, as presented. Roll Call: Ayes – Pearl, Aragona, West, Keys, Cannon, Gielegghem, Meltzer. Nays – None. Absent – None. Motion carried.

4. SITE DEVELOPMENT PLAN: PAHOA EXPRESS (FKA GRUCZ CEMENT) – LOTS 505 THROUGH 509, INGLESIDE FARMS #3 SUBDIVISION, BEING 6.215 ACRES W/GROESBECK, N/ULRICH (SECTIONS 15/22)

Mr. Cannon stated this will clean up that property.

Motion by Ms. West, supported by Ms. Meltzer, to receive, file and concur with the letter dated October 10th, 2018 from the Clinton Township Planning Commission Secretary, and approve the Site Development Plan for Pahoa Express (fka Grucz Cement), located on Lots 505 through 509, Ingleside Farms #3 Subdivision, being 6.215 acres of land fronting the west line of Groesbeck Highway, north of Ulrich (Sections 15/22), as presented, subject to compliance with the Fire Department's concerns being met. Roll Call: Ayes – West, Meltzer, Keys, Pearl, Cannon, Aragona, Gielegem. Nays – None. Absent – None. Motion carried.

5. PROPOSED REZONING FROM R-5 ONE-FAMILY RESIDENTIAL TO I-1 LIGHT INDUSTRIAL (FOR PURPOSE OF OUTSIDE RV/VEHICLE STORAGE) – 4.97 ACRES N/15 MILE, E/FORTON COURT, ADDRESSED AS 23203 15 MILE ROAD AND 23233 15 MILE ROAD (SECTION 26)

Mr. Keys stated one of his concerns is that this property is adjacent to apartments and residential areas, and with trucks driving in and out, he questioned how they intend to alleviate noise and congestion. He also observed a lot of trees on the property and questioned how many of these trees are proposed to be taken down and their plan for replacement of those trees.

Mr. Larry Vande Vrede, attorney representing the petitioner, acknowledged that trees are important in a community, and he indicated they have some ideas they will present when the site plan is being considered for approval. He assured there will not be a lot of traffic, noting that customers will be bringing in their RV's and boats for storage. He assured they will be high-end vehicles and will not be allowing the storage of "junk". He did not anticipate any problems with the neighbors and should generate very little traffic.

Mr. Keys stated he drives down 15 Mile every day and pointed out that street is packed with traffic on a daily basis. He claimed to travel on 15 Mile Road from Gratiot to Harper takes him at least 15 minutes, so he felt traffic is a big issue in that area, especially with the close proximity of the freeway. He acknowledged that this request is only for the rezoning, and the petitioners will still have to bring a site development plan forward. He questioned whether the Board will still get to see the plans for the development once they are brought forward even if the rezoning portion is approved this evening.

Mr. Cannon replied that is correct.

Motion by Mr. Pearl, supported by Mr. Aragona, to receive, file and concur with the letter dated October 10th, 2018 from the Secretary of the Clinton Township Planning Commission, concerning the proposed rezoning from R-5 One-Family Residential to I-1 Light Industrial of 4.97 acres of land located north of 15 Mile Road, east of Forton Court, addressed as 23203 15 Mile Road and 23233 15 Mile Road for the stated purpose of development with an outdoor vehicle storage facility, that the rezoning be approved as submitted; further, this is to be known as Ord. 260-A-473, and is to be published as required. Roll Call: Ayes – Pearl, Aragona, Cannon, Gielegem, Meltzer. Nays – West, Keys. Absent – None. Motion carried.

6. PROPOSED REZONING FROM R-3 ONE-FAMILY RESIDENTIAL (MINIMUM LOT SIZE OF 9,600 SQUARE FEET) TO R-5 ONE-FAMILY RESIDENTIAL (MINIMUM LOT SIZE OF 7,800 SQUARE FEET) – LOTS 7 THROUGH 21, INCLUSIVE, SUPERHIGHWAY CITY SUBDIVISION, BEING 0.69 ACRES OF LAND S/MORAVIAN DRIVE, E/UTICA ROAD (PARCELS #16-11-30-328-011 THROUGH -025)

Ms. Meltzer stated she has received several letters in her office from residents expressing their concern about this proposal, and she felt there are residents in the audience who may want to speak on this issue.

