

**CHARTER TOWNSHIP OF CLINTON**  
**REGULAR MEETING OF THE BOARD OF TRUSTEES**  
**MONDAY, NOVEMBER 26<sup>TH</sup>, 2018**

<b>PRESENT:</b>	<b>ROBERT J. CANNON</b>	<b>SUPERVISOR</b>
	<b>KIM MELTZER</b>	<b>CLERK</b>
	<b>PAUL GIELEGHEM</b>	<b>TREASURER</b>
	<b>JOE A. ARAGONA</b>	<b>TRUSTEE</b>
	<b>MIKE KEYS</b>	<b>TRUSTEE</b>
	<b>KENNETH PEARL</b>	<b>TRUSTEE</b>
	<b>JENIFER WEST</b>	<b>TRUSTEE</b>

**ABSENT: NONE**

The Regular Meeting of the Board of Trustees was called to order at 6:30 p.m. in the Township Board Chambers, Clinton Township Civic Center. Also in attendance was Mr. Jack Dolan, Township Attorney. The Pledge of Allegiance was recited.

**APPROVAL OF AGENDA**

Ms. Meltzer stated there are three deletions from tonight's agenda:

1. Request for Approval of 2018 Summer Tax Collection Resolution
7. Introduction of Appointment Applicants to the Downtown Development Authority
19. Zones 8 & 10 Sanitary Sewer Point Repairs

Ms. Meltzer stated there are no additions to tonight's agenda.

Motion by Mr. Pearl, supported by Ms. West, to approve the agenda as amended, with the deletion of Items #1, #7 and #19. Roll Call: Ayes – Pearl, West, Keys, Cannon, Aragona, Gieleghem, Meltzer. Nays – None. Absent – None. Motion carried.

**1. REQUEST FOR APPROVAL OF 2018 SUMMER TAX COLLECTION RESOLUTION**

This item was deleted from tonight's agenda.

## **2. APPEAL OF VIOLATION NOTICE – 16542 FORESTVIEW DRIVE**

Mr. Cannon stated that the Building Department Superintendent has recommended that this be approved, noting it is a very small variance.

Motion by Mr. Cannon, supported by Mr. Pearl, to receive and file the letter dated November 12<sup>th</sup>, 2018 from Mr. Martin Hinchman, and approve the variance for the height of the privacy screen fence at 16542 Forestview Drive, as requested. Roll Call: Ayes – Cannon, Pearl, West, Keys, Aragona, Gielegghem, Meltzer. Nays – None. Absent – None. Motion carried.

## **3. INTRODUCTION OF APPOINTMENT APPLICANTS TO THE BOARD OF REVIEW**

Mr. Cannon noted that none of the applicants for this Committee are present this evening.

Motion by Mr. Keys, supported by Ms. West, to receive and file the letter dated November 17<sup>th</sup>, 2018 from the Administrative Aide regarding the introduction of the appointment applicants to the Board of Review. Roll Call: Ayes – Keys, West, Pearl, Cannon, Aragona, Gielegghem, Meltzer. Nays – None. Absent – None. Motion carried.

## **4. INTRODUCTION OF APPOINTMENT APPLICANTS TO THE CIVIL SERVICE COMMISSION**

Mr. Cannon noted that neither of the applicants for this Committee are present this evening.

Motion by Ms. West, supported by Mr. Gielegghem, to receive and file the letter dated November 17<sup>th</sup>, 2018 from the Administrative Aide regarding the introduction of the appointment applicants to the Civil Service Commission. Roll Call: Ayes – West, Gielegghem, Keys, Pearl, Cannon, Aragona, Meltzer. Nays – None. Absent – None. Motion carried.

## **5. INTRODUCTION OF APPOINTMENT APPLICANTS TO THE CONSERVATION COMMITTEE**

Mr. Scott Chabot, 41605 Lexington, Clinton Township, Michigan 48038, stated he enjoyed the opportunity previously to be a member of the Conservation Committee and would like the opportunity to serve again for another three years. He explained the items that interest him going forward is sustainable redevelopment and increasing the tree canopy, especially in his position as a civil engineer, and conservation is such a

big component of what they do. He felt it would be a well-suited opportunity for him to volunteer and be part of this group.

There were no other candidates present who wished to speak.

Motion by Mr. Pearl, supported by Ms. Meltzer, to receive and file the letter dated November 17<sup>th</sup>, 2018 from the Administrative Aide regarding the introduction of the appointment applicants to the Conservation Committee, including Mr. Chabot's introduction this evening. Discussion ensued.

Mr. Gielegghem noted there are four terms open, three of the initial incumbents up for the reappointment have reapplied, but he indicated there is still one term open. He encouraged anyone wishing to serve if they want to take advantage of it.

Mr. Cannon assured they will post for it after the next Board meeting.

Roll Call: Ayes – Pearl, Meltzer, West, Keys, Cannon, Aragona, Gielegghem.  
Nays – None. Absent – None. Motion carried.

## **6. INTRODUCTION OF APPOINTMENT APPLICANTS TO THE CULTURAL DIVERSITY COMMITTEE**

Mr. Charles Muwonge, 43802 Catawba, Clinton Township, Michigan 48038, explained that he was born in Uganda, became a naturalized U.S. citizen in 2012 and is currently working at Macomb Community College. He works on a lot of diversity-related initiatives, and he would like to offer his contribution to the Township, using his skills to work on avenues to enhance diversity.

