

Date Applied: \_\_\_\_\_  
 Date Issued: \_\_\_\_\_  
 Plan Reviewer: \_\_\_\_\_  
 Dept. Approval: \_\_\_\_\_

**Fence Permit Application**  
 BUILDING DEPARTMENT  
 CHARTER TOWNSHIP OF CLINTON  
 40700 Romeo Plank Rd.  
 Clinton Township, MI 48038  
 24 Hr. Insp. Line: (586)286-9320  
 Direct Line: (586)286-9323  
 Fax No.: (586)286-9484  
 building@clintontownship-mi.gov  
 Office Hours: 8:30 a.m. – 4:30 p.m.  
 MONDAY THROUGH FRIDAY

**ORDINANCE PERMIT**

Permit No. \_\_\_\_\_  
 Permit Fee \_\_\_\_\_  
 Bond (if enclosing pool) \_\_\_\_\_  
 Receipt No. \_\_\_\_\_

Authority: Ord. 1488  
 Completion: Mandatory to obtain Permit  
 Penalty: Permit will not be issued

**I. FENCE LOCATION**

Street Address		Phone Number	
Name of Owner of Property		Lot/Bldg.#	Subdivision

**II. APPLICANT INFORMATION**

Indicate who the applicant is <input type="checkbox"/> Contractor <input type="checkbox"/> Property owner	Name	Phone Number	
Address(Street and Number)		EMAIL ADDRESS	
City		State	Zip Code

**III. PROJECT DATA**

USE <input type="checkbox"/> Single Family <input type="checkbox"/> Commercial <input type="checkbox"/> Other _____ <input type="checkbox"/> Multi Family <input type="checkbox"/> Industrial	Length of Fence (feet) _____ FT.	Height of Fence ___ FT. ___ IN.	Estimated Cost of Fence \$
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**DESCRIPTION OF WORK** (example: construct 6' fence around rear yard)

<b>Type of Fence</b> <input type="checkbox"/> Chain Link <input type="checkbox"/> Privacy <input type="checkbox"/> Picket <input type="checkbox"/> Aluminum rail/ picket <input type="checkbox"/> Other _____	<b>Fencing Material</b> <input type="checkbox"/> Metal <input type="checkbox"/> Wood (naturally durable or treated) <input type="checkbox"/> Masonry <input type="checkbox"/> Concrete <input type="checkbox"/> Vinyl <input type="checkbox"/> Other _____	<b>Type of Lot</b> <input type="checkbox"/> Corner Lot <input type="checkbox"/> Interior Lot
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<b>Condition</b> <input type="checkbox"/> New <input type="checkbox"/> Replacement	<b>Will the fence enclose a pool or spa?</b> <input type="checkbox"/> YES <input type="checkbox"/> NO
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Supporting Construction shall face the interior of the lot and the smooth side shall face neighboring properties or the Right of way (unless a notarized letter from the abutting property owner is submitted with application and Building official approval is obtained).

**Will your proposed fence comply?**     YES     NO

**IV. Applicant Signature**

I hereby certify that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his/her authorized agent, and we agree to conform to all applicable laws of the Charter Township of Clinton. All information submitted on this application is accurate to the best of my knowledge.

Signature of Licensee or Homeowner	Print Name	Date
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**V. Plan Review Comments or Conditions of Permit (Department Use Only)**

## Fence Permit Rules and Guidelines for Submittal

When submitting an application for a fence permit you must provide the following:

- Completed application form
- 2 copies of the property plot plan or **SCALED** drawing showing the proposed location of your fence, gates, adjoining roads, structures on property and easements
- A copy of the applicant's Driver's License

Fees:

- Fence Permit Fee- \$50
- Bond -\$50 (for permits which would require an inspection for enclosing an **existing** pool and not part of a new pool permit)
- Screen walls with continuous foundations will require a Building Permit and you will need to fill out a Building permit application

Important Information:

- No work shall proceed until a fence permit is issued.
- Applicant is responsible for installing the fence in accordance with the approved location (If you do not know where the property lines are, it is advised you contact a licensed surveyor)
- Screen walls with continuous foundations that are part of Site Plan Requirements must use the Building permit application
- Maximum Heights for obscured fencing is 6'
- Maximum height for non-obscured fencing is 54"
- No fence is permitted in the front yard
- If this fence is placed next to a neighboring fence, it is this property owner's responsibility to maintain the land between the fences (Plan accordingly)
- Corner Lot obscured fencing is required to be 10' from the side property line unless approved by the building official
- Smooth Side of all fencing must face the neighboring properties and the Right of Way