Mr. Cannon invited comments from the audience.

Ms. Kimberly Burnette, 36000 Moravian, Clinton Township, Michigan 48035, thanked the Board for hearing her comments, and she thanked the residents in attendance and/or who have participated in the opposition of this proposed rezoning. She claimed she speaks for herself, her family and others who are in opposition to this request. She began to provide background on this property.

Mr. Cannon reminded this is a discussion of the Board and, although Ms. Burnette is welcome to provide her input, it is not the public hearing. He assured he has read everything she has voiced on this, which he felt was good. He advised her that she can briefly summarize her notes.

Ms. Burnette stated that, since the Board has a record of her comments from the Planning Commission, she concluded by pointing out that there has historically been a strong commitment from this Board to preserve the integrity of Moravian and its residential properties. She recalled in May 2004 and August 2004, a builder made a very similar request to the Board and, in both of those cases, was denied by the Board. She questioned whether something has changed to overturn the precedence set in 2004.

Mr. Cannon assured that everyone on the Board read the information provided to them very carefully, including the minutes from the public hearing held by the Planning Commission.

Mr. Dale Reece, 23465 Lakewood, Clinton Township, Michigan 48035, petitioner, explained that, in the previous requests referred to by Ms. Burnette, the other builders were trying to get 50-foot to 60-foot lots. He explained the lots were platted at 20 feet, and he has fifteen tax stamps he has been paying for the last ten years. He explained he and his friend, who was a builder, decided they would try to build on these lots. His friend has since passed away and he has hooked up with another friend from high school to build on the lots. He felt making 100-foot-wide lots might work if this property were located on Moravian, closer to Millar. He pointed out there is a lot of density in the immediate area of this property, with condominiums across the street. He offered to show photographs of the area.

Mr. Cannon stated they do not need the photos.

Mr. Reece explained that the property behind the subject parcel is developed as 40-foot lots with 900-square-foot “shotgun” ranches on them. He claimed the property adjacent to it is also developed as 40-foot lots. He explained there are required setbacks from Moravian of 40 feet, and in back of the property, there is an abandoned alley that is 20 feet in width; however, that was taken over by the property owners behind his property. He explained the subject parcel is in close proximity to Utica Road, and is located directly across the street from densely-populated condominiums and a home converted into a dentist’s office. He added that the property is within 300 feet of a liquor store and a 7-Eleven with a gas station. He talked with an attorney, who had indicated they could take this to circuit court because the lots are platted at 20 feet. He explained his home and his business are in this community. He had originally talked with Mr. Santia, who had suggested developing the property with four duplexes in consideration of the density of the development in the surrounding area. He stated that was turned down, so when he talked with Mr. Cassin, whom he claimed was very knowledgeable of this area, he had suggested developing single-family homes on four lots. He stated there would be sixty to seventy feet from Moravian to the homes, so there would be plenty of room to have turn-arounds rather than circular drives, and he claimed that was confirmed in his conversation with someone from the Macomb County Department of Roads. He felt this proposal will work well for the area.

Mr. Cannon commented that Moravian Drive is special, noting it was the first inland road in Michigan, and was part of the trading route to lead to Detroit via Schoenherr and Gratiot. He noted there is a historical marker at Metropolitan Parkway and Moravian, and he agreed with the residents in the area. He felt three homes on the property would be nice.

Mr. Pearl looked closely at the property, noting he goes by there every day. The property to the north is zoned R-3, as well as to the west and east. He talked with Mr. Cassin about the 40-foot lots to the south were allowed to be built, but the Township would never allow 20-foot lots to be combined to 40-foot lots. Mr. Pearl claimed Mr. Cassin did not feel the court would allow it, either. He agreed that Moravian has been protected by the Planning Commission, Zoning Board of Appeals and Township Board for many years. He felt this is an economic decision, and he felt there is no reason why three homes cannot be built there, other than there is more profit if they can develop a fourth home on the property. He stated he would not be in favor of this, and he cautioned if it is approved, the petitioner would have to go in front of the Zoning Board of Appeals because there is not enough square footage for four lots.

