

**CHARTER TOWNSHIP OF CLINTON
EMPLOYEES CIVIL SERVICE COMMISSION
40700 Romeo Plank Road
Clinton Township, MI 48038
Phone: 586-286-9342
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www.clintontownship.com**

February 1, 2018

ANTICIPATED VACANCY

JOB TITLE: Utility Worker
DEPARTMENT: Public Services, Water & Sewer Division
SALARY: \$40,580.80 - \$53,497.60

GENERAL SUMMARY:

Under the general supervision of the Director of Public Services, Assistant Superintendent of Water and/or higher classified employees performs maintenance, construction and repairs of the Township's water distribution systems and sanitary sewer services. Reads and records consumption data from the water meters and oversees meters. Also, performs related work as required.

PRINCIPAL DUTIES AND RESPONSIBILITIES:

This position is responsible for installing, repairing/replacing water meters, water mains and sanitary sewer lines. Also, measures and prepares forms for concrete installation, cutting of pipes and thawing of fire hydrants, valve and stop boxes. Applicants would be required to operate trucks to haul materials, equipment and personnel in connection with work projects. In addition, an employee in this classification responds to customer complaints, emergency calls and maintains records of daily activities.

REQUIRED KNOWLEDGE, SKILLS, ABILITIES AND MINIMUM QUALIFICATIONS:

This position requires technical and manual skills, including the ability to operate hand tools and safely lift/carry items such as: jack hammers, pneumatic boring machines, tapping machines, valves, hydrants, concrete and building materials. In addition, applicants must possess the ability to maintain records of daily activities (manually and electronically) and interact with the public, vendors and other departments in a professional manner. Also, should be able to perform tasks with minimum supervision, read and comprehend drawings, plans, maps and have the ability to work effectively alone or as a member of a team. Understand and follow complex oral and written instructions and effectively communicate orally and in writing. Applicants must be able to work evenings, weekends, holidays and in adverse weather conditions.

EDUCATION AND EXPERIENCE:

This position requires a high school diploma or equivalent. Two years of construction experience is preferred. Must obtain and maintain a Michigan Commercial Driver's License (Class B) with Air Brake Endorsement, within six months to one year upon employment.

PLEASE NOTE: Interested applicants must submit application to the Clinton Township Employees Civil Service Commission on or before the close of business, Friday, February 16, 2018. Successful completion of a Civil Service Examination is required and applicants must meet all requirements set forth in the Employees Civil Service Ordinance.