Mr. Cannon thanked Mr. Muwonge for applying.

Ms. Deborah Seffern, 42595 Kingsley, Clinton Township, Michigan 48038, resident of Clinton Township since 1986, noted that her deceased husband had played ball years ago with Mr. Cannon in St. Clair Shores, and she is very proud of the enhancements to this area, including the dog park, the Senior Center and the library. She served as a nurse for 33 years at St. John Hospital and Medical Center in Detroit, and she has served with many doctors all over the country. She added she is proud of what the Township has done with their sister city in Japan and indicated she would like to serve on the Cultural Diversity Committee.

Mr. Cannon thanked Ms. Seffern for applying.

Mr. Henry Sommerstorfer, 36740 Bridgewater Court, Clinton Township, Michigan 48035, explained he has served on the Cultural Diversity Committee since its founding. He stated they are always working on something to bring about diversity, and at the same time, unity, amongst the citizens. He stated he appreciates this opportunity and welcomed the newer applicants aboard.

Mr. Cannon thanked Mr. Sommerstorfer for reapplying.

Motion by Mr. Pearl, supported by Mr. Keys, to receive and file the letter dated November 17<sup>th</sup>, 2018 from the Administrative Aide regarding the introduction of appointment applicants to the Cultural Diversity Committee, including introductions from Mr. Muwonge, Ms. Seffern and Mr. Sommerstorfer. Roll Call: Ayes – Pearl, Keys, West, Cannon, Aragona, Gielegem, Meltzer. Nays – None. Absent – None. Motion carried.

#### **7. INTRODUCTION OF APPOINTMENT APPLICANTS TO THE DOWNTOWN DEVELOPMENT AUTHORITY**

This item was deleted from tonight's agenda.

#### **8. INTRODUCTION OF APPOINTMENT APPLICANTS TO THE HISTORICAL COMMISSION**

Ms. Gillian Campbell, 22960 S. Nunneley, Clinton Township, Michigan 48035, stated she is currently a student at Oakland University and will be graduating this Spring with a bachelor's degree in Political Science, and is extremely interested in history. She admitted she does not know much about Clinton Township's history, but she would like to get involved in the community and felt this would be a good start for her.

Mr. Cannon thanked Ms. Campbell for applying.

Motion by Mr. Pearl, supported by Ms. West, to receive and file the letter dated November 17<sup>th</sup>, 2018 from the Administrative Aide regarding the introduction of appointment applicants to the Historical Commission, including Ms. Campbell's introduction. Roll Call: Ayes – Pearl, West, Keys, Cannon, Aragona, Gielegem, Meltzer. Nays – None. Absent – None. Motion carried.

#### **9. INTRODUCTION OF APPOINTMENT APPLICANTS TO THE HOUSING COMMISSION**

Mr. Cannon clarified that Mr. Licavoli has submitted his application for appointment rather than reappointment.

Mr. Gerald “Bruno” Burnosky stated everyone knows him as “Bruno”, and he has been on the Housing Commission for approximately 25 years. He would like to serve for the next five years as well and appreciated the vote of the Board, so he can continue his service.

Mr. Cannon thanked Mr. Burnosky for applying.

Motion by Ms. West, supported by Mr. Keys, to receive and file the letter dated November 17<sup>th</sup>, 2018 from the Administrative Aide regarding the introduction of appointment applicants to the Housing Commission, including Mr. Burnosky’s introduction. Roll Call: Ayes – West, Keys, Pearl, Cannon, Aragona, Gielegem, Meltzer. Nays – None. Absent – None. Motion carried.

#### **10. INTRODUCTION OF APPOINTMENT APPLICANTS TO THE ZONING BOARD OF APPEALS**

Mr. Frank Marella, 35979 Carlisle, Clinton Township, Michigan 48035, stated he has served on the Board of Appeals for 20 years and has served as Chairperson of that committee for the majority of those 20 years. He stressed they have a very strong Board and they are very community-minded. He assured in the future, as in the past, they will do their due diligence in rendering their decisions, and he stated he is applying for reappointment.

Mr. Cannon thanked Mr. Marella for reapplying.

Mr. Thomas Mill, 38578 Gainsborough, Clinton Township, Michigan 48038, stated he has been a resident of the Township for approximately 20 years. After he came home from the Army in 1970, he was hired by Fraser Department of Public Safety and served as a police officer there for 13 years. He left there to go to the Roseville Fire Department, where he served for 15 years, and when he retired from Roseville, he was an Assistant Chief in charge of training. He then took a full-time position at Macomb Community College as an instructor for 10 years, then stayed on another 7 years as an adjunct faculty member, retiring a year ago. He had the opportunity to sit on the committee that studied the roads in Clinton Township, and he found it interesting. He explained he finds himself drawn to serving for the community, and he has a couple of grandsons growing up in Clinton Township, so he wants to make sure the Township is doing well for them. He indicated he submitted his application for the Board of Appeals because it is important, and he wants to give back to his community as he has done his entire life. He appreciated the Board’s consideration.

