

**CHARTER TOWNSHIP OF CLINTON**  
**REGULAR MEETING OF THE BOARD OF TRUSTEES**  
**MONDAY, OCTOBER 29<sup>TH</sup>, 2018**

<b>PRESENT:</b>	<b>ROBERT J. CANNON</b>	<b>SUPERVISOR</b>
	<b>KIM MELTZER</b>	<b>CLERK</b>
	<b>PAUL GIELEGHEM</b>	<b>TREASURER</b>
	<b>JOE A. ARAGONA</b>	<b>TRUSTEE</b>
	<b>MIKE KEYS</b>	<b>TRUSTEE</b>
	<b>KENNETH PEARL</b>	<b>TRUSTEE</b>
	<b>JENIFER WEST</b>	<b>TRUSTEE</b>

**ABSENT: NONE**

The Regular Meeting of the Board of Trustees was called to order at 6:30 p.m. in the Township Board Chambers, Clinton Township Civic Center. Also in attendance was Mr. Jack Dolan, Township Attorney. The Pledge of Allegiance was recited.

**APPROVAL OF AGENDA**

Ms. Meltzer stated there is one deletion to tonight's agenda:

10. Transfer of SDM Liquor License – M.B.S.N. Corporation

Ms. Meltzer stated there are five additions to tonight's agenda:

18. Approval of Appointment to Property Appraiser IV – Assessing Department
19. Budget Amendment for November 6, 2018 Election
20. Change in Scope Zone 8 and 10 CIPP Lining Project
21. Closed Session: Charter Township of Clinton v. Purdue Pharma L.P. et al, Federal District Court, Cleveland, Ohio
22. Request Correction of Transposed Information on Previous Approved Language from October 15, 2018 Agenda Item #16

Motion by Mr. Pearl, supported by Mr. Keys, to approve the agenda with the deletion of Item #10 and the addition of Items #18 through #22 and the second item for the Closed Session, as amended. Roll Call: Ayes – Pearl, Keys, West, Cannon, Aragona, Gieleghem, Meltzer. Nays – None. Absent – None. Motion carried.

## **PUBLIC SERVICE ANNOUNCEMENT**

Ms. Meltzer reminded that Tuesday, November 6<sup>th</sup>, 2018 is Election Day. Absentee ballots are due by 8 p.m. on Election Day, and the Clerk's office will be open this Saturday from 10 a.m. to 2 p.m. to receive ballots and it is the last opportunity to mail out ballots. She indicated polls will be open on Election Day from 7 a.m. and will close at 8 p.m. She stated they are seeing a record number of absentee ballots this year, so the deadline for applying for an absentee ballot is 2 p.m. this Saturday. The Township offices are open from 8:30 a.m. to 4:30 p.m. Monday through Friday. There are two locations where absentee ballots can be dropped off: one at the police station on Groesbeck, and the other is at the Civic Center. She informed the ballot receptacles have been switched so that residents driving up to the Civic Center receptacle no longer have to get out of their cars to drop off their ballot. In response to a resident's request, they have put in a slot in the counter in the Clerk's/Election counter for added security. She thanked the resident for bringing up this concern, and she added she is always willing to consider suggestions for making something better. She thanked her staff and the Department of Public Services (DPS) who took the incentive to get it done right away. She also credited DPS for moving the mailboxes. She read an article she received from the Michigan Bureau of Elections, regarding election security and overall perception of the election process and security for this upcoming election. It claimed the biggest proven threat has been those who seek to sow the seeds of distrust into public discourse. The article went on to say that, due to the efforts of their partners at local, state and federal levels, their free and fair election systems are secure. Ms. Meltzer assured the voters of Clinton Township that their elections are secure and every vote counts.

### **1. REQUEST FOR TEMPORARY STRUCTURE FOR EVENT AT PARTRIDGE CREEK MALL – NOVEMBER 15-18, 2018**

Mr. Cannon stated they have had no problems in the past with this event.

Mr. Pearl stated they have been to the Santa Claus arrival, and they have the stage area to the north of the main stage.

Motion by Mr. Pearl, supported by Mr. Aragona, to receive and file the letter dated October 10<sup>th</sup>, 2018 from Mr. John Marchini, Director of Operations, Street, Havas Formula, and approve the request for a temporary structure (20-foot by 20-foot) to be placed in the center plaza at The Mall at Partridge Creek for an event being held from Friday, November 16<sup>th</sup>, 2018 to Sunday, November 18<sup>th</sup>, 2018, as requested. Discussion ensued.

Mr. Chris Martus, Operations Director for The Mall at Partridge Creek, 17420 Hall Road, Clinton Township, Michigan 48038, offered to answer questions.

Mr. Keys inquired as to where this structure will be placed.

Mr. Martus replied that in the center court, where the fireplace is located, is normally their stage area; however, that is where they have the live music. The proposed structure will be where they have the band for the tree-lighting ceremony, across and adjacent to the stage.

Roll Call: Ayes – Pearl, Aragona, West, Keys, Cannon, Gielegghem, Meltzer.  
Nays – None. Absent – None. Motion carried.

**2. PROPOSED REZONING: B-3 GENERAL BUSINESS TO I-1 LIGHT INDUSTRIAL (FOR STATED PURPOSE OF DEVELOPMENT WITH A TRUCK STORAGE FACILITY) – 3.26 ACRES OF VACANT LAND FRONTING THE EAST SIDE OF GRATIOT AVENUE, NORTH OF JOY BOULEVARD (P.C. 141 & 626 / SECTION 12 – PARCEL 16-11-12-126-014)**

Mr. Cannon stated this is a rezoning and if approved, the petitioner will be going before the Planning Commission with site development plans. He noted that the Planning Director will be recommending a screen wall along the back of the property.

Motion by Ms. West, supported by Mr. Pearl, to receive, file and concur with the letter dated October 19<sup>th</sup>, 2018 from the Clinton Township Planning Commission Secretary, concerning the proposed rezoning of 3.26 acres of vacant land fronting the east line of Gratiot Avenue, north of Joy Boulevard (Parcel #16-11-12-126-014) from B-3 General Business to I-1 Light Industrial for the purpose of truck parking, that the rezoning be approved as submitted; further, this is to be known as Ord. 260-A-474, and is to be published as required. Roll Call: Ayes – West, Pearl, Keys, Cannon, Aragona, Gielegghem, Meltzer. Nays – None. Absent – None. Motion carried.