Motion by Mr. Cannon, supported by Mr. Pearl, to receive and file the letter dated October 10th, 2018 from the Secretary of the Clinton Township Planning Commission, regarding the requested rezoning of Lots 7 through 21, inclusive, Superhighway City Subdivision, being 0.69 acre of vacant land fronting the south line of Moravian, east of Miami (Section 30) from R-3 One-Family Residential (9,600-square-foot minimum lot size) to R-5 One-Family Residential (7,800-square-foot minimum lot size) for the stated purpose of development with four single-family homes, that the rezoning as requested be denied based on the fact that the petitioner can build three homes on the property. Roll Call: Ayes – Cannon, Pearl, West, Keys, Aragona, Gielegem, Meltzer. Nays – None. Absent – None. Motion carried.

7. APPROVAL OF APPOINTMENT TO OFFICE CLERK II POSITION – CLERK'S OFFICE

Motion by Mr. Keys, supported by Ms. West, to receive and file the letter dated October 4th, 2018 from the Human Resources Director, and appoint Mr. Colin Handzinski to the position of Office Clerk II in the Clerk's Office, at an annual starting salary of \$35,112, as specified in the UAW Unit 52 collective bargaining agreement, with his appointment date effective October 16th, 2018, subject to successful completion of a background investigation and a pre-employment medical examination, including drug test. Roll Call: Ayes – Keys, West, Pearl, Cannon, Aragona, Gielegem, Meltzer. Nays – None. Absent – None. Motion carried.

8. APPROVAL OF APPOINTMENT TO PLANNING DIRECTOR POSITION

Mr. Cannon thanked Mr. Gielegem and Ms. Meltzer for sitting on the committee as well. He noted there were fifteen applicants screened by the Human Resource Director and Finance Director, and he claimed the Acting Planning Director confirmed the best candidates for the interviews. He explained the

candidate being recommended this evening was the number one choice of everyone on the committee, which is something he has never seen in an interview process. He stated Mr. Thompson is here with his wife, Julie, and he invited Mr. Thompson to introduce himself.

Mr. Bruce Thompson thanked the Board for the opportunity to interview for this position. He stated he is very excited to be here and to work with the Board. He would be glad to get to know all of the Board members, their visions for the Township and he hopes to be a very integral part of this staff.

Mr. Keys inquired as to the anticipated start date.

Mr. Cannon stated it would be one week from today.

Mr. Gieleghem thanked Mr. Cannon for his acknowledgement to the committee members, and he stated this was an incredibly inciteful process. He stated this is a unique field where the staff person is interwoven into so many different facets of what is done in Township government, so it is an important choice. He felt it speaks to Mr. Thompson's background and experience by the fact that the committee members were all unanimous in their decision. There were a lot of good applicants, and out of the six they interviewed, he kept a list of all of the great ideas he heard. He is anxious for Mr. Thompson to get started because he felt there is a lot they need to do. Mr. Gieleghem noted that Mr. Thompson comes from the city of Westland, which is a very similar community when looking at what they are facing. They have phenomenal growth to the west, whereas the Township is facing that in the neighboring northern communities. They also have infrastructure and corridor development challenges, and the committee was very impressed with Mr. Thompson's credentials in those areas. He added they look forward to him starting and assured they do not expect him to work miracles, but they want to help him get on the right path and address those very real challenges for the Township Board and its residents.

Mr. Thompson assured he is looking forward to it and is looking forward to seeing Mr. Gieleghem's ideas as well.

Motion by Mr. Keys, supported by Ms. West, to receive and file the letter dated October 4th, 2018 from the Human Resources Director, and appoint Mr. Bruce Thompson to the budgeted position of Planning Director, at a starting annual salary of \$91,943, as specified in the AFSCME Local 1919.29 Supervisory Employees collective bargaining agreement, with a start date of October 22nd, 2018; further, this is contingent upon successful completion of a background investigation and pre-employment medical examination, including drug screen. Roll Call: Ayes – Keys, West, Pearl, Cannon, Aragona, Gieleghem, Meltzer. Nays – None. Absent – None. Motion carried.