Mr. Cannon thanked Mr. Mill for applying.

Motion by Mr. Pearl, supported by Mr. Keys, to receive and file the letter dated November 17<sup>th</sup>, 2018 from the Administrative Aide regarding the introduction of appointment applicants to the Zoning Board of Appeals, including the introductions from Mr. Marella and Mr. Mill. Roll Call: Ayes – Pearl, Keys, West, Cannon, Aragona, Gielegem, Meltzer. Nays – None. Absent – None. Motion carried.

#### **11. APPOINTMENT TO THE ARBORETUM COMMITTEE**

Motion by Mr. Cannon, supported by Mr. Pearl, to receive and file the letter dated November 17<sup>th</sup>, 2018 from the Administrative Aide, and reappointment Ms. Loretta Macklem and Mr. Henry Sommerstorfer and to appoint Mr. Tom Layman to the Arboretum Committee, each for a three-year term to expire on October 13<sup>th</sup>, 2021. Roll Call: Ayes – Cannon, Pearl, West, Keys, Aragona, Gielegem, Meltzer. Nays – None. Absent – None. Motion carried.

#### **12. APPOINTMENT TO THE PARKS & RECREATION COMMITTEE**

Motion by Mr. Cannon, supported by Mr. Pearl, to receive and file the letter dated November 17<sup>th</sup>, 2018 from the Administrative Aide, and appoint Ms. Diane Zontini to the Parks & Recreation Committee, with term to expire on November 30<sup>th</sup>, 2019; further, to advertise the open term for an additional sixty (60) days. Roll Call: Ayes – Cannon, Pearl, West, Keys, Aragona, Gielegem, Meltzer. Nays – None. Absent – None. Motion carried.

#### **13. APPOINTMENTS TO THE PLANNING COMMISSION**

Motion by Mr. Cannon, supported by Mr. Pearl, to receive and file the letter dated November 17<sup>th</sup>, 2018 from the Administrative Aide, and appoint Ms. Kirkanne Moseley, Ms. Denise Trombley and Mr. Joe Aragona to the Planning Commission, each for a three-year term of office to expire on November 30<sup>th</sup>, 2021. Discussion ensued.

Ms. Nancy Duemling, 20776 Moxon, Clinton Township, Michigan 48036, noted that Ms. West has served on the Planning Commission as a Board liaison and has reapplied. She questioned whether there has been dissatisfaction or a reason to change to a different Board member as the liaison.

Mr. Cannon replied that Ms. West has served six years on the Planning Commission and felt it is time for a change.

Ms. Duemling questioned whether there has been dissatisfaction with her performance.

Mr. Cannon responded that he would never publicly talk about an employee's performance.

Ms. Duemling explained she was curious, questioning why they would want to change if they already have someone with experience.

Mr. Cannon thanked Ms. Duemling for her comments.

Ms. West stated she would very much like to stay on the Planning Commission. She acknowledged that she has served for six years but pointed out she is also a graduate of the Citizen Planner course through the MSU Extension. She added that she is on the MSU Extension Leadership Council in Macomb and on the statewide Leadership Council, so when two new Planning Commissioners started, they were able to go through the Citizen Planner program for free upon her request. She stated she does not appreciate the fact she is not being considered for reappointment, and she requested that Mr. Cannon reconsider. She also had spoken with Mr. Cannon about this before any information comes down from the Attorney General.

Mr. Cannon stated he is set with his recommendation.

Mr. Gielegem stated that a separation is always in order, so he questioned whether the three individuals being recommended by Mr. Cannon can be addressed individually as far as roll call vote.

Mr. Cannon replied affirmatively.

Roll Call (on Ms. Moseley's reappointment): Ayes – Cannon, Pearl, West, Keys, Aragona, Gielegem, Meltzer. Nays – None. Absent – None. Motion carried.

Roll Call (on Ms. Trombley's reappointment): Ayes – Cannon, Pearl, West, Keys, Aragona, Gielegem, Meltzer. Nays – None. Absent – None. Motion carried.

Discussion took place on the recommendation for Mr. Aragona's appointment.

Mr. Keys questioned Mr. Aragona as to the committees on which he currently serves.

Mr. Aragona indicated he sits on a few committees.

Mr. Cannon stated that has nothing to do with this appointment.

Mr. Keys felt the intent to have these board liaison appointments is to spread them out, so he was curious as to the other committees on which Mr. Aragona

serves. He did not feel his question is out of line, and also pointed out that the time commitment is something the Trustees need to consider. He felt when they are looking to appoint members to serve on committees, it is important to ask what other time commitments are already made to the Township.

Mr. Cannon replied that Mr. Aragona is at many events in this community, and he added he is very confident that he will do a fine job. He had asked Mr. Aragona to submit his name.

Mr. Keys appreciated that but reiterated his question as to which committees Mr. Aragona serves on. Mr. Keys explained he brought this up because they have had two meetings of the Election Commission, one which had to be rescheduled because of a time conflict, and the second where he claimed Mr. Aragona was there only for a short time and had to leave. While he assured he is not criticizing that, he questioned whether adding an additional committee onto Mr. Aragona's schedule is in the best interest of the Township.