**3. INTRODUCTION OF APPOINTMENT APPLICANTS TO THE CULTURAL DIVERSITY COMMITTEE**

Mr. Cannon stated that neither of the applicants are present this evening.

Motion by Mr. Keys, supported by Ms. West, to receive and file the letter dated October 25<sup>th</sup>, 2018 from the Administrative Aide regarding the introduction of appointment applicants to the Cultural Diversity Committee. Roll Call: Ayes – Keys, West, Pearl, Cannon, Aragona, Gielegghem, Meltzer. Nays – None. Absent – None. Motion carried.

**4. APPOINTMENT TO THE COMPENSATION COMMISSION FOR TOWNSHIP ELECTED OFFICIALS**

Mr. Cannon stated they are fortunate to have two good candidates for this Commission.

Motion by Mr. Cannon, supported by Mr. Pearl, to receive and file the letter dated October 23<sup>rd</sup>, 2018 from the Administrative Aide, and appoint Mr. Robert J. Hogan to the Compensation Commission for Elected Officials, with term for five years to expire August 14<sup>th</sup>, 2024. Discussion ensued.

Mr. Keys explained that he continues to believe a Compensation Commission is not the best way for the Township to set compensation, so he voted no on the origination of the committee, he voted no on all of the appointments following that, and he intends to continue that tradition.

Roll Call: Ayes – Cannon, Pearl, West, Aragona, Gielegem, Meltzer. Nays – Keys. Absent – None. Motion carried.

**5. MICHIGAN GREEN COMMUNITIES CHALLENGE RECOGNIZES CLINTON TOWNSHIP'S SILVER DESIGNATION FOR SECOND CONSECUTIVE YEAR**

Mr. Cannon noted that Ms. Shanna Draheim, Policy Director from Michigan Municipal League (MML) is stuck in traffic on her way here from Lansing. He stated he would like to table this item until she arrives.

Motion by Mr. Cannon, supported by Ms. West, to table this item until the representative arrives. Roll Call: Ayes – Cannon, West, Keys, Pearl, Aragona, Gielegem, Meltzer. Nays – None. Absent – None. Motion carried.

**6. APPROVAL OF APPOINTMENT TO OFFICE CLERK II POSITION – SENIOR CENTER**

Ms. Meltzer stated that Mr. Abraham, the candidate being recommended for this position, has worked in her office for the last couple of years. She added he is an outstanding employee and a pleasure to have, and he will be greatly missed in her office.

Motion by Mr. Pearl, supported by Ms. West, to receive and file the letter dated October 24<sup>th</sup>, 2018 from the Human Resources Director, and appoint Mr. Nicholas Abraham to the budgeted position of Office Clerk II in the Senior Center, which constitutes a transfer within the Township, with an annual salary of \$42,493, effective November 29<sup>th</sup>, 2018. Roll Call: Ayes – Pearl, West, Keys,

Cannon, Aragona, Gielegem, Meltzer. Nays – None. Absent – None. Motion carried.

**7. REQUEST APPROVAL TO ATTEND CONFERENCE – ESRI WATER GIS CONFERENCE, NASHVILLE, TENNESSEE**

Motion by Mr. Keys, supported by Mr. Gielegem, to receive and file the letter dated October 16<sup>th</sup>, 2018 from the Director of Public Services, and approve the request for Ms. Magdalena DiFranco, Clinton Township GIS Specialist, to attend the ESRI Water GIS Conference in Nashville, Tennessee on February 4<sup>th</sup> through 6<sup>th</sup>, 2019 at an estimated cost of \$1,100 to be covered by GIS education and training budget.

Mr. Keys noted the letter indicated that Ms. DiFranco is willing to trade off attending another conference for this one. He questioned whether there is anything she will be missing out on by not having the additional training, and whether the Board should be considering sending her to both trainings.

Ms. Bednar stated that, while all of the trainings are very good, the ESRI Water GIS Conference is much more specific to what she is doing, so she indicated she would be willing to forgo attending the other conference this year.

Mr. Gielegem stated this individual in the Department of Public Services is outstanding and has a vast amount of technology she is able to provide, noting she can come up with maps and overlays. He indicated this is a phenomenal tool to have available, not only for the Board members but also for the general public. He commended her on her great work being performed.

Roll Call: Ayes – Keys, Gielegem, West, Pearl, Cannon, Aragona, Meltzer. Nays – None. Absent – None. Motion carried.

**8. RECOMMENDATION OF CONSULTING ENGINEERING CONTRACT**

Mr. Cannon stated that the contract with their current engineer states they have to provide Giffels Webster with thirty (30) days notice, which they will provide if this is approved by the Board, and they will begin that process tomorrow morning.

Motion by Mr. Pearl, supported by Mr. Aragona, to receive and file the letter dated October 24<sup>th</sup>, 2018 from the Director of the Department of Public Services, concur with the Engineering Consulting Services Committee in their recommendation, and appoint Anderson, Eckstein and Westrick, Inc. (AEW) to provide engineering services to the Township for five (5) years. Discussion ensued.

Ms. Bednar did not feel it is a conflict, but she shared that her late father was a partner and his trust has some dealings with some of the current partners. She stated she is not the executor of the trust and has nothing to do with it other than being one of the five beneficiaries in the trust. She reiterated she is not the negotiator of the trust.

Mr. Dolan stated he had an opportunity to review a preliminary draft of the agreement. Within the bid and award on the RFP, the actual rates are all set within that document. He expects they will soon have the agreement in final form.

Mr. Keys thanked everyone for the work put into this. He stated he is beginning to understand how much work goes into reviewing these bids, especially when there are many layers. He thanked Ms. Bednar for sending him a bid tabulation, or intent to compare, noting it was in depth. He felt when items such as this come before the Board, it is best to try to provide the public with as much information as possible, and to make it fairly easy to find on the Township's website. He asked if they put the bid tabulation describing the services and associated rates into the record in the public Board package.

Mr. Cannon asked Mr. Dolan whether that would be a problem.

Mr. Dolan replied no, but he cautioned it is difficult to ferret out of that document the comparisons.

Mr. Keys felt that is the best document to be able to present to the public. If they are interested in more, they can contact the Township.

Mr. Dolan noted that is a fully public document so putting that on the website is not a problem.

Ms. Bednar stated it may take her a day or two to figure out how to make a PDF version of the Excel spreadsheet that has multiple tabs and pages to it, but she assured she will try to figure it out.

Mr. Keys suggested Ms. Bednar give him a call if she needs any help with it.