9. DISCUSSION ON THE SANTA ANNA AND SANTA BARBARA WATER MAIN INSPECTION FEES

Mr. Pearl inquired as to whether it would be appropriate for him to abstain at this time, since he lives on one of the streets being discussed.

Mr. Dolan replied that Mr. Pearl can request permission from the Board to abstain.

Motion by Mr. Cannon, supported by Mr. Aragona, to grant Mr. Pearl's request and allow him to abstain from any further discussion and vote on this item due to the fact this item involves the street on which he lives. Roll Call: Ayes – Cannon, Aragona, West, Keys, Pearl, Gielegghem, Meltzer. Nays – None. Absent – None. Motion carried.

Motion by Ms. Meltzer, supported by Mr. Gielegghem, to receive and file the letter dated October 12th, 2018 from the Director of Public Services, regarding the additional cost for the construction engineering and inspection services provided by the Macomb County Department of Roads for the Santa Anna and Santa Barbara Water Main Inspection Fees, and the subsequent adjustment of the water main portion of the project being adjusted to \$1,275,119.78. Roll Call: Ayes – Meltzer, Gielegghem, West, Keys, Cannon, Aragona. Nays – None. Absent – None. Abstain – Pearl. Motion carried.

10. REQUEST TO VACATE A STORM SEWER EASEMENT – CRILLON AT MONTCLAIR

Motion by Mr. Pearl, supported by Mr. Gielegghem, to receive and file the letter dated October 12th, 2018 from the Director of Public Services, and approve the Vacation of Easement for Crillon at Montclair, based on an 18-inch storm sewer that was abandoned as part of the Crillon project. Roll Call: Ayes – Pearl, Gielegghem, West, Keys, Cannon, Aragona, Meltzer. Nays – None. Absent – None. Motion carried.

11. CHANGE IN SCOPE DISTRICT “A” SEWER PROJECT

Motion by Mr. Pearl, supported by Ms. West, to receive and file the letter dated October 6th, 2018 from Mr. Loren D. Crandell, P.E., Partner, Giffels Webster, and approve the Work Scope Change Request for the sewer lead for District A Sanitary Sewer Project, which increases the contract cost by \$59,444.50 and contract times for Substantial Completion by eight (8) days to December 8th, 2018, as outlined in the correspondence. Roll Call: Ayes – Pearl, West, Keys, Cannon, Aragona, Gielegghem, Meltzer. Nays – None. Absent – None. Motion carried.

12. REQUEST BUDGET AMENDMENT

Motion by Mr. Aragona, supported by Ms. West, to receive and file the letter dated October 9th, 2018 from the Police Chief, and approve the request to move \$37,160 from the Police Department Fund Balance into Capital Outlay to pay for budgeted work done last year but not billed until recently, after the unspent money was returned to the Fund Balance. Roll Call: Ayes – Aragona, West, Keys, Pearl, Cannon, Gielegem, Meltzer. Nays – None. Absent – None. Motion carried.

13. RENEWAL OF EMERGENCY DISPATCH SERVICES AGREEMENT

Motion by Mr. Pearl, supported by Ms. Meltzer, to receive and file the letter dated September 21st, 2018 from Captain David Daniels, Macomb County Sheriff's Office, and approve the three-year renewal of the Intergovernmental Agreement for Regional Emergency Dispatch Services for the years of 2019, 2020 and 2021 as submitted. Roll Call: Ayes – Pearl, Meltzer, West, Keys, Cannon, Aragona, Gielegem. Nays – None. Absent – None. Motion carried.

14. REQUEST APPROVAL FOR PLANNING COMMISSION AND ZONING BOARD OF APPEALS MEETING VIDEOS TO BE CREATED AND PLACED ON THE TOWNSHIP YOUTUBE CHANNEL

Ms. Meltzer indicated this discussion is being carried over from the last meeting. She read a letter into the record from Mr. Jim Perpich, Director of Community Relations & Media Services.

Mr. Pearl noted that Mr. Perpich has found a way to cut the costs for Option 2 by using "Replacement Time", or flex time, and he thanked him for that. Mr. Pearl felt Option 2 is the best option and would offer better viewing and control.