Mr. Cannon stated that after Mr. Aragona has served on this committee for three years, he will evaluate and see how many meetings Mr. Aragona has missed.

Mr. Aragona stated that information is very easy to look up, and he did not appreciate the picture of him that he claimed Mr. Keys is trying to present at a Board meeting. Mr. Aragona explained he is part of the Clinton Township Kiwanis Club, which is where he was going when he had to cut one of his other committee meetings a little short. He assured he tries to be generous with his time when it comes to non-profits within the community, and he was confident it will not interrupt his service to the Planning Commission, for which he is looking forward to serving.

Roll Call (on Mr. Aragona's appointment): Ayes – Cannon, Pearl, Aragona, Meltzer. Nays – West, Keys, Gielegem. Absent – None. Motion carried.

**14. REVIEW REQUEST OF SIDEWALK WAIVER – PAULA COURT – FILE #18-6831**

Motion by Mr. Pearl, supported by Mr. Keys, to receive, file and concur with the letter dated November 20<sup>th</sup>, 2018 from the Clinton Township Planning Commission Secretary, with reference to the request for waiver of sidewalk requirements for Paula Court Estates, to be located on 5.3 acres of land fronting the south side of Millar Road, east of Paula Court (Section 20), that the request for waiver of sidewalks be denied based on concerns for safety. Roll Call: Ayes – Pearl, Keys, West, Cannon, Aragona, Gielegem, Meltzer. Nays – None. Absent – None. Motion carried.

**15. AWARD FITNESS BID CONTRACT: JANUARY 2019 – DECEMBER 2021**

Motion by Ms. West, supported by Mr. Pearl, to receive and file the letter dated November 13<sup>th</sup>, 2018 from the Assistant Directory of the Recreation Department, and award the Fitness Contract for providing fitness classes from January 2019 through December 2021 to Ms. Maria Marino, Fitness Pro's, as outlined in the correspondence. Roll Call: Ayes – West, Pearl, Keys, Cannon, Aragona, Gielegghem, Meltzer. Nays – None. Absent – None. Motion carried.

**16. ADOPTION OF ORDINANCE #446 FOR CIVIL LIABILITY FOR EXPENSE OF EMERGENCY RESPONSES**

Ms. Meltzer stated this was introduced at the last meeting, so it is appropriate to make a motion for adoption this evening.

Mr. Dolan summarized that they are replacing what already exists within the Township as a cost reimbursement ordinance that applies solely to alcohol-related offenses, with a more comprehensive ordinance that applies to alcohol-related offenses, reckless driving and controlled substances. The proposed ordinance is enumerated in a fashion that follows state statute, and authorizes these types of ordinances, powers and duties of the Police Department and Emergency Services Department, which would include the Fire Department, with regard to recovering these costs in the form of the ordinance.

Motion by Mr. Pearl, supported by Mr. Aragona, to adopt Ordinance #446 for Civil Liability for Expense of Emergency Responses, as introduced at the last regular meeting of the Township Board; further, this Ordinance is to be published as required. Roll Call: Ayes – Pearl, Aragona, West, Keys, Cannon, Gielegghem, Meltzer. Nays – None. Absent – None. Motion carried.

**17. BUDGET AMENDMENT REQUEST OF \$40,000.00 FROM THE FUND BALANCE FOR SALARIES AND BENEFITS TO COVER THE COSTS ASSOCIATED WITH THE PROMOTION OF THREE (3) LIEUTENANTS**

Mr. Gielegghem explained this was discussed at the staff meeting, and he pointed out they will still have the same number of firefighters serving the Township on the rigs, but it assures there is supervisory control on the scene.

Fire Chief Tim Duncan stated that is correct, and it provides appropriate supervision for each vehicle as needed to ensure the safety of the firefighters and the residents of the Township.

Motion by Mr. Keys, supported by Mr. Pearl, to receive and file the letter dated November 13<sup>th</sup>, 2018 from the Fire Chief and approve a budget amendment of

\$40,000.00 from the fund balance to the Salaries and Benefits line item to cover additional costs as outlined in the correspondence. Roll Call: Ayes – Keys, Pearl, West, Cannon, Aragona, Gielegem, Meltzer. Nays – None. Absent – None. Motion carried.

**18. BUDGET AMENDMENT REQUEST OF \$50,000.00 FROM THE FUND BALANCE FOR “REPAIR AND MAINTENANCE-VEHICLE” TO COVER COSTS ASSOCIATED WITH THE FLEET MAINTENANCE**

Mr. Cannon understands the Fire Chief is working with Mr. Dolan to see how the Township can recoup some of these costs from the manufacturers of the vehicles.

Fire Chief Duncan replied they have just completed their pump testing on all vehicles last week and are awaiting the report from that company. Deputy Chief Stevens will be talking with Mr. Dolan to see if there is any availability to recover any of that money.

Motion by Mr. Keys, supported by Mr. Aragona, to receive and file the letter dated November 13<sup>th</sup>, 2018 from the Fire Chief and approve a budget amendment of \$50,000.00 from the fund balance to the Repair and Maintenance – Vehicle line item for the 2018-2019 fiscal year to cover items outlined in the correspondence. Roll Call: Ayes – Keys, Aragona, West, Pearl, Cannon, Gielegem, Meltzer. Nays – None. Absent – None. Motion carried.

