

CHARTER TOWNSHIP OF CLINTON  
EMPLOYEES CIVIL SERVICE COMMISSION  
APPROVED MINUTES

April 19, 2022  
5:30 p.m.

PRESENT: Mr. Robert Butler, Chair  
Mr. John Russi, Vice Chair  
Ms. Lisa Murray, Personnel Director

1. CALL TO ORDER:

Mr. Butler called the meeting to order at 5:30 p.m. Roll call: Mr. Robert Butler, Chair, Mr. John Russi, Vice Chair were present. Mr. Eric Jackson, Member was absent. Also in attendance: Mr. Dan Bernard, Legal Counsel and Ms. Lisa Murray, Personnel Director.

11. APPROVAL OF AGENDA:

Mr. Russi made a motion to approve the agenda as presented. Mr. Butler seconded. The motion passed unanimously.

111. APPROVAL OF MARCH 8, 2022, MEETING MINUTES:

Mr. Russi made a motion to approve the minutes. Mr. Butler seconded. The motion passed unanimously.

IV. CORRESPONDENCE:

A. Mr. Butler made a motion to not revise the Equal Employment Opportunity Data Optional Form. Mr. Russi seconded. The motion passed unanimously.

V. REPORTS:

- A. The Personnel Director informed the Commission regarding the status of the Recreation Coordinator position at the Senior Center.
- B. The Personnel Director informed the Commission regarding the status of the Office Clerk II position in the Police Department.
- C. The Personnel Director informed the Commission regarding the status of the Park Maintenance Personnel position in the Department of Public Works, Facilities & Operations Division.
- D. The Personnel Director informed the Commission regarding the status of the Utility Worker position in the Department of Public Services, Water & Sewer Division.
- E. The Personnel Director informed the Commission regarding the status of the Inspector position in the Department of Public Services, Facilities & Operations Division.

F. The Personnel Director informed the Commission regarding the status of the Assistant Foreman position in the Department of Public Services, Water & Sewer Division.

VI. PUBLIC PARTICIPATION:

None.

VII. COMMISSIONER COMMENTS:

The Commission scheduled the next meeting for Tuesday, May 24, 2022 at 5:30 p.m.

VIII. OLD BUSINESS:

None.

IX. ADJOURNMENT:

Mr. Butler made a motion to adjourn at 6:00 p.m. Mr. Russi seconded. The motion passed unanimously.

Respectfully submitted,

Lisa M. Murray  
Personnel Director  
Employees Civil Service  
Charter Township of Clinton