Roll Call: Ayes – Pearl, Aragona, West, Keys, Cannon, Gielegem, Meltzer.  
Nays – None. Absent – None. Motion carried.

Mr. Pearl stated that, while he agrees with Mr. Keys, he relayed that he sat on this committee for many hours, and there were more than just the bid tabs. He indicated they had some very thick bid packets, which was one part of the formula. He explained they listened to presentations for hours from each of the firms, and many questions were asked by all members. It was a lot of work, and

he stated he appreciated the opportunity to serve on that committee. He cautioned it was not just the bid tabs that set the tone, because that was only one part of it.

Mr. Gieleghem clarified that even though the Township Board is voting tonight to enter into negotiations for a contract, they have the framework of the contract. They have detailed pricing that was included in the proposals. He explained it is the finer details that need to be negotiated, and once the contract is finalized and the details are worked out, it will be brought back to the Board.

Ms. Bednar replied that is correct.

## **9. QUARTERLY TREASURER'S REPORT**

Mr. Gieleghem explained the state law governing investment funds is Public Act 20, and there is a Township Investment Policy. He stated it is his duty on a quarterly basis to report to the Board and the public where the Township dollars are being invested. He provides this report each quarter, reminding that Public Act 20 and the Township Investment Policy prioritizes safety in principle, liquidity and yield. He added that this is an environment where interest rates are on the rise, which means more revenue in terms of investment income for the Township. They have been able to raise investment income by over 195% because of the rising rates and they work with Finance to determine cash flows, which is important because the longer they can take the money out, the more yield they get for a return. With the rising interest rates and feds increases, they have found the yield they are getting on some of the alternative investments are providing the yield for the increase, so they do not lose the principle. Taking it out for longer periods of time, which generally produces more yield, does not hold true at this time. Their strategy has been to keep all of the Township's investments short-term and diversify as much as possible with the limited resources and investment vehicles at their disposal. He indicated the charts and narrative are in the report. He offered to answer questions.

Motion by Mr. Pearl, supported by Ms. West, to receive and file the Treasurer's Quarterly Investment Report provided by the Treasurer in his letter dated October 23<sup>rd</sup>, 2018, as presented. Roll Call: Ayes – Pearl, West, Keys, Cannon, Aragona, Gieleghem, Meltzer. Nays – None. Absent – None. Motion carried.

## **10. TRANSFER OF SDM LIQUOR LICENSE – M.B.S.N. CORPORATION**

This item was deleted from tonight's agenda.

## **11. APPROVAL OF THE AGENDA MANAGEMENT SOFTWARE RFP**

Ms. Meltzer clarified that, in her letter to the Board, one of the RFP responses was from “Provox”, not “Povox”.

Motion by Mr. Cannon, supported by Mr. Aragona, to receive and file the letter dated October 17<sup>th</sup>, 2018 from the Township Clerk, and approve the purchase of Granicus, Novus Solutions, which is agenda management software, at an initial cost of \$23,350.00. Discussion ensued.

Mr. Keys appreciated this being brought forward. He recalled sitting down about a year ago with every member on this Board to talk about the benefits of an agenda management system. Whether it is the deadlines or the public viewing capabilities of the packets, it is important for the Board to take this seriously. He had expressed to Ms. Meltzer and others that when an RFP is put together and they do not consider the roles of each of the stakeholders that would have to use the technology they implemented, they are doing a disservice to the Township employees and to the public. He would like to see a workgroup formed that brings the stakeholders together, which are the people who create the agendas and the minutes, as well as the Board members who have to take in that information. He felt having this item on the agenda this evening without that input not taking place is troubling to him. He hoped the motion can be amended to move this to a work group that includes the Clerk’s office, the Supervisor’s office, the Trustee’s department, as well as Information Technology and Cable so they can start to identify each of those stakeholders and make sure each of their concerns and the processed they have will be implemented into this system. Mr. Keys explained that an agenda management system is very expansive, and he outlined the multiple steps of such a system. He stressed with each of those steps, there are a lot of people who are impacted and should have a voice as to how this is put together. He recalled when he first brought this to the Board about a year ago, it was met with resistance from a few Board members, and he was told the Clerk would start a process. He claimed he, as well as the Administrative Aide, have reached out to Ms. Meltzer many times to be included in the RFP process and in writing the bid. He requested this be postponed to a future meeting, so this can be considered. He assured he agrees with the Clerk that this is the direction in which they need to move, but he wants to make sure each of the stakeholders, including the Board members and Trustees, are included in the process.

Ms. Meltzer stated this is under the jurisdiction of the Clerk’s office, noting there is presently a system in place, but this makes it electronic. She explained there is training involved with this software, and this will not kick off until the Township is prepared and ready. She noted the training is part of the RFP and is something for which the Township will be paying. She mentioned Mr. Keys’

comment about this being his idea and bringing it before the Board, but she claimed this has been in the works since she became Clerk six years ago. While she appreciated that Mr. Keys agrees with the intent, she reiterated this is under her jurisdiction and there will be training. She felt to create a workgroup when an RFP has already been executed is not necessary. She pointed out in her letter that she was available for questions prior to tonight's meeting, but she claimed Mr. Keys had not contacted her. She felt it is great that Mr. Keys has had experience with agenda management at the County, and she recalled one conversation she had with Mr. Keys on this topic. She felt the time to move this forward in Clinton Township is now, although if the Board does not feel comfortable with it because they need more information, she has no problem postponing; however, she does not see the formation of a workgroup as a necessary option. She reiterated every employee who will be using the system will have training, so she could not see the reason for delay. Ms. Meltzer stressed this is a way for the public to have quicker and more efficient access to public information, which is ultimately their information. She encouraged the Board to see the many hours she put into the RFP. She met with Mr. Dolan as well as the I.T. Director to make sure the document is legal, and the technology aspect is addressed in the RFP. She emphasized the time for this is now, noting that the current record keeper, whom she claimed has been an amazing secretary, has taken the minutes for Township Board, Planning Commission and Zoning Board of Appeals and has done an exceptional job. She cautioned there will come a day when that person is not here, and the skill of shorthand which she uses is a lost skill. She recalled a time when they tried to replace the current stenographer for another person, but they were unable to find anyone else able to take the minutes and transcribe them. This will give the Township time to prepare and have in place an exit strategy for the current system.

Mr. Cannon confirmed that Ms. Meltzer has been working on this for the last six years since she took office, noting the prior Clerk did nothing to move this forward.

Mr. Gielegghem stated the backup information for this agenda item was available on Friday.