**19. ZONED 8 & 10 SANITARY SEWER POINT REPAIRS**

This item was deleted from tonight’s agenda.

**20. SANITARY SEWER COMMITTEE UPDATE**

Ms. Bednar stated the agenda from last week’s Sanitary Sewer Committee meeting, along with two maps showing the District “A” and District “E” projects, is included in tonight’s board packet. She explained the purpose for that meeting and the purpose for tonight’s update is that they have another report due to the Michigan Department of Environmental Quality (MDEQ) by December 1<sup>st</sup>, 2018, in accordance with the Administrative Consent Order (ACO). She noted they believe at this point that District “A” is basically done with all of the projects, although there is one project done in the Price/Dale Allen area, and they will be doing a tap along Harper and Fierz, but once those are done, they will be able to go into “project certification” process early next year, and she hoped they will conclude they meet the 25-year/24-hour event, and that district will be done. Ms. Bednar explained they will soon be bidding out the Golden relief sewer in District “E”, and when that project is completed next year, they will be able to do the

same with District “E” as with District “A”, and they will be done with their ACO with the MDEQ. She offered to answer questions.

Ms. Meltzer stated in the meeting, a representative from ASI congratulated the Township for their project and the excellent job they are doing.

Mr. Cannon explained that Ms. Bednar has all of the pipes in the Township being evaluated on a regular basis, and if she had not done that, there would have been another mini sinkhole on 15 Mile Road. He noted they found a bad pipe that had crushed and there was nothing from the concrete to the pipe, which was 12 feet down, so that could have been a disaster if a truck or bus had gone into that hole. He acknowledged that thanks to Ms. Bednar and her team, they prevented a potential tragedy.

Mr. Gielegghem provided some background on these projects, noting it predates his service on the Board. He explained there were overflow pumps created in the community, and under an agreement with the DEQ, Clinton Township has been required to increase their capacity more than any other community in southeast Michigan is required to do. They are going over and above, but he reminded that all three branches of the Clinton River converge in Clinton Township, so it is a responsibility they have taken on, but it has been a long road and at a lot of expense. They hope they are nearing completion, meeting all of the requirements of being held to a higher standard than most all other communities in southeast Michigan.

Mr. Cannon stated that SEMCOG recognizes Clinton Township as being the leader in this effort.

Mr. Chabot agreed that they are going to get through the ACO shortly; however, the next challenge is to minimize a lot of inflow and infiltration getting into the system by continuing with sewer lining and manhole rehabilitation. They are going to have to minimize the wet weather flows going forward.

Mr. Gielegghem explained that will involve keeping rainwater and groundwater from infiltrating the system, which creates a problem for overflows in wet weather events. By continuing to do the maintenance, he hoped they can continue to maintain and upgrade their systems.

Mr. Chabot stated that is part of the asset management plan the Township has been doing the last few years and going forward.

Motion by Mr. Pearl, supported by Mr. Gielegghem, to receive and file the Sanitary Sewer Committee update, as presented. Roll Call: Ayes – Pearl, Gielegghem, West, Keys, Cannon, Aragona, Meltzer. Nays – None. Absent – None. Motion carried.

**21. BUDGET AMENDMENT FOR GEORGE GEORGE PARK EXPENDITURES**

Motion by Mr. Pearl, supported by Mr. Aragona, to receive and file the letter dated November 19<sup>th</sup>, 2018 from the Director of the Department of Public Services, and approve the amendment of an additional \$25,000 to be added to the budget for George George Memorial Park due to extensive repairs necessary for the rear fountain, repair of three large pumps for both fountains, replacement of many of the plantings and required ADA updates to the playscape, as outlined in the correspondence. Roll Call: Ayes – Pearl, Aragona, West, Cannon, Gielegghem, Meltzer. Nays – Keys. Absent – None. Motion carried.

**22. APPROVAL OF INSTALLATION OF LIGHTS AT 15 MILE AND CARLBRO**

Motion by Mr. Pearl, supported by Ms. West, to receive, file and concur with the letter dated November 20<sup>th</sup>, 2018 from the Chairperson of the Budget/Ways & Means Committee and approve the installation of two (2) street lights at 15 Mile Road and Carlbro Street, as outlined in the correspondence. Roll Call: Ayes – Pearl, West, Keys, Cannon, Aragona, Gielegghem, Meltzer. Nays – None. Absent – None. Motion carried.

**23. APPROVAL OF INSTALLATION OF LIGHTS AT BROOKSTONE AND UTICA**

Motion by Mr. Pearl, supported by Mr. Gielegghem, to receive, file and concur with the letter dated November 20<sup>th</sup>, 2018 from the Chairperson of the Budget/Ways & Means Committee and approve the installation of a street light at Utica Road and Brookstone Drive, as outlined in the correspondence. Discussion ensued.

Mr. Gielegghem explained when they looked at this at Budget/Ways & Means, they found there is a mixture of “who pays for what” with regard to street lighting. If it is within a neighborhood, the residents typically pay for that, noting that a cost of \$260 a year spread among many residents it is not a lot of money. They found some of the street lights are still paid for by residents, while others are paid for by the Township. He felt they need to develop a consistent process and make those clarifications going forward. He stressed this contributes to safety, so he is supportive of both of these, although he reiterated his feeling that they need a policy to be more consistent.