Motion by Mr. Pearl, supported by Mr. Cannon, to receive and file the letter dated October 10th, 2018 from the Director of Community Relations & Media Services, and the letter dated September 26th, 2018 from the Budget/Ways & Means Committee Chairperson, and approve the video recording of future Planning Commission and Zoning Board of Appeals meetings, selecting Option 2, which calls for staff from Community Relations and Media Services Department to handle all aspects of recording, including multiple camera coverage and a live broadcast of the meetings, which is the same recording process that the department applies to Board meetings. Discussion ensued.

Mr. Keys thanked Mr. Pearl and Mr. Cannon for the recommendation. He provided a recap for the public, explaining that when he first brought this forward, he was told it had to go to Budget/Ways & Means because it would more than likely involve a budget amendment and a Personnel Vacancy Review Committee

recommendation that would have to come forward. Since then, the issue went to Budget/Ways & Means, Option #1 was the recommendation by the members of the Budget/Ways & Means Committee, and it came back to the Board. He added that, without any communication prior to the meeting, Mr. Pearl brought up Option #2 after having conversations with Mr. Perpich. At that time, Mr. Pearl did not have the numbers as to how much Option #2 would cost, so it was postponed. He noted they are told this evening that it will not cost much because they will use flex time and comp time. He claimed, however, that was still an option under Option #1, which allows them to buy a piece of technology for \$900, so if flex time or comp time were not an option, they could assign someone to “press a button” at the meeting, record on one camera, and “press a button” to end the recording and subsequently put it on YouTube. He claimed they have been talking for nearly four months about putting these meetings on YouTube. He expressed concern and felt this Board should be considering Option #1, so they have the safety net in the event comp time or flex time are not an option, and they would have to go into overtime. Mr. Keys stressed the main goal is to get these videos on line, so if it is the Board’s will to go with Option #2, that will also accomplish that. He felt if this starts to involve overtime, they will be looking at Option #1 once again. He felt if they would have gone with his original recommendation months ago, both options would have been available to them. With Option #2, they will be forced to use personnel rather than being able to focus on using technology to bring this product to the public. He reminded the caution expressed in the Audit this evening about the Township having to be careful because of the rough road ahead.

Mr. Pearl recognized that this was Mr. Keys’ idea and he thanked him for it. He claimed he is trying to add his experience, noting at one time he chaired the Planning Commission and has been on the Zoning Board of Appeals for a number of years. He felt the level of the Planning Commission and Board of Appeals is the same as the Township Board when it comes to legal matters, and he would prefer to have the cameras showing the Board/Commission, speakers and petitioner by switching back and forth. Zoning and planning decisions can be challenged in Circuit Court, just as Board actions, and he is uncomfortable with “just pushing a button”. He would like to see it done professionally, and he applauds Mr. Keys’ efforts to bring these meetings online. He assured he is not trying to take that recognition away or to delay action.

Mr. Gielegem felt they have spent too much time on this. He felt Mr. Keys’ idea is great, but he could see a potential problem with Option #2, questioning what happens when Mr. Cannon has a special event he wants filmed on location, such as a groundbreaking, tree planting, clean-up, and a very small Cable staff is pulled in many directions. He questioned who will do this work without overtime, and he did not feel this is an accurate reflection of the costs. He felt they need to utilize both options, so when there is time, a staff member from Cable can handle this; however, when there is not time, he questioned how they will be prioritizing

events. He felt these questions will come up, and the Board needs to decide how they will be handled. He will go with the will of the Board, he felt they are important meetings and he wants them to have professional production. He added, however, his feeling that they need the other option so if someone from Cable is not available, someone at the meeting can “hit a button” so it can get out to the public.

Ms. West stated she tended to agree with buying the equipment for Option #1. She looked at last week’s Planning Commission meeting, noting there was only one item on the agenda. It would be great to have it filmed, but she questioned what will happen when this individual is only going to be there filming for a half hour. She felt they should buy the equipment, and if they want the meetings done on a more professional level, they can look at it. She also cautioned they are basing this decision on the staffing they have today, but she questioned what will happen in the future.

