

CHARTER TOWNSHIP OF CLINTON  
EMPLOYEES CIVIL SERVICE COMMISSION  
UN-APPROVED MINUTES  
January 20, 2021  
5:30 p.m.

PRESENT: Mr. Robert Butler, Chair  
Mr. John Russi, Vice Chair  
Mr. Eric Jackson, Member  
Ms. Lisa Murray, Personnel Director

I. CALL TO ORDER:

Mr. Butler called the virtual meeting to order at 5:30 p.m. Roll call: Mr. Robert Butler, Chair, Mr. John Russi, Vice Chair and Mr. Eric Jackson, Member were present. Also in attendance: Mr. Colin Handzinski, Senior Staff Secretary, Mr. Dan Bernard, Legal Counsel and Ms. Lisa Murray, Personnel Director.

II. APPROVAL OF AGENDA:

Mr. Russi made a motion to approve the agenda as presented. Mr. Butler seconded. The motion passed unanimously.

III. APPROVAL OF DECEMBER 14, 2020 MEETING MINUTES:

Mr. Jackson made a motion to approve the minutes. Mr. Russi seconded. The motion passed unanimously.

IV. CORRESPONDENCE:

None.

V. REPORTS:

- A. The Personnel Director informed the Commission regarding the Status of the Assistant Senior Center Director position at the Senior Center.
- B. The Personnel Director informed the Commission regarding the status of the Office Clerk II position in the Department of Public Services, Water & Sewer Division.
- C. The Personnel Director informed the Commission regarding the status of the Assistant Finance Director position in the Budget & Finance Department.
- D. The Personnel Director informed the Commission regarding the status of the Election Coordinator position in the Clerk's Office.

- E. The Personnel Director informed the Commission regarding the status of the Communication Support Specialist position in the Information Technology Department.
- F. The Personnel Director informed the Commission regarding the status of the Office Manager II position in the Planning Department.
- G. The Personnel Director informed the Commission regarding the status of the Equipment Operator in the Department of Public Services, Facilities & Operations Division.
- H. The Personnel Director informed the Commission regarding the status of the Utility Worker position in the Department of Public Services, Water & Sewer Division.

VI. PUBLIC PARTICIPATION:

None.

VII. COMMISSIONER COMMENTS:

The Commission scheduled the next meeting for Wednesday, March 10, 2021.

VIII. OLD BUSINESS:

None.

IX. ADJOURNMENT:

Mr. Butler made a motion to adjourn at 5:51 p.m. Mr. Jackson seconded. The motion passed unanimously.

Respectfully submitted,

Lisa M. Murray  
Personnel Director  
Employees Civil Service  
Charter Township of Clinton