Ms. Meltzer stated that is not unlike the backup information for any of the other agenda items.

Mr. Gielegghem pointed out these are lengthy RFP's and he has not had the time to read them. He questioned whether this new format will apply to all of the committees as well.

Ms. Meltzer replied affirmatively.

Mr. Gielegghem stated the person currently taking those minutes is the Administrative Aide for the Trustees.

Ms. Meltzer replied yes, but added it depends, noting there is going to be a transition with the Administrative Aide, so she is not sure what the future will be for that person.

Mr. Keys stated they would be glad to explain their needs to Ms. Meltzer in a workgroup.

Mr. Gielegghem questioned whether the Planning Department will also have to use this software.

Ms. Meltzer confirmed that the Planning Department will be using it for Planning Commission and Zoning Board of Appeals meetings.

Mr. Gielegghem understood that, while this is under the purview of the Clerk, having and managing the payment systems for bills that come into the Township is under the purview of the Treasurer's office. He recalled when they began looking at systems, they wanted to implement to make sure people had the best options, including payments at the counter, mail-ins or electronic, they put together a group because they knew this did not just affect the Treasurer's office but affected the Water Department and Finance as well. They now think they have decided on the best option, but they want to make sure they explore all other options and get input as to the needs of each department.

Ms. Meltzer claimed the Treasurer's office did not put a workgroup together for that determination.

Mr. Gielegghem clarified that they have had several meetings on it, but it was not on the agenda other than when it was placed on the agenda by the Budget/Ways & Means Committee because they wanted to change the process. He stressed they asked the Board to allow them to bring forward the best system through thoroughly vetting all of the options. They also want to determine the best timeline. He felt that is what is being requested tonight is to postpone rather than put it on the agenda and train employees, not knowing if the system meets all of the needs of the people who will be using it. He felt it is a valid consideration to postpone.

Ms. Meltzer pointed out that the Clerk's office brought in over \$80,000 in revenues for passport processing. She did not recall being asked once about the payment system Mr. Gielegghem wants to put in place. Her office brings in revenue and dollars that could be affected by that process.

Mr. Gieleghem responded that they have not yet brought anything to the Board with regard to the purchase of payment system software.

Ms. Meltzer emphasized she would like to receive approval of the RFP software as requested on tonight's agenda. She felt this is a great tool and will not be executed until after training. She stressed she is very understanding of the time for a learning curve, and she suggested that if a particular office is extremely busy, their training could be postponed. She added that she is not doing training at this time because she has to run an election. She assured they will be taking workloads into consideration. She stressed her job is to oversee the records and the best way to implement and distribute them. Ms. Meltzer commented that a workgroup has not been established for what Mr. Gieleghem is doing in his office, and she claimed he has not had the scrutiny that she felt is always put on her office. She acknowledged that Mr. Gieleghem deals with the taxpayer's money, and he was elected by the people of this Township with a specific amount of authority, and it is the same for her, noting her job is to oversee the records and the best way to implement those and distribute them. She stated that, because she was voted in by the people to do that, there should be some latitude given to her rather than attempts to "slow the process down". She understood that if they need more information, she has no problem with that; however, she pointed out that she offered the option of being available for questions anytime prior to the meeting, and she claimed no one contacted her to talk about postponement or other questions she may have been able to answer for them.

Mr. Pearl stated he knows Mr. Keys has some experience on this, and he had discussed it with him a year ago. He is also aware that Ms. Meltzer has been working on this for years. He felt the Board has given the Clerk's office a lot of latitude with Laserfiche, noting that hundreds of thousands of dollars have been spent on it, recalling there were some implementation problems and delays. He understood those may not have been Ms. Meltzer's fault, but just happened, and there were staff problems with it. He suggested they delay this and get a report from each of the departments that will be affected, indicating whether they feel this company being proposed has covered everything and is providing everything they need. He pointed out this is a lot of money to spend, and although he is in favor of it and appreciates her work, he has one page on it with more backup received this weekend. Mr. Pearl found it odd that the two companies are identical in pricing.

Ms. Meltzer clarified they are not identical in functionality.

Mr. Pearl stated he wants each department that will be affected to see the RFP for the recommended company, look at what they are going to provide and indicated whether it is sufficient. They need to consider questions such as whether it is the right company, whether there should be something added, their

experience, etc. He explained the Trustees are looking at the retirement of the Administrative Aide, and he did not feel there would be any sense for that person to be discussing this and then leaving, so there are timing issues. He did not feel postponing this for a month or two will hurt.

Ms. Meltzer stated the process now is dictated by the Clerk, so placing items on the agenda or implementing the minutes is no different, but this software enables it to be done electronically. She did not feel there is anything for the departments to weigh in on that will indicate specific things they want.

Mr. Pearl stated he would like to make a motion to postpone this until they have a report from each department involved.

Mr. Dolan reminded there is a motion on the floor.

Mr. Cannon agreed with Mr. Pearl that there is no hurry on this.

Ms. Meltzer felt the timing for this purchase is now, although she acknowledged it does not have to be done at this Board meeting. She felt it is not necessary to create a workgroup, and if individual departments have questions, they can contact her office.

Mr. Pearl clarified he would like each department affected to review it, including the Planning Department and Administration office. He does not want a workgroup but wants each of the stakeholders who is going to be affected to report to the Clerk's office as to whether they agree this is going to be the right software and will work great.

Ms. Meltzer explained they will not know that until they have had the training. She pointed out that if the Clerk's office needs this to happen, it will happen regardless of whether or not the stakeholders agree with it. She reminded there will be training associated with it.

Mr. Pearl commented that if the Board does not fund it, it will not happen. He stressed that he wants her to do this, but he would like it to be postponed making sure everyone has the opportunity to review everything about it.

Mr. Cannon withdrew his motion on the floor, and Mr. Aragona withdrew his support of that motion.

Mr. Cannon felt there is some merit to the concerns of Mr. Pearl and others on this Board. He acknowledged this is for the Clerk's office, and Ms. Meltzer has been working on it for a long time; however, he felt waiting an additional sixty days will not hurt anything.

Mr. Aragona stated he works with Granicus and commented that it is very user-friendly. He felt a lot of the department heads will like the program. He offered to take charge of training the next Administrative Aide on this program, and he indicated it is something that can be picked up quickly.

Motion by Mr. Pearl, supported by Ms. West, to postpone further consideration of purchasing the agenda management software for sixty (60) days and request a report back from the Township Clerk as to the input from each department head who is going to be using this software. Discussion ensued.

