

CHARTER TOWNSHIP OF CLINTON
EMPLOYEES CIVIL SERVICE COMMISSION
APPROVED MINUTES

May 24, 2022
5:30 p.m.

PRESENT: Mr. Robert Butler, Chair
Mr. John Russi, Vice Chair
Ms. Lisa Murray, Personnel Director

I. CALL TO ORDER:

Mr. Butler called the meeting to order at 5:30 p.m. Roll call: Mr. Robert Butler, Chair, Mr. John Russi, Vice Chair were present. Mr. Eric Jackson, Member was absent. Also in attendance: Ms. Angela Walker, Office Manager of Department of Public Services, Ms. Tammy Patton, Township Trustee, Mr. Dan Bernard, Legal Counsel and Ms. Lisa Murray, Personnel Director.

II. APPROVAL OF AGENDA:

Mr. Russi made a motion to approve the agenda as presented. Mr. Butler seconded. The motion passed unanimously.

III. APPROVAL OF APRIL 19, 2022, MEETING MINUTES:

Mr. Russi made a motion to approve the minutes. Mr. Butler seconded. The motion passed unanimously.

IV. CORRESPONDENCE:

A. Mr. Russi made a motion to deny the Assistant Office Manager of Department of Public Services request for a job study. Mr. Butler seconded. The motion passed unanimously.

V. REPORTS:

- A. The Personnel Director informed the Commission regarding the status of the Police Cadet position in the Police Department.
- B. The Personnel Director informed the Commission regarding the status of the Equipment Operator position in the Department of Public Services, Facilities & Operations Division.
- C. The Personnel Director informed the Commission regarding the status of the Maintenance Worker position in the Department of Public Works, Facilities & Operations Division.
- D. The Personnel Director informed the Commission regarding the status of the Mechanic position in the Department of Public Services, Water & Sewer Division.

- E. The Personnel Director informed the Commission regarding the status of the Assistant Foreman position in the Department of Public Services, Water & Sewer Division.
- F. The Personnel Director informed the Commission regarding the status of the Seasonal Laborer positions in the Department of Public Services, Facilities & Operation Division.
- G. The Personnel Director informed the Commission regarding the status of the Seasonal Laborer positions in the Department of Public Services, Water & Sewer Division.

VI. PUBLIC PARTICIPATION:

The Commission welcomed Tammy Patton, Township Trustee. Ms. Patton inquired as to how many applicants applied for the Police Cadet vacancy. Also, Ms. Patton commented on how quickly the seasonal laborer positions were filled for the Department of Public Services.

VII. COMMISSIONER COMMENTS:

The Commission scheduled the next meeting for Tuesday, June 28, 2022 at 5:30 p.m.

VIII. OLD BUSINESS:

None.

IX. ADJOURNMENT:

Mr. Butler made a motion to adjourn at 5:50 p.m. Mr. Russi seconded. The motion passed unanimously.

Respectfully submitted,

Lisa M. Murray
Personnel Director
Employees Civil Service
Charter Township of Clinton