Mr. Cannon believed there is a policy in place.

Ms. Bednar explained at Budget/Ways & Means, they concluded that any street lights on a thoroughfare are paid for by the Township. She noted that in a

subdivision, there are a lot of lights and at \$260 per light, it can add up, but those lights are for the benefit of the people in the subdivision, whereas on main thoroughfares, they are for the benefit of all people driving on those roads. She admitted there was some confusion, but there is a policy, and that is why she brought it to Budget/Ways & Means Committee. A request for a light needs to be made by someone for them to look at and consider, and then brought to the Board. Lighting for subdivisions would be handled through a Special Assessment District (SAD) for lighting.

Mr. Cannon recalled that is what the Township has done as long as he can remember.

Mr. Gielegem recalled there are some street lights paid for through a SAD where some of the lights are on the main roads. He believed it was clarified somewhat at Budget/Ways & Means but did not know if it is official, and he felt the Township should take some Board action to clarify it.

Mr. Cannon stated he has no problem with that suggestion.

Mr. Gielegem felt it is important to maintain consistency when someone may ask why the Township pays for some lights and not for others.

Roll Call: Ayes – Pearl, Gielegem, West, Keys, Cannon, Aragona, Meltzer.  
Nays – None. Absent – None. Motion carried.

#### **24. CREATION OF WATER SUPPLY ADVISORY COUNCIL**

Ms. Meltzer received an email today from the State of Michigan's Department of Licensing and Regulatory Affairs (LARA) as to whether there are any dispensaries in any specific municipality as a result of Proposal 1. This committee may weigh in in terms of water quality. They felt it would be a benefit to have people named to be part of this committee.

Mr. Keys questioned whether they will be posting for the local resident position on that committee.

Mr. Cannon replied no, indicating they have a recommendation from Mr. Gielegem at this time. He added that if they post it, they would run into time constraints.

Mr. Gielegem explained the State is requiring this be done by December 11<sup>th</sup> or 12<sup>th</sup>, and the resident serving on this committee is required to have some knowledge of lead in drinking water and its effects, although they cannot be affiliated with any group contracted by the Township or working on the issue in an official capacity. He felt this is rather specialized knowledge required about

lead in drinking water, so although he has someone identified, he wanted to be clearer with them as to the requirements, expectations and time commitment, so he recommended holding off on the recommendations this evening.

Ms. Meltzer replied to inquiry this is a recommendation for the Board to approve the creation of the Council and to bring forth the names of the individuals who will be serving on it.

Mr. Dolan clarified the motion tonight should be to establish the committee.

Motion by Mr. Pearl, supported by Mr. Keys, to receive, file and concur with the letter dated November 20<sup>th</sup>, 2018 from the Chairperson of the Budget/Ways & Means Committee, and approve the creation of a Water Supply Advisory Council, and to bring forward at the next regular Board of Trustees meeting the appointment of Ms. Mary Bednar, Mr. Chuck Bellmore, Mr. Barry Miller and Ms. Joie West to this council, as well as a local resident yet to be determined. Roll Call: Ayes – Pearl, Keys, West, Cannon, Aragona, Gielegghem, Meltzer. Nays – None. Absent – None. Motion carried.

## **25. APPROVAL OF 2019 BOARD MEETING CALENDAR**

Mr. Cannon explained the Clerk provided two calendars as options for next year's Board meetings. He inquired as to the preferences of the Board.

Ms. West indicated she has a question on Calendar A, noting there are some large gaps between meetings. She pointed out that June has only one meeting, but July has three meetings, with one of those on July 1<sup>st</sup>. She felt that may be a time where people are on vacation, and she did not know why there is only one meeting in June. She felt Calendar B is a little more accommodating.

Motion by Mr. Gielegghem, supported by Mr. Pearl, to approve "Calendar A" for the 2019 Township Board of Trustees meeting schedule, as presented. Discussion ensued.

Mr. Gielegghem stated he tries to make sure they stay as consistent as possible, so they try to keep their meetings on Mondays, although he acknowledged if a holiday falls on a Monday, the meeting is often changed to Tuesday. He pointed out that Calendar A has only three meetings that fall on Tuesdays, which he felt is accommodating. He added they also try to avoid as many three-week gaps as possible because meeting their commitments to pay bills on time and getting items approved is a consideration. He commended Ms. Meltzer for putting this together, acknowledging that it is difficult to try to accommodate everyone. He explained Calendar A works for him because of being able to be off when his kids are off from school is important to him. He felt it also meets the criteria he set forward to stay as consistent as possible. He noted the last meeting this year

is December 10<sup>th</sup>, and with Calendar A, they will not have another meeting until January 14<sup>th</sup>, so they may need to address a special meeting to approve bills. He acknowledged that his office has the authority to approve emergency requests, but he wants to know he has the support of the Board.

Mr. Pearl recalled the Board generally makes that motion at the last meeting of the year to authorize Mr. Gieleghem to approve payments.

Mr. Cannon agreed that Mr. Gieleghem has that authority, and they set it up that way, so they are not in a position where someone is owed money and it cannot be paid. He could not require a time where they ever had a problem with that policy.

