



Barry Miller, Superintendent • Fritz Birkam, Assistant Superintendent

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## Virtual Inspection Program

In light of the ongoing virus emergency, the Clinton Township Building Department modified its inspection procedures regarding work inside owner-occupied homes. For safety purposes, certain inspections are now being completed remotely by video instead of on-site. If your project involves a qualified inspection, please make arrangements as noted below:

### Types of inspections qualified for virtual inspection

- **Building** - Kitchen/bathroom renovations; basement waterproofing; minor repairs; reinspections; and other inspections on a case-by-case basis as allowed by the Department
- **Electrical** – Replacement panels; kitchen/bathroom renovations; electric water heater replacements; air condensers; minor repairs; reinspections; and other inspections on a case-by-case basis as allowed by the Department
- **Mechanical** - Replacement furnaces; kitchen/bathroom renovations; water heater replacements; air condensers; minor repairs; reinspections; and other inspections on a case-by-case basis as allowed by the Department
- **Plumbing** – Second water meters; backflow devices; kitchen/bathroom renovations; water heater replacements; minor repairs; reinspections; and other inspections on a case-by-case basis as allowed by the Department
- **Rental** - Reinspections where repairs of previously issued violations can be easily viewed
- **Other**- Any other requests are at the discretion of the Building Official.

### Arranging the Inspection

1. THE CONTRACTOR MUST SCHEDULE THE INSPECTION BY NORMAL MEANS. AS PART OF THE MESSAGE INFORM US THAT A VIRTUAL INSPECTION IS BEING REQUESTED (**INSPECTION LINE- 586-286-9320**).
2. THE CONTRACTOR must contact the inspector between 8:30 and 9:15 to schedule a time for the inspector to log into their device for inspection.
3. THE CONTRACTOR must set up Zoom meeting and email the link to the inspector's email address for their appointment at the agreed upon time.
4. THE CONTRACTOR must have all pertinent tools on site to show the inspector all necessary components for the inspection to be properly informed.
5. THE CONTRACTOR must adequately show the inspector that they are on the correct site. (Front of property with the address).
6. THE INSPECTOR will run the meeting (i.e.: tell the contractor what they want to see)
7. THE INSPECTOR will approve or deny the inspection verbally and follow up with mailing or emailing appropriate violation or send email approving the job and what the approval was for (i.e.: Rough, Final, etc.).