

Charter Township of Clinton 40700 Romeo Plank Road, Clinton Township, MI 48038

VOLUNTEER APPLICATION

Complete all sections of this application

Type of volunteer work you would like to do: _____

Date of application: _____

Name: _____ Date of Birth: _____

Address: _____ City: _____ State: _____ Zip: _____

Home Phone: _____ Mobile Phone: _____ E-mail: _____

Have you ever worked or volunteered for Clinton Township? _____ If yes, describe: _____

Are you presently a student? _____ If so, where? _____

Is your volunteer work to be used towards school credit or fulfillment of a community service? _____

Availability and Volunteer Assignment Preferences

Do you have a preferred schedule for volunteer work: _____

Please check the days you would be able to volunteer:

Mornings: _____ Monday _____ Tuesday _____ Wednesday _____ Thursday _____ Friday _____ Saturday

Afternoons: _____ Monday _____ Tuesday _____ Wednesday _____ Thursday _____ Friday _____ Saturday

Emergency Contact Information

Name: _____ Phone Numbers(s): _____

Address: _____ Relationship: _____

Do you have a valid Driver's License? _____ Yes _____ No Driver's License Number: _____

Do you have your own transportation? _____ Yes _____ No

Auto Insurance Issuer and Policy No. _____

Have you, since the age of 18, ever pleaded guilty or no contest to or been convicted of any crime, **excluding civil infractions**? _____. If so, please specify: _____

Criminal conviction is not an absolute bar from volunteering, but it will be considered in relation to specific areas of volunteer needs.

Have you engaged in illegal use, possession, sale, or transfer of narcotics or illicit drugs, including receiving a positive workplace-related drug test or alcohol test? _____

Are you currently charged with any crime? _____ If so, specify: _____

Are you currently on probation or parole? _____ If so, specify: _____

If yes, please attach additional sheets and give dates, details, and penalties for each occurrence. Include dates of any probationary periods.

I CERTIFY THAT ALL STATEMENTS MADE IN THIS APPLICATION ARE TRUE AND COMPLETE, AND THAT ANY MISSTATEMENT OR OMISSION OF MATERIAL MAY SUBJECT ME TO DISQUALIFICATION OR DISMISSAL.

SIGNATURE: _____ DATE: _____

YOU MUST COMPLETE AND RETURN THE SECOND PAGE OF THIS APPLICATION

**DISCLOSURE TO APPLICANT REGARDING
CONSUMER REPORTS**

You have applied to the Charter Township of Clinton (“the Township”) for employment as a volunteer. The Township may obtain consumer reports about you from a consumer reporting agency or agencies and may use the reports in deciding whether to hire you. These reports may include the following types of information: names and dates of previous employers, reason for termination of prior employment, job performance, work experience, accidents, etc.

Consumer reports may also contain information concerning your driving record, workers compensation claims, credit history, bankruptcy proceedings, criminal history, educational history, social security number and date of birth verification from the Social Security Administration. Information may be obtained from federal, state, or local governments, agencies, and former employers.

If you are hired by the Township, the Township may obtain consumer reports about you from time to time and may use the reports in deciding whether to retain you, promote you, reassign you, or for other employment purposes.

AUTHORIZATION

I understand that the Township may not obtain consumer reports about me unless I authorize it to do so. I also understand that if I refuse to give the Township authorization to obtain consumer reports my application for employment will not be considered.

I hereby authorize the Charter Township of Clinton to obtain consumer reports in connection with my application and during any future employment by the Township. The Township has disclosed and I understand that consumer reports may include but are not limited to my creditworthiness or similar characteristics, employment and education verifications, social security verification, criminal and civil history, personal interviews, driving records, and any other public records and information bearing on my credit standing, credit capacity, character, general reputation, personal characteristics, and trustworthiness. I authorize without reservation any party or agency contacted by the Township to furnish the requested information. I understand that I have the right to request the Township to provide me with the nature and substance of all information in its files regarding me as of the time of the request.

This authorization shall serve as ongoing authorization to the Township to procure consumer reports about me at any time during my employment (or contract) period.

Date: _____

Signature of Applicant: _____

Name - Please Print: _____