

CHARTER TOWNSHIP OF CLINTON
EMPLOYEES CIVIL SERVICE COMMISSION
APPROVED MINUTES
September 11, 2019
5:30 p.m.

PRESENT: Mr. Robert Butler, Chairman
Mr. John Russi, Vice Chair
Mr. Eric Jackson, Member
Ms. Lisa Murray, Personnel Director

I. CALL TO ORDER:

Mr. Butler called the meeting to order at 5:30 p.m. Roll call: Mr. Robert Butler, Chairman, Mr. John Russi, Vice Chair and Mr. Eric Jackson, Member were present. Also in attendance: Ms. Lisa Murray, Personnel Director and Mr. Dan Bernard, Legal Counsel.

II. APPROVAL OF AGENDA:

Mr. Butler made a motion to approve the agenda as presented. Mr. Russi seconded. The motion passed unanimously.

III. APPROVAL OF JULY 24, 2019 MEETING MINUTES:

Mr. Butler made a motion to approve the minutes as presented. Mr. Russi seconded. The motion passed unanimously.

IV. CORRESPONDENCE:

- A. Mr. Butler made a motion to approve the request from the Building Superintendent to waive the Ordinance Enforcement Officer written examination for the current Seasonal Ordinance Enforcement Officer. Mr. Russi seconded. The motion passed unanimously.
- B. Discussion ensued regarding the Non-Discrimination Statement.
- C. Mr. Russi made a motion to approve the request from the Assessor to extend temporary help in the Assessing Department.

V. REPORTS:

- A. The Personnel Director informed the Commission regarding the status of the Foreman position in the Department of Public Services, Water & Sewer Division.
- B. The Personnel Director informed the Commission regarding the status of the Communication Support Specialist.

VI. PUBLIC PARTICIPATION:

Public participation was conducted.

VII. COMMISSIONER COMMENTS:

The Commission scheduled the next meeting for Wednesday, October 16, 2019.

VIII. OLD BUSINESS:

None.

IX. ADJOURNMENT:

Mr. Butler made a motion to adjourn at 6:30 p.m. Mr. Jackson seconded. The motion passed unanimously.

Respectfully submitted,

Lisa M. Murray
Personnel Director
Employees Civil Service
Charter Township of Clinton