Ms. West noted that Provox has actually submitted the lower bid and questioned why that software is not being proposed.

Ms. Meltzer replied that it does not meet the RFP criteria. She had I.T. look at all of these RFPs.

Ms. West claimed she did not get any of the RFP's and questioned whether they were forwarded to the Board.

Ms. Meltzer clarified they were forwarded to them, and they were sent out on Friday. She clarified the problem that Provox is not on an iCloud server, so the I.T. Department would have a lot to do with this particular process. Operating system, licenses and databases were not put into the RFP, nor was storage, so it would not be the lowest cost when considering these items. She also indicated it may slow down the entire system, so other programs may be slowed down if they are adding heavy loads of information.

Ms. West thanked Ms. Meltzer for the explanation, and agreed if it does not have iCloud capabilities, it would not be a good choice.

Ms. Meltzer stated she relied on the information provided to her by the I.T. Director, since this is his area of expertise.

Mr. Keys responded, claiming he reached out to Ms. Meltzer twice. He questioned the process of awarding bids in the Township.

Mr. Gielegem clarified that in their deliberations regarding the payments systems, one of the problems is that they cannot process credit cards at the counter. In regard to the revenue brought in by passport processing, that is one of the items they are looking at, so that the Clerk's office will be able to process credit card payments at the window. He claimed that is from direct feedback the Clerk's office has provided to them in terms of the functionality they would want, and they are considering it. He replied to inquiry that he heard that directly from Ms. Meltzer at the staff meeting, and also from someone else.

Ms. Meltzer replied that is not necessarily true.

Mr. Cannon called for a roll call on the motion that is on the floor.

Ms. Meltzer reiterated the motion on the floor, which is to postpone for sixty days, and she is to bring back a report from each department.

Mr. Pearl stated he would like each department head involved to review the RFP.

Ms. Meltzer questioned whether it is the RFP's they will be reviewing.

Mr. Pearl clarified it is just the recommended RFP that they need to review.

Ms. Meltzer clarified that would be Granicus. She questioned whether this report should include the review of the RFP by the stakeholders as well as the department heads, pointing out that many times the users of the program are not department heads but the workers.

Mr. Keys felt Ms. Meltzer needs to work with each department head to identify the stakeholders and work with each department head and stakeholder to get a report.

Roll Call (on the motion to postpone for 60 days): Ayes – Pearl, West, Keys, Cannon, Aragona, Gielegem, Meltzer. Nays – None. Absent – None. Motion carried.

**12. REQUEST TO SCHEDULE PUBLIC HEARING ON REQUEST FOR A NEW INDUSTRIAL DEVELOPMENT DISTRICT – FALCON INDUSTRIES, INC.**

Motion by Mr. Pearl, supported by Ms. West, to receive and file the letter dated October 17<sup>th</sup>, 2018 from the Assessor, and schedule a public hearing on the request for a New Industrial Development District for Falcon Industries, Inc., to be held on Tuesday, November 13<sup>th</sup>, 2018 at 6:30 p.m., Township Board Chambers, Clinton Township Civic Center, and notification of the public hearing to be published as required. Roll Call: Ayes – Pearl, West, Keys, Cannon, Aragona, Gielegem, Meltzer. Nays – None. Absent – None. Motion carried.

**13. REQUEST TO SCHEDULE PUBLIC HEARING ON REQUEST FOR A NEW INDUSTRIAL FACILITIES EXEMPTION CERTIFICATE – FALCON INDUSTRIES, INC.**

Motion by Mr. Pearl, supported by Ms. West, to receive and file the letter dated October 17<sup>th</sup>, 2018 from the Assessor, and schedule a public hearing on the request for a New Industrial Facilities Exemption Certificate, to be held on Tuesday, November 13<sup>th</sup>, 2018 at 6:30 p.m., Township Board Chambers, Clinton

Township Civic Center, and notification of the public hearing to be published as required. Roll Call: Ayes – Pearl, West, Keys, Cannon, Aragona, Gielegghem, Meltzer. Nays – None. Absent – None. Motion carried.

**5. MICHIGAN GREEN COMMUNITIES CHALLENGE RECOGNIZES CLINTON TOWNSHIP'S SILVER DESIGNATION FOR SECOND CONSECUTIVE YEAR (postponed from earlier in the meeting)**

Mr. Cannon noted that Ms. Shanna Draheim, Policy Director from Michigan Municipal League (MML) is now present.

Motion by Mr. Pearl, supported by Mr. Keys, to take this item off of the table. Roll Call: Ayes – Pearl, Keys, West, Cannon, Aragona, Gielegghem, Meltzer. Nays – None. Absent – None. Motion carried.

Ms. Shanna Draheim, of the Michigan Municipal League (MML), apologized for her delay this evening, and she thanked the Board for tabling this until she arrived. She explained they are one of several partners involved in the Michigan Green Communities Program, including the Michigan Township's Association, the Michigan Association of Planning and the State of Michigan. She provided an overview of this program, which is a joint networking program where communities are connected with other cities, townships and counties across the state and can share ideas on sustainability and help understand policies. The biggest part of the program is the "challenge", which is a benchmarking program. She congratulated Clinton Township for achieving a silver designation for the second year in a row. Communities track all of their sustainability efforts, ranging from water conservation efforts, tracking energy use, tracking water use in Township buildings, efforts made in the community such as community-wide recycling, creating new sustainability plans with utilities to do street lighting or signal conversions, etc. Communities can benchmark themselves year after year, and can direct their priorities in structure investments, and they can also benchmark against other communities. She informed there are gold, silver and bronze levels, and for communities scoring in the silver category, it is because they have completed at least six bronze-level activities and at least six silver-level activities out of each of the categories. They also track, which is a silver level. She added it is impressive because they do not have many townships participating.

Mr. Cannon stated the Township Board and the Township's employees have been very supportive. He accepted the certificate presented to Clinton Township for the second year in a row and indicated they will proudly display the certificate.

Mr. Gielegghem inquired as to where they can find all of the criteria they consider and whether it is somewhat creative with narrative. He questioned whether they can include things that are not on the list, but they feel may qualify.

Ms. Draheim replied the criteria is a mix of certain narrative and some numeric. Some are check boxes and she indicated she can send them a link to the website. The checkboxes are yes and no answers, but almost all of the categories have a narrative component where they are asked for a description. Some of the categories are data entry, which includes specific numbers.

