

SIDEWALK COVENANT APPLICATION INSTRUCTIONS

The attached application is a request for a temporary sidewalk waiver. At some future time, as determined within the sole discretion of the Charter Township of Clinton, the owner will be required to install, maintain and repair a sidewalk.

The site must first be reviewed by the Building Department. Provided the Building Department has no objection to the temporary waiver, then the applicant will be directed to the Clerk's Office.

The Clerk's Office will require the applicant to have a title search done on the property. The title company will charge a fee for this service. The applicant must deliver the application and title work to the Clerk's Office. The Clerk's Office will then forward the appropriate paperwork to the Township attorney who will draft a sidewalk covenant.

When the covenant is returned to the Clerk's Office, the applicant will be contacted to sign the covenant which must be witnessed and notarized. This can be done at the Clerk's Office. An appropriate recording fee will then be collected from the applicant and the Sidewalk Covenant will be filed with the Macomb County Clerk by a member of our Clerk's staff.

Upon receipt of the recorded copy from the county, the Clerk's Office will notify the Building Department. The Building Department requires either an installed sidewalk or a recorded covenant before a certificate of occupancy will be issued.

Please allow adequate time to accomplish all of these steps.

Note: This application is for single family home properties only. Commercial properties will automatically be directed to the Board of Trustees for approval.

APPLICATION FOR TEMPORARY SIDEWALK WAIVER

Applicant must be an owner of the property.

Name: _____

Address: _____

Telephone: _____

Site Address: _____

Name of Subdivision: _____

Are there presently any sidewalks located in this subdivision? Yes No

Are you the sole property owner? Yes No

If not, list the names and addresses of additional property owners: _____

Please indicate if you are purchasing on a land contract or whether you have received assignment of land contract. If so, please furnish the name and address of the land contract seller:

The undersigned understands that this is an application for a temporary waiver. At some future time, as determined within the sole discretion of the Charter Township of Clinton, the owner will be required to install, maintain and repair a sidewalk.

Signature _____ Date _____

BUILDING DEPARTMENT: Objection No Objection

Reviewed by: _____ Date _____

Notes: _____