Ms. Meltzer questioned whether they can hear from Mr. Perpich in terms of the resources he needs to take on this added responsibility, and how would it best be implemented.

Mr. Jim Perpich, Director of Community Relations and Media Services stated he sees this as an extension of the services they currently provide. With Planning Commission meeting twice a month and Zoning Board of Appeals once a month, this would add possibly three more meetings a month. He stated it is a service they provide, and they would do whatever is necessary to provide that service. He talked with Mr. Smith, Human Resource Director, and discussed an option they consider “replacement work”, with the hours being slid towards the end of the day. There are two or three in his department who can provide this service, so he does not anticipate it would ever become a problem. He pointed out for the last 2-1/2 years, they have had multiple video assignments the same day and it has never been a problem. He would like to see the Board approve Option #2, which provides a live option, which was never part of their original idea to get the meetings done and posted. Mr. Perpich felt the live option is great because viewers can see the meetings in real time. He did not see them ever using the device for recording, which is the proposal for Option #1, unless there was an illness or vacation; however, he pointed out with having three in their department capable of handling these meetings, he did not see where that would occur. He explained the meetings would be covered live the way the Board meetings are currently covered. He noted he was asked to present four options a few months ago at a Budget/Ways & Means Committee meeting, which he did; however, he was not asked for a recommendation at that time, and he was fine with any of the options they came up. He added the option they are discussing this evening, Option #2, is the one he would recommend.

Mr. Aragona was not sure originally whether he was in favor of putting these meetings online, but after some conversations and debates with Mr. Pearl, he has since become convinced they should be online. He felt if they are going to do it, they should do it right. He added Clinton Township is the largest township in the State, and they should lead by example.

Mr. Keys inquired as to whether Mr. Perpich anticipates that, with this option, he will be coming before the Board to request an increase in staff.

Mr. Perpich requested clarification as to whether Mr. Keys was referring to additional staff to cover these meetings.

Mr. Keys replied affirmative.

Mr. Perpich replied that he does not anticipate the need for additional staff for Option #2.

Mr. Keys reminded the Board that they have to look at priorities, and he agreed with Mr. Aragona that they want the best quality. He commended Mr. Perpich's department for doing a great job, citing the intro video with the music, as well as the ability to change the cameras. He cautioned they are getting ready to make tough decisions in the Township as to what they fund and what they do not fund. He stated they are willing to spend money to make meeting videos so the residents can see what is happening in the Township, but he felt they do not need an HD or 4k image of the Board members. He stressed they need the opportunity to go to YouTube to see the meetings from the past year and get involved in the local community. He appreciated the statements and the work that has been done on this, but he wants to focus on priorities. He expressed concern that they are willing to spend more money on this but not on other items they have debated at this Board.

Roll Call: Ayes – Pearl, Cannon, West, Keys, Aragona, Gielegem, Meltzer.
Nays – None. Absent – None. Motion carried.

15. SDM LIQUOR LICENSE TRANSFER – MR C'S #4, INC.

Ms. Meltzer explained they previously received approval for the SDM License for beer and wine sales. They have had no problems and are now seeking approval of a license to sell liquor.

Motion by Mr. Pearl, supported by Mr. Aragona, to receive and file the letter dated October 11th, 2018 from the Township Clerk, and approve the SDM Liquor License Application submitted by Mr. Layth Kriko, of Mr. C's #4, Inc., 35990 S. Gratiot Avenue, as requested. Roll Call: Ayes – Pearl, Aragona, West, Keys, Cannon, Gielegem, Meltzer. Nays – None. Absent – None. Motion carried.

16. BID AWARD: TAX-FORFEITED PROPERTY SALE

Ms. Meltzer explained that Mr. Gieleghem took the initiative to put this committee together and move forward on properties where they can sell them and get them back on the tax roll. She identified the properties by street name and the respective bidders and bid amounts for those properties. She noted that the Board generally awards the bids to the highest bidder, but that is not always the case.