Ms. Meltzer assured the Board that they are following the laws as far as how many meetings they have to hold annually. They need to accommodate the information that the public needs to hear and have access to, so that criteria has been met in both Calendar A and Calendar B. She noted another consideration is conferences that most members of this Board attend to continue with their education. She added she also tries to take into consideration family commitments during school breaks. She noted there can be three-week periods between meetings, which has occurred before and is not uncommon.

Ms. West noted that the June schedule on Calendar B indicated meetings on June 3<sup>d</sup> and June 24<sup>th</sup>. She inquired as to whether there is any way to incorporate those dates on Calendar A rather than having just one meeting on June 17<sup>th</sup>.

Ms. Meltzer stated that is not possible because it conflicts with conference dates.

Ms. West pointed out that those dates were listed as options for Calendar B.

Ms. Meltzer explained it would have been a sacrifice to go to Calendar B, but it was an option.

Ms. West inquired as to whether there is any way to schedule another meeting in June and possibly move a meeting in July.

Ms. Meltzer replied that is not possible, and the two options are in front of the Board this evening. She clarified that she is not required to provide options and only has to provide one calendar.

Ms. West assured she understands it is a lot of work put into the scheduling of this calendar, but there are a lot of things that go on through the summer where they may want to have public service announcements.

Ms. Meltzer stated they have a website where that information can be posted.

Ms. West understood that but pointed out some people come here and watch it every other week.

Ms. Meltzer assured the calendar and any other information will be posted.

Mr. Keys always looks at the calendars as to how they can best be communicated to the public. He has asked that they try to keep the meetings to Mondays rather than Tuesdays, although he recognized they have to have some Tuesday meetings when a holiday falls on a Monday where a Board meeting would be held. He did not see too many red flags in Calendar A, noting they try to hold meetings every other week, and when there is a holiday on a Monday, the meeting is moved to the following day. He noted in February, however, the meeting is not moved to Tuesday, but rather it is moved to the following Monday.

Motion by Mr. Keys, supported by Ms. West, to amend “Calendar A” to reflect moving the second meeting in February, which is February 25<sup>th</sup>, to February 19<sup>th</sup>. Discussion ensued.

Ms. Meltzer replied that changing the schedule of meetings is problematic due to conferences. She stated she would not be in support of the motion for the amendment.

Mr. Keys noted there are sacrifices on each side, and this is one he is willing to make for a Tuesday night.

Ms. Meltzer reiterated there are conferences that will create conflicts. She indicated if the Board members had questions and concerns about this item, they could have brought it to her prior to tonight’s meeting because it could have been rectified by a phone call.

Mr. Keys suggested it could be approved on December 10<sup>th</sup> and does not have to be approved this evening.

Ms. Meltzer stated it is on tonight’s agenda for approval.

Mr. Keys assured there are a lot of positives on Calendar A so he is not trying to create a huge debate, but when they communicate the schedule to the public, he informs people that they try to meet every other Monday, but when a meeting falls on a holiday, it is moved to the following day (Tuesday), with the exception of February. He felt they should stay constant.

Ms. West stated she has been trying to schedule the interviews for the Administrative Aide and has to coordinate with the schedules of the four

Trustees, so she understands that scheduling can be a nightmare. She assured she is not trying to make it difficult for Ms. Meltzer, but she compared Calendar A with Calendar B and saw different dates were chosen for meetings, so she felt a few of those dates would also be available for Calendar A.

Ms. Meltzer replied there are reasons for the dates on each calendar. None of these will make everyone happy, and there are sacrifices on Calendar A that are being managed.

Mr. Gielegghem noted if they change the date in February from the 25<sup>th</sup> to the 19<sup>th</sup>, that would eliminate the three-week gap in February, but it would place a three-week gap in March, which would necessitate a change in March. He felt March is closer to the end of the fiscal year, which ends March 31<sup>st</sup> so that may create more difficulty.

Ms. Meltzer stated she spends hours preparing these calendars, which she does every year, and felt it would have been helpful if the Board members with concerns had contacted her prior to tonight's meeting. She could have provided more extensive reasons why each calendar was set up the way it was, and they would not have had to address it at the meeting.

Mr. Cannon stated if they change the February date, he will not be at the meeting because he goes to Washington D.C. with SEMCOG to lobby on behalf of Clinton Township and southeast Michigan. He indicated that Calendar A fits his schedule for SEMCOG.

Roll Call (on amendment to the motion): Ayes – Keys, West. Nays – Pearl, Cannon, Aragona, Gielegghem, Meltzer. Nays – None. Absent – None. Motion failed for lack of votes.

Roll Call (on original motion): Ayes – Gielegghem, Pearl, Keys, Cannon, Aragona, Meltzer. Nays – West. Absent – None. Motion carried.

### **APPROVAL OF MINUTES OF NOVEMBER 13<sup>TH</sup>, 2018 REGULAR TOWNSHIP BOARD MEETING**

Motion by Ms. Meltzer, supported by Mr. Aragona, to approve the minutes of the November 13<sup>th</sup>, 2018 Regular Township Board Meeting, as submitted. Discussion ensued.