Mr. Gielegem noted that Clinton Township has all three branches of the Clinton River converging, and because of that, they have increased capacity for water and sewer, working through the DEQ for their ACO. Their Conservation Committee has planted trees in parks, and he pointed out they recently planted trees on the Civic Center property. He noted that they are reviewing ordinances in the Township to see how they can make them structured so that when development and redevelopment occur, they happen in the best way possible for environmental sustainability.

Ms. Draheim agreed, especially with the water issues in a community such as Clinton Township, and she commended the Township for putting in a great amount of effort in those areas. She noted that it is sometimes difficult to spend money on these items during challenging economic times, so it is a good thing to build those into policies. She explained something new they are doing this year is creating a one-page profile on each community that participates, mentioning some of the highlights of that community. She hoped to have those completed by the end of the calendar year.

Mr. Cannon credited Ms. Bednar with putting a lot of effort into this program.

Ms. Bednar stated a year ago, she sat down with a few other employees to consider whether they would qualify, and they quickly realized they were already at a silver level. Community-wide recycling is something they have done for years but did not realize they could get points for this program. She added their parking lot is green infrastructure and they can see the benefits of that.

Ms. Draheim stated she appreciates the work that goes on at the policy level, but she realized the bulk is driven by the staff.

Mr. Cannon thanked Ms. Draheim for taking the time to drive from Lansing to be here tonight.

Motion by Ms. West, supported by Mr. Gielegem, to receive and file the report, recognition and silver designation received from Michigan Green Communities Challenge, as presented by Ms. Shanna Draheim, Policy Director from Michigan Municipal League (MML). Roll Call: Ayes – West, Gielegem, Keys, Pearl, Cannon, Aragona, Meltzer. Nays – None. Absent – None. Motion carried.

**14. REQUEST TO SCHEDULE PUBLIC HEARING ON REQUEST FOR A NEW FACILITIES EXEMPTION CERTIFICATE – FREER TOOL & SUPPLY**

Mr. Cannon stated they will come back to this item when Mr. Dolan returns.

Mr. Dolan had previously indicated that a request was made by this petitioner just before the meeting this evening, and he stated he would like to try to get in touch with the Assessor prior to this item being discussed.

**15. AMENDMENT OF RESOLUTION #5: SPECIAL ASSESSMENT PROJECT P-2018 ABELA STREET PAVING**

Mr. Gielegem explained that this item, as well as the following three agenda items, were placed on this agenda because the Township adopted four Special Assessment paving projects, which are governed by the Department of Roads. He advised that only one of the projects will be completed prior to the bills going out for them. In talking with his staff, they have determined they do not want to bill for roadwork that is not close to being substantially completed. They worked with legal counsel to have drafts of an amendment to Resolution #5 for Special Assessment Project P-2018 Abela Street Paving and delay the collection of these first payments until the July 2019 tax bill, at which time they anticipate substantial progress will be made.

Mr. Cannon felt that is a good idea.

Motion by Mr. Pearl, supported by Ms. West, to receive and file the letter dated October 22<sup>nd</sup>, 2018 from the Township Treasurer and adopt Amended Resolution #5 for Special Assessment Project P-2018 Abela Street Paving, which will delay the first payment to the Summer 2019 Tax Bill, scheduled for July 1<sup>st</sup>, 2019, due to the anticipation that the subject project will not be substantially complete until the Spring/Summer of 2019. Roll Call: Ayes – Pearl, West, Keys, Cannon, Aragona, Gielegem, Meltzer. Nays – None. Absent – None. Motion carried.

**16. AMENDMENT OF RESOLUTION #5: SPECIAL ASSESSMENT PROJECT P-2015 LAKEWOOD STREET PAVING**

Motion by Mr. Pearl, supported by Ms. West, to receive and file the letter dated October 22<sup>nd</sup>, 2018 from the Township Treasurer and adopt Amended Resolution #5 for Special Assessment Project P-2015 Lakewood Street Paving, which will delay the first payment to the Summer 2019 Tax Bill, scheduled for July 1<sup>st</sup>, 2019, due to the anticipation that the subject project will not be substantially complete until the Spring/Summer of 2019. Roll Call: Ayes – Pearl, West, Keys, Cannon, Aragona, Gielegem, Meltzer. Nays – None. Absent – None. Motion carried.

**17. AMENDMENT OF RESOLUTION #5: SPECIAL ASSESSMENT PROJECT P-2019 PICTON COURT PAVING**

Motion by Mr. Pearl, supported by Ms. West, to receive and file the letter dated October 22<sup>nd</sup>, 2018 from the Township Treasurer and adopt Amended Resolution #5 for Special Assessment Project P-2019 Picton Court Paving, which will delay the first payment to the Summer 2019 Tax Bill, scheduled for July 1<sup>st</sup>, 2019, due to the anticipation that the subject project will not be substantially complete until the Spring/summer of 2019. Roll Call: Ayes – Pearl, West, Keys, Cannon, Aragona, Gielegghem, Meltzer. Nays – None. Absent – None. Motion carried.

**18. APPROVAL OF APPOINTMENT TO PROPERTY APPRAISER IV – ASSESSING DEPARTMENT**

Motion by Mr. Gielegghem, supported by Ms. West, to receive and file the letter dated October 24<sup>th</sup>, 2018 from the Human Resources Director, and appoint Ms. Alicia Bernabei to the budgeted position of Property Appraiser IV in the Assessing Department, which constitutes a promotion within the same department, at an annual starting salary of \$70,494, effective October 30<sup>th</sup>, 2018. Roll Call: Ayes – Gielegghem, West, Keys, Pearl, Cannon, Aragona, Meltzer. Nays – None. Absent – None. Motion carried.

**14. REQUEST TO SCHEDULE PUBLIC HEARING ON REQUEST FOR A NEW FACILITIES EXEMPTION CERTIFICATE – FREER TOOL & SUPPLY (skipped from earlier in the meeting)**

Mr. Cannon indicated Mr. Dolan has returned so he requested they return to Item #14.

Mr. Dolan explained tonight is to consider a request to schedule a public hearing for a New Facilities Tax Exemption Certificate, and there has been a request from the applicant to amend this so they would actually be considering and issuing the certificate this evening. He stated that, unfortunately, as confirmed by the Assessor, and as he confirmed by looking at the Public Act, which is MCL207.555, it requires that “before acting upon the application, the legislative body of the local governing unit shall afford the applicant, the Assessor and the representative of the affected taxing units an opportunity for hearing”. He noted they were scheduling the hearing tonight, but the difficulty is if they change the agenda from requesting the hearing to actually conducting the hearing, it is his opinion and the opinion of the Assessor that they are not complying with the statute because they are not affording an opportunity for hearing, not giving notice that they are actually holding the hearing. He concluded that they will not be able to change the request tonight, so they would actually be acting on the request to grant it. He confirmed this will be a scheduling of the public hearing only.