Mr. Gieleghem explained the Township owns too many lots that may be developable, and the objective is to get them out to the public and get them developed and back on the tax rolls. In the Planning Department, after the former Planning Director retired, there were a lot of phone calls about these lots. These properties were routed to the Property Disposition Committee, formerly known as the Tax Foreclosure Committee. The Committee decided these properties needed to go out for bid, and the Board agreed. With the exception of the properties on Sharkey, each of the other properties received only one bid, and the Committee has reviewed them and considered them good offers. He explained the Committee is comprised of himself, Mr. Cannon, Ms. Meltzer, Mr. Cassin from the Planning Department, Mr. Elrod from the Assessing Department, Ms. Bednar from Public Services and Mr. Miller from the Building Department. He suggested awarding the bids for the Aurora Street and McCoy Street properties first and voting separately on the Sharkey properties. He informed that the Committee recommended to go with the Giambanco offer on the Sharkey properties. Even though the bids were \$100 less per property, the Committee believed the houses would get built faster and better, and they have a track record in the community of doing good work.

Mr. Cannon felt the Board can act on all of them in one motion.

Motion by Mr. Gieleghem, supported by Ms. Meltzer, to receive and file the letter dated October 12th, 2018 from Mr. Stephen N. Cassin, Planning Consultant for the Department of Planning and Community Development, and award the bids for the selling of certain township-owned properties as follows:

16-11-35-329-010	Aurora Street	\$5,000	Giambanco
16-11-35-329-013	Aurora Street	\$5,000	Giambanco
16-11-35-329-019	Aurora Street	\$5,000	Giambanco
16-11-35-329-021	Aurora Street	\$5,000	Giambanco
16-11-35-330-010	Aurora Street	\$5,000	Giambanco
16-11-35-331-002	Aurora Street	\$5,000	Giambanco
16-11-34-204-202	McCoy Street	\$1,000	Burnoski
16-11-34-204-038	McCoy Street	\$2,501	Burnoski
16-11-34-127-055	Sharkey Street	\$2,500	Giambanco
16-11-34-127-017	Sharkey Street	\$2,500	Giambanco

Further, these are to be handled using the Township's usual procedures for disposing of tax-forfeited properties; further, all related fees are to be added to the bid price as stated in the letter. Roll Call: Ayes – Gieleghem, Meltzer, West, Keys, Pearl, Cannon, Aragona. Nays – None. Absent – None. Motion carried.

APPROVAL OF MINUTES OF OCTOBER 1ST, 2018 REGULAR TOWNSHIP BOARD MEETING

Motion by Ms. Meltzer, supported by Mr. Keys, to approve the minutes of the October 1st, 2018 Regular Township Board Meeting, as presented. Roll Call: Ayes – Meltzer, Keys, West, Pearl, Cannon, Aragona, Gieleghem. Nays – None. Absent – None. Motion carried.

APPROVAL OF BILLS

Motion by Ms. Meltzer, supported by Mr. Aragona, to approve the bills as presented. Roll Call: Ayes – Meltzer, Aragona, West, Keys, Pearl, Cannon, Gieleghem. Nays – None. Absent – None. Motion carried.

PUBLIC COMMENTS

There was one public comment:

Ms. Grace Caporuscio, resident of Macomb Township, Michigan, stated from 1997 to 2018, the Chippewa Valley voters approved four bonds totaling nearly one-half million dollars. She stated they are trying to increase that amount again, indicating it is for school safety. She outlined some of the figures relating to expenditures and bonds, and she questioned why that amount has not been paid down or off. She submitted a FOIA request to Ms. Meltzer for all of the tax revenue collected specifically for Chippewa Valley Schools bond debt from 1995 to 2018. She proceeded to state she is a candidate for the Chippewa Valley School Board.

Mr. Dolan stated the comments being made by Ms. Caporuscio are not deemed appropriate for this forum since it is not a political forum for candidates to espouse their views on behalf of themselves in the running for offices.

ADJOURNMENT

Motion by Mr. Pearl, supported by Mr. Aragona, to adjourn the meeting. Roll Call: Ayes – Pearl, Aragona, West, Cannon, Gielegem, Meltzer. Nays - Keys. Absent – None. Motion carried. The meeting adjourned at 8:08 p.m.

Respectfully submitted,

KIM MELTZER, CLERK
CHARTER TOWNSHIP OF CLINTON

ces:10/20/18