Ms. Meltzer clarified that there was one change made. She inquired as to whether the recording secretary made the change.

The recording secretary replied that she made the change and emailed it back to Ms. Meltzer but does not know whether those are the minutes that were included in the board packets.

Mr. Gieleghem inquired as to the change that was made.

Ms. Meltzer replied it was who supported the motion for Item #15. She indicated it is not shown on the minutes distributed but it should be reflected that the motion was made by Mr. Gieleghem and supported by Mr. Aragona, not Mr. Keys.

Mr. Keys stated he was at that meeting and recalled he definitely seconded that motion. He reviewed the tape and verified that he is the one who supported the motion, adding that the tape reflects that when Mr. Aragona was called on for the roll call, he expressed shock that he was listed as the supporter of that motion. Mr. Keys recalled that Mr. Aragona then made a joke when it was discussed that he “seconded the second”. He explained that the original draft of the minutes reflected the motion correctly, with Mr. Gieleghem as the motion maker and himself as the supporter; however, he understood Ms. Meltzer requested that his name be replaced with Mr. Aragona’s name. He reiterated he seconded the motion.

Ms. Meltzer claimed she reviewed the motion on the video and heard Mr. Aragona support the motion first, unless she heard it wrong. She questioned whether Mr. Aragona would like to weigh in on it.

Mr. Aragona stated it does not matter to him as long as he gets a vote, and he claimed if Mr. Keys wants the second, he has no problem. He claimed he could not remember whether he seconded that motion.

Ms. Meltzer maintained her claim that she heard Mr. Aragona second it. She stated that, while she does not really care who made the motion and who seconded it, it is a concern to her that things are recorded accurately. She claimed she reviewed it and heard Mr. Aragona second the motion first, which is why she called the roll call the way she did. She noted that Mr. Cannon generally states who makes the motion and support, and he did not for this particular motion, which may be the reason for some confusion. She made the roll call accordingly, and for that reason, she felt they should honor how the roll call was taken and approve it. She replied to inquiry she has Mr. Gieleghem as the motion-maker, and Mr. Aragona supporting that motion, and the roll call was made accordingly.

Mr. Keys objected to that change and emphasized the recording secretary has him reflected as the supporter of the motion in her notes. When he watched the tape, he could clearly see himself make the second. He noted Mr. Pearl was on

the tape indicating that Mr. Keys seconded the motion, to which Mr. Aragona then responded, “Oh no, I just seconded the second”. She does not know how Ms. Meltzer got the impression that Mr. Aragona seconded the motion, especially after reviewing the tape, and he stressed he is not asking for much, but wants it reflected that he seconded the motion because that is what happened.

Mr. Pearl confirmed Mr. Keys’ statements and recalled that is what occurred at the meeting.

Ms. Meltzer stated she remembers it differently.

Mr. Dolan clarified that the motion being considered is an amendment to the original motion made by Ms. Meltzer and supported by Mr. Aragona to approve the minutes. If the motion to amend is approved, then the motion on the floor to approve the minutes will include the amendment on Item #15 of the November 13<sup>th</sup> minutes.

Motion by Mr. Keys, supported by Mr. Gielegghem, to amend the motion on the floor with a revision on Item #15 to reflect that the motion was supported by Mr. Keys, and to also reflect Mr. Key’s second in the roll call vote. Roll Call: Ayes – Keys, Gielegghem, West, Pearl. Nays – Cannon, Aragona, Meltzer. Absent – None. Motion carried.

Roll Call (on original motion to approve the minutes including the amendment as approved): Ayes – Meltzer, Aragona, West, Keys, Pearl, Cannon, Gielegghem. Nays – None. Absent – None. Motion carried.

### **APPROVAL OF BILLS**

Motion by Mr. Pearl, supported by Mr. Keys, to approve the bills as presented. Roll Call: Ayes – Pearl, Keys, West, Cannon, Aragona, Gielegghem, Meltzer. Nays – None. Absent – None. Motion carried.

### **PUBLIC COMMENTS**

There was one public comment:

Ms. Joie West, 20752 Aldo Court, Clinton Township, Michigan 48038, stated she felt like she did a good job on the Planning Commission and she has always taken the safety of residents to heart. She understood that one local business owner complained to Mr. Cannon, claiming she was “disrespectful or pushy”, but she stressed if requiring a wall between a business and residents to keep the residents safe is “disrespectful”, she claimed she is “guilty as charged”. She assured she was not disrespectful but reiterated she wanted to protect the residents. She explained that now

that she is semi-retired, she has time to research the proposals and always wants to make an informed decision. She thanked all of the residents who have supported her over the years, and especially on the Planning Commission. She thanked the Planning Commissioners, whom she referred to as “awesome”, adding that Ms. Moseley does a great job as Chairperson. Ms. West concluded that she will be at every meeting.

### **ADJOURNMENT**

Motion by Ms. West, supported by Mr. Keys, to adjourn the meeting. Roll Call: Ayes – West, Keys, Pearl, Cannon, Aragona, Gielegem, Meltzer. Nays - None. Absent – None. Motion carried. The meeting adjourned at 7:40 p.m.

Respectfully submitted,

KIM MELTZER, CLERK  
CHARTER TOWNSHIP OF CLINTON