Motion by Mr. Pearl, supported by Mr. Keys, to receive and file the letter dated October 17<sup>th</sup>, 2018 from the Assessor, and schedule a public hearing on the request for a New Industrial Development District for Freer Tool & Supply, to be held on Tuesday, November 13<sup>th</sup>, 2018 at 6:30 p.m., Township Board Chambers, Clinton Township Civic Center, and notification of the public hearing to be published as required. Discussion ensued.

Mr. Jack Johns, Macomb County Planning and Economic Development, appreciated the Board looking into the request. He complimented the Planning and Building Departments, noting he has worked with both of them on past projects. He explained the paperwork was turned in in June, but there were concerns about getting the building finished, so it was held back for a while. He clarified it was not the fault of the business owner or the Township, but due to other issues that came up. They are trying to get this in prior to the end of the year so the State of Michigan can look at it. The building is up, so they want to make sure they are offered the tax incentive. He understood that they have to have 14 days by law prior to the public hearing, but he felt they will be ok because the State of Michigan will receive it after November 13<sup>th</sup> and will have until the end of the year to lock it in. Mr. Johns noted they are generally backed up at the end of the year, so that was the concern in getting it submitted as early as possible. He thanked the Township for being more than helpful on this entire project.

Mr. Aragona questioned whether they can move up the 14-day requirement.

Ms. Meltzer confirmed it is a 10-day requirement.

Mr. Dolan explained the statute does not establish a specified period of time but indicates there has to be opportunity in the hearing.

Mr. Pearl pointed out they do not want the State to reject it because they did not meet the requirements.

Ms. Meltzer questioned whether they could just keep the meeting open and not finalize it, and whether that would suffice as notice.

Mr. Dolan replied no, and they are establishing only the date of the public hearing this evening.

Mr. Johns indicated the representative of the company, Mr. Fulton, is present if the Board has any questions for him.

Ms. Meltzer requested to recuse herself from this vote because she is related to the petitioner.

Motion by Mr. Cannon, supported by Mr. Aragona, to approve Ms. Meltzer's request to recuse herself from voting on this item due to a conflict of interest. Roll Call: Ayes – Cannon, Aragona, West, Keys, Pearl, Gielegem, Meltzer. Nays – None. Absent – None. Motion carried.

Mr. Gielegem explained that Industrial Facilities Tax Exemptions are a break on the taxes that they would have paid because of the expansion plan. He requested an update as to what is taking place, how many square feet are involved in the expansion, and how many additional people and jobs are being brought on board.

Mr. Johns explained they are proposing a 14,000 square foot addition, hiring an additional ten people, and this will cost about \$303,000, along with a real property investment of about \$40,000 for equipment. This is bringing more jobs to the area, and although the company has been there for a while, they want to expand. This is a chance for them to have some tax savings, but at the same time, it will bring in 50% of new tax to Clinton Township.

Mr. Fulton, of Freer Tool & Supply, stated they continued to work through the recession when everyone was struggling, and they now want to expand. They have been in Clinton Township since 2001. He started in a small 14,000-square-foot building, and they have grown to the point where they are adding on a 14,000-square-foot addition to their second building.

Mr. Gielegem stated the Township is glad to see the expansion. He pointed out that this is a Township investment, and they forego income that would have come in through taxes, but they want the expansion here in this community and want to see the investment. He reminded that one of the provisions of an Industrial Facilities Tax Exemption is that taxes always need to be paid on time; otherwise, there is a provision for the Township to revoke the exemption. He assured he is inferring that this applicant is in that category, but he wanted to make sure they are aware of it. He thanked the applicant for his continued expansion in the Township.

Roll Call (on original motion to schedule public hearing): Ayes – Pearl, Keys, West, Cannon, Aragona, Gielegem. Nays – None. Absent – None. Abstain – Meltzer. Motion carried.

## **19. BUDGET AMENDMENT FOR NOVEMBER 6, 2018 ELECTION**

Ms. Meltzer explained that, after hearing from the Bureau of Elections about some problems that could come up, they are responding to it in a proactive way. They would like to have the budget amendment in the event they have to implement the payment of additional employees. She assured if they do not

have to do that, they will not be using that money. She added if they run into any problems on Election Day, they do not want to have to postpone anything and have an emergency meeting. She reiterated this is to cover employees for the expected number of voter turnout for this election.

Motion by Mr. Cannon, supported by Mr. Aragona, to receive and file the letter dated October 23<sup>rd</sup>, 2018 from the Township Clerk, and approve “Proposal B”, which is a \$20,000 budget amendment for the November 6<sup>th</sup>, 2018 election, as outlined in the correspondence. Discussion ensued.

Mr. Gieleghem clarified that this is a budget amendment to cover any additional election workers she has to bring on.

Ms. Meltzer confirmed that they have 76 workers now, so they will be using the majority of that money. Many people call in at the last minute to say they are not working so they do not go to the training, so this encompasses all of those numbers as well.

Mr. Gieleghem clarified it is up to \$20,000.

Ms. Meltzer replied affirmatively. She confirmed they have 76 additional workers from what they had at the last election, and that is so far; however, she has rounded it up to 100 in the event they have to contact additional workers.

Mr. Cannon stated it is difficult to get election workers, noting that while the pay appears to be a lot of money, when it is broken down by the hour is not a lot. It is a very long day and is very tiring.

Mr. Pearl inquired as to whether they will be increasing the number of people counting the absentee ballots.

Ms. Meltzer replied affirmatively but replied to further inquiry that there are no additional machines. They only have two high-speed counting machines, but they are expecting an unprecedented number of absentee voters. They are currently at 14,800 absentee ballots sent out and have about 60% of those returned. They generally get about 90% return on absentee ballots.

Ms. West questioned the breakdown of the three numbers that are listed in the documentation.

Ms. Meltzer explained the cost on the left-hand side of each proposal is for a chairperson, the middle number is the cost for a co-chairperson and the number on the right is the cost for the inspectors. She explained that Proposal “B” is the one the Election Commission recommended.

Ms. West inquired as to whether this equates to the number of years they have been doing that job.

Ms. Meltzer replied not necessarily, but it does equate to the training they have done. She stressed they have done extensive training and have been training for two months. In the past, they have had training but not to this degree. They are making sure everyone receives the training, and not only the chairs and co-chairs. She stated they have had a good response, but tomorrow is the last day for the extensive training. They could come in Monday through Thursday from 9 a.m. to 11 a.m. and from 1 p.m. to 3 p.m. This has all been done so they can offer the best service possible on Election Day.

Mr. Keys requested clarification that Ms. Meltzer wants to hire an additional 100 employees, and she has already hired an additional 76 employees, but she wants some “wiggle room” and has rounded up to 100.

Ms. Meltzer confirmed that is correct.

Mr. Keys recalled the Election Commission recommended \$2,000, but Ms. Meltzer later reviewed information that resulted in her bringing this request for \$18,000 to the Board.

Ms. Meltzer replied affirmatively. She explained the Election Commission was separate.

Roll Call: Ayes – Cannon, Aragona, West, Keys, Pearl, Gielegem, Meltzer.  
Nays – None. Absent – None. Motion carried.

## **20. CHANGE IN SCOPE – ZONE 8 AND 10 CIPP LINING PROJECT**

Ms. Bednar explained that, as part of the Township’s ten-year program, they are televising and cleaning the sanitary sewers. In doing this, they found a structural defect in the sewer line under 15 Mile Road and feel it is important to get it corrected immediately. They have reached out to three of their current contractors who have other contracts with the Township. The lowest bidder also has what she felt is one of the best solutions, and that is to patch the area that has the defect, and then line over the entire pipe segment from manhole to manhole. The total cost is \$37,800 and they would add that to Lanzo’s existing contract, noting they were the contractor doing the lining on Garfield, as well as miscellaneous lining in Zones 8 and 10. She replied to inquiry that they are mobilizing immediately, and she estimated this will start tomorrow.

Mr. Cannon stressed it is important for this project to be done as quickly as possible because it is a possible catastrophe. He is glad they were able to find it through their televising, and he thanked Mr. Chabot for catching this.

Mr. Dolan stated that by utilizing contractors already on site, the Township is saving a lot of money since there is no mobilization costs that would otherwise occur if this was a brand-new project.

Mr. Keys stated in reading the letter, AEW was actually the firm that put out the bids or receive the quotes. He questioned whether Ms. Bednar reviewed all three of the quotes.

Ms. Bednar replied affirmatively. She noted that AEW was doing the contract administration, so they reached out and obtained the pricing, but the Township reviewed all of them. She explained the reason it is before the Board is because of the Change Order Policy referred to by Mr. Pearl that was implemented many years ago. She noted these are needed items to be added, but they do not want to come in at the end of the project and announce the final amount, so they come before the Board with each Change Order.

Mr. Cannon pointed out this is an emergency.

Mr. Pearl stated that in an emergency, the Township Supervisor can authorize the work

Mr. Cannon assured that is what he did.

Ms. Bednar clarified they brought this to the Board; however, the work would have been started as soon as possible. She explained in this case, it just happens that the work is going to start tomorrow.

Mr. Cannon stated that Mr. Chabot had submitted a very detailed letter explaining this change order.

Motion by Mr. Pearl, supported by Ms. West, to receive and file the letter dated October 24<sup>th</sup>, 2018 from Mr. Scott J. Chabot, PE, Senior Project Engineer, AEW, and approve the change in scope of the Zone 8 and 10 CIPP Lining Project to repair and rehabilitate the damaged sewer under 15 Mile Road for an additional \$37,800.00, which revises the contract amount to \$1,973,804.00, as outlined in the correspondence. Roll Call: Ayes – Pearl, West, Keys, Cannon, Aragona, Gielegem, Meltzer. Nays – None. Absent – None. Motion carried.

**21. CLOSED SESSION: 1) CHARTER TOWNSHIP OF CLINTON V PURDUE PHARMA L.P., ET AL, FEDERAL DISTRICT COURT, CLEVELAND, OHIO; AND 2) TRUSKI V CLINTON TOWNSHIP**

Mr. Cannon stated they have two items for Closed Session and will not be coming out.

Motion by Ms. West, supported by Mr. Keys, to schedule a Closed Session immediately following tonight's meeting for the purpose of discussing: 1) Charter Township of Clinton v Purdue Pharma L.P., et al, Federal District Court, Cleveland, Ohio; and 2) Truski v Clinton Township. Roll Call: Ayes – West, Keys, Pearl, Cannon, Aragona, Gielegghem, Meltzer. Nays – None. Absent – None. Motion carried.

**22. REQUEST CORRECTION OF TRANSPOSED INFORMATION ON PREVIOUS APPROVED LANGUAGE FROM OCTOBER 15, 2018 AGENDA ITEM #16**

Motion by Mr. Pearl, supported by Ms. West, to receive and file the letter dated October 25<sup>th</sup>, 2018 from the Township Treasurer, and approve the correction of transposed information on previously approved language from Item #16 on the October 15<sup>th</sup>, 2018 agenda, as follows:

Change from: Parcel 16-11-34-204-202 at a price of \$1,000

Change to: Parcel 16-11-34-204-020 at a price of \$1,001

Roll Call: Ayes – Pearl, West, Keys, Cannon, Aragona, Gielegghem, Meltzer. Nays – None. Absent – None. Motion carried.

**APPROVAL OF MINUTES OF OCTOBER 15<sup>TH</sup>, 2018 REGULAR TOWNSHIP BOARD MEETING**

Motion by Ms. Meltzer, supported by Mr. Gielegghem, to approve the minutes of the October 15<sup>th</sup>, 2018 Regular Township Board Meeting, as presented. Roll Call: Ayes – Meltzer, Gielegghem, West, Keys, Pearl, Cannon, Aragona. Nays – None. Absent – None. Motion carried.

**APPROVAL OF BILLS**

Motion by Ms. Meltzer, supported by Mr. Aragona, to approve the bills as presented. Roll Call: Ayes – Meltzer, Aragona, West, Keys, Pearl, Cannon, Gielegghem. Nays – None. Absent – None. Motion carried.

**PUBLIC COMMENTS**

There were no public comments.

**ADJOURNMENT**

Motion by Mr. Keys, supported by Ms. West, to adjourn the meeting. Roll Call: Ayes – Keys, West, Pearl, Cannon, Aragona, Gielegem, Meltzer. Nays - None. Absent – None. Motion carried. The meeting adjourned at 8:05 p.m.

Respectfully submitted,

KIM MELTZER, CLERK  
CHARTER TOWNSHIP OF CLINTON

